

## Minutes of the 37<sup>th</sup> Annual General Meeting

Friday 30<sup>th</sup> March 2018 17:15-18:02

**Details:** Main Gymnasium, MOD Stafford, Beacon Barracks, Stafford, ST18 0AQ

### **Attendees:**

Craig Anthony (SELOC, British Orienteering Head of Development), Scott Bailey (BOK), Jane Baldock (BOK), Nick Barrable (SYO), Sarah-Jane Barrable (SLOW), Philip Baxter (LVO, Board Member), Helen Baxter (LVO), Olivia Baxter (LVO), Tim Beale (SN), Arthur Boyt (KERNO), Sue Boyt (KERNO), Anne Braggins (WAOC), Eric Brown (HOC), Neil Cameron (NGOC), Scott Collier (KERNO), Amy Curtis (BOK), Tom Dobra (BOK), Bob Dredge (WCH), Mark Dyer (BOK), Katy Dyer (BOK), Anne Edwards (TVOC), Mike Elliot (MV), Andrew Evans (DFOK), Mike Forrest (BOK), Paul Gebbett (BOK), Philip Gristwood (MV), Peter Hart (BOF, British Orienteering Chief Executive), Brian Hart (SARUM), Pat Hart (SARUM), Judith Holt (DVO, British Orienteering Chair), Chris Johnson (BOK), Richard Keighley (WIM), Robert Lines (SO), Alexander Lines (SO), Edward Lines (SO), David Maliphant (LOC), Lesley Norton (WRE), Keith Parkes (DFOK), Rod Postlethwaite (WRE), Miriam Rosen (SROC), David Rosen (SROC), Stephen Round (SELOC), Gillian Rowan-Wilde (PFO), Roger Scrutton (ESOC), Terry Smith (SOC), Diana Smith (SOC), Gwen Tanner (BOK), Arthur Vince (KERNO), Christine Vince (KERNO), Mark Webster (NOC), Julie Webster (NOC), John Woodall (NOC), Dorothy Woodall (NOC), Alan Yeadon (SARUM), Liz Yeadon (SARUM). (55 members)

**Minute Taker:** Scott Parker

**Staff in attendance:** Jannette Blunden (Business Support & Accounts Manager), Jennie Taylor (Communications Officer)

### **Apologies:**

Dorothy Hale (SAX), Chris James (NGOC), Gillian James (NGOC), Margaret Nolan (Independent Director), Ernie Williams (LEI).

## **1. Welcome & Thanks**

The Chair, Judith Holt, welcomed everyone to the meeting and asked Peter Hart, Chief Executive to introduce himself to the meeting.

Peter gave a brief presentation introducing himself and gave an introduction as to how he wished the sport to consider itself moving forwards.

## **2. Request for AOB Items**

The Chair asked the floor if there were any items of any other business.

There were no requests for any other business from the floor.

## **3. Minutes of the 36<sup>th</sup> Annual General Meeting held on Friday 14<sup>th</sup> March 2017**

There were not any matters arising from the minutes of this meeting.

The minutes of the 36<sup>th</sup> Annual General Meeting were approved.

This was proposed by Philip Baxter (LVO) and seconded by Terry Smith (SOC).

The minutes of the 36<sup>th</sup> Annual General Meeting were then accepted by consensus.

#### 4. Minutes of the EGM held on Saturday 14<sup>th</sup> October 2017

There were not any matters arising from the minutes of this meeting.

The minutes of the Extraordinary General Meeting (EGM) were approved.

This was proposed by Diana Smith (SOC) and seconded by Christine Vince (KERNO).

The minutes of the Extraordinary General Meeting were then accepted by consensus.

#### 5. Chair's Report

Judith Holt, Chair requested that her report was accepted as presented.

No questions were raised, and the report was accepted.

#### 6. Treasurer's Report

Bob Dredge, Treasurer, referred to the financial statements and the reports of the Directors and Auditors for the year ending 31<sup>st</sup> December 2017 which had been previously circulated.

These presented a small year-end surplus. Bob provided some detailed information regarding major sources of income and areas of expenditure. He highlighted that there was a significant reduction in income and expenditure due to Sport England's withdrawal of core funding.

There were no questions, and the report was accepted.

#### 8. Chief Executive's Report

No questions were raised, and the report was accepted.

#### 9. Proposals:

**1) Proposal 1: Adoption of Accounts**

That the accounts for the financial year ending 31<sup>st</sup> December 2017 be adopted.

**Proposed:** Board of Directors.

The accountants were approved by consensus.

**2) Proposal 2: Appointment of Auditors**

That Grant Thornton UK LLP be appointed as the Auditors for the 2018 accounts to be presented at the 2019 Annual General Meeting.

**Proposed:** Board of Directors.

The Treasurer explained that the Board are proposing to use Grant Thornton UK LLP for the 2018 accounts but will go out to tender for the 2019 accounts.

The re-appointment of Grant Thornton UK LLP as Auditors for 2018 was approved by consensus.

**3) Proposal 3: Membership Fees and Event Levy 2019**

From 1<sup>st</sup> January 2019 until amended, fees will be as follows:

Senior member: £11.00

Junior member: £5.00

Levy per senior – equivalent event participant: £1.50

Club affiliation fee: £60.00

University Club affiliation fee: £20.00

No change to event levy was proposed.

**Proposed:** The Board of Directors

Mike Forrest (BOK) asked if the increase of membership fees rather than through the competition levy was a strategic decision by the Board?

The Chair responded by explaining that the Chief Executive is reviewing the strategic plan thoroughly, but a short-term interim decision has been made.

Mike Elliott (MV) stated that the increase in fees is disadvantageous to juniors and families.

Philip Baxter (LVO, Board Member) explained that although the percentage increase in the junior membership fee is bigger the overall cost is still low and that membership fees was not a barrier to new members.

Scott Collier (KERNO) asked where the feedback has been received from in respect of the barrier to membership.

Craig Anthony explained that a lapsed member survey was created using Survey Monkey and the link sent to all lapsed members.

The Chief Executive added that he had reviewed the cost for membership fees for many sports in the sector and that British Orienteering membership fees were at the lower end of the market place.

Tom Dobra (BOK) expressed concern on the proportionate increase in university club affiliation fees and the impact it will have on the clubs.

The Treasurer highlighted that the increase in club and university club affiliation fees are due to the increase in insurance fees because of the employer's liability insurance.

Arthur Vince (KERNO) asked how many university clubs are affiliated currently?

The Chair responded saying that there are currently around 10 university clubs.

Olivia Baxter (LVO) added that her university club was given a grant to cover the affiliation fees.

Rob Lines (SO) highlighted that the major events charge high entry fees which is a barrier to entry for juniors and those that have left university, and would British Orienteering consider raising the age of juniors from 21 to 25?

The Chair thanked Rob for his suggestion and explained that the Board will look into this, but it must be recognised that events have to reflect the cost of hosting them.

The membership fees and event levy 2019 were approved by consensus.

## 10. Elections

Re-election of Sir Chris Bonington as President of British Orienteering had been proposed by the Board.

The re-election of the President was unanimous, supported by a show of hands.

### **Elected Directors**

The Chair informed the meeting that the Board has six elected Directors and three appointed independent Directors.

Philip Baxter, an elected Director, will be standing down after completing the third year of his third term.

David Maliphant, an elected Director, will be standing down after completing the third year of his second term.

Ruth Holmes was co-opted after the 2017 Annual General Meeting therefore needs to be formally elected.

The Chair informed the meeting that there were three nominations received for three vacant positions.

Therefore, Scott Collier and Andy Robinson were duly elected for their first term unopposed and Ruth Holmes was elected to fill the vacancy and would be due for re-election in 2020.

The Chair acknowledged and thanked both Philip and David for their help and support during their time on the Board and mentioned further recognition will be awarded to both David and Philip later in the meeting.

## 11. Any Other Business

No other items of business were raised.

## 12. British Orienteering Awards Ceremony

Before the start of the Volunteer, Club and Mapping Awards Ceremony, both David Maliphant and Philip Baxter were awarded with certificates and an engraved pen in recognition of their time and support as Directors on the Board.

Craig Anthony, Head of Development, led the awards ceremony and the awards were handed out to the following winners:

### Volunteer Awards:

**Young Volunteer of the Year:** awarded to **Matthew Fellbaum**, Edinburgh University Orienteering Club.

**University Club of the Year:** awarded to **Edinburgh University Orienteering Club**.

**Club of the Year:** awarded to **Bristol Orienteering Klub**.

**Silva Award Services to Orienteering:** awarded to **Phil Basford**, Dartford Orienteering Klub.

**Peter Palmer Coach of the Year Award:** was awarded to **Gillian Rowan-Wilde**, Pendle Forest Orienteers.

### Mapping Awards:

**The Chichester Trophy, presented for the best map by an amateur mapper;**  
Awarded to **Rod Postlethwaite**, Swansea Bay Orienteering Club, for **Wormbridge & The Cockshutt**.

**The Silva Trophy, presented for best map produced by professional mappers;**  
Awarded to **Dave Peel**, Peel Land Surveys, for **The Towans & Poldice Mine**.

**The Walsh Trophy, sponsored by Walsh Shoes, for the best urban or sprint map to ISSOM standards.**  
Awarded to **Graham Gristwood**, Forth Valley Orienteers, for **Abbey Craig and the Wallace Monument**.

**The Bonington Trophy, awarded annually for the best contribution to mapping.**  
Awarded to **Trevor Crowe**, Bristol Orienteering Klub.

The Chair thanked everyone for attending the meeting and for their continued work in support of British Orienteering and wished everyone a safe journey home.

The Chair then closed the Annual General Meeting at 18:02.