

## Summary of Board meeting – 23 July 2008



The Board met in National Office, Matlock from 11:15 until 17:30

- The minutes of the short meeting held on 17th June were approved.
- The meeting noted the superb performance of the men's relay team who had won gold medals at the WOC in Olomouc (CZE). Everyone present expressed delight for the athletes and the team as a whole and the Chairman was asked to write to each gold medal winner and congratulate him on behalf of the Board and the Federation.

The Board also noted the significant financial contribution that had been made by UK Sport in recent years without which this success would have been extremely difficult to achieve.

In addition, it was agreed to propose to the 2009 AGM that Graham Gristwood be made an Honorary Member of British Orienteering for life, Jamie Stevenson and Jon Duncan already holding that honour for earlier successes.

- The Board were also extremely pleased by the success of GBR competitors at the World Masters (WMOC) 2008 held earlier in the month in Portugal: 13 medals had been won by 10 British runners, including gold medals for Elizabeth Brown (W90 Sprint and Long), Sarah Dunn (W40 Long), Liz Godfree (W60 Sprint), and James Crawford (M50 Sprint). Again the Chairman was asked to write to the individuals concerned and offer the Board and the Federation's congratulations.
- A considerable proportion of the meeting was spent ensuring that Directors were thoroughly familiar with the financial aspects of the Federation's operation, including its sources of grants, the complications that arose from the financial years of bodies making grants being different from the financial year of the Federation, and details of which expenditures and which sources of income were recorded where in the management accounts.
- The management accounts and debtors/creditors reports to end June 2008 were reviewed.
- The principles underlying the 2009 budget were reiterated and a timetable agreed for producing a final budget for approval at the October meeting. It was noted that any grants from UK Sport and Sport England might well not have been confirmed by that time, making it potentially necessary to put a hold on some expenditure areas and perhaps to develop alternate budgets.
- Updates were given to the Board on how Sport England require us to apply for grant to support our strategic plan. This process was still ongoing, but now benefited by us not requiring to structure our own plan into a Sport England format but to prepare an alignment document which enabled our format of plan to be reviewed against possible areas of support.
- Terms of reference for a Ranking Working Group (WG) were discussed and with modification approved. Martyn Broadest (AIRE) was appointed Chair and several candidates for the WG were proposed.
- The Federation's Risk Register format was being amended and the Board were given sight of a draft of it for comment, prior to the risk subgroup's work.
- The Chairman gave reports on the IOF General Assembly and meeting of European Federations which he had attended with the Vice Chairman and the

Treasurer who both happened also to be in Olomouc. The appointment of Brian Porteous as an IOF Vice President was noted.

- The Chairman gave a report on the CCPR AGM which he had attended.
- A discussion was held on how the Federation could increase income from trading or sponsorship, and a more detailed feasibility and resources report requested for the next meeting.
- The levy system for 2009 was reviewed using the full 2007 data now available and it was noted that, as was already known, if events were to have the same pattern of entries in 2009 as 2007, some events would pay more levy and some less. The method to be used in determining what were to be classed as junior-only events was discussed and the Chairman and Chief Executive tasked with preparing some further guidance. It was also agreed that further communication was required to explain the new system to Clubs and point out any remaining issues.
- The minutes of recent International and Events Committee meeting were reviewed and items drawn to the Board's attention noted.
- Draft papers prepared by Major Events Group regarding British Orienteering's relationship with organisers of its events were reviewed and approved with some minor suggested changes.
- The situation regarding how integrated the disciplines of MTBO and Trail-O were in the governance structure of British Orienteering was discussed and the Chief Executive and Chairman given authority to continue to progress their current work to reach an agreed position with the groups and bodies concerned. It was noted that, whilst important, this would take some time to complete.
- The Board agreed that Ed Nicholas should become the Director on International Committee and a new volunteer sought.
- The Board understood International Committee's desire to have a plan for future international event hosting in the UK and work was in progress to develop an appropriate plan.
- A discussion was held on the composition of various committees and the acceptability of members being those employed by British Orienteering. Although not ideal, the current situation was understood and a way was agreed on how to handle any new situations that arose, including any potential conflicts of interest.
- The Chief Executive reported on the applications for the recently advertised role of Executive Officer.
- Updates were given on all operational plan matters.