

# Board of Directors

## Conference Call

Monday 3 December 2012, 18:00 – 19:00



**Board attendees:** Lyn West (LW); Martin Ward (MW); Philip Baxter (PB), Scott Collier (SC); Bob Dredge (BD); Mike Hamilton (MH); Judith Holt (JH); David Maliphant (DM); John Woodall (JW)

Apologies: Neil Cameron (NC)

**Minute taker:** Laura Martin

### 1. Meeting Administration

LW thanked everyone for attending the call and ran through conference call etiquette.

NC had previously tendered his apologies.

DM and SC noted their declarations of interest (in addition to those previously submitted and held on the register of interests) relating to the Performance Selection Policy and their connections to athletes it may potentially affect.

Minutes of the October conference call were accepted as a true record of the meeting.

LW noted that all outstanding actions were either in process or on the December Board meeting agenda.

### Decisions

#### 2. Insurance Cover 2013

MH briefed Board members on the current status of insurance cover for 2013. MH noted that British Orienteering had previously gone out to tender for insurance cover and 2013 would be the final year of the agreement previously in place. It would be necessary to go out to tender in 2013 for cover to begin in 2014.

After discussion, Board members agreed continuation of cover at the current level, with the current provider, and agreed that a tender process would be instigated by September 2013 for cover commencing in 2014.

#### 3. Selection Policy

Board members thanked Sarah Hague, Mike Hamilton and Martin Ward for their work putting together the policy. LW explained that MW had addressed questions coming from Board members previously via email.

BD raised queries regarding the responsibility for selection and the support from the Board. BD also asked about the process for hearing an appeal if raised. MH explained that any appeal would be heard in line with the British Orienteering Appeals Policy.

DM asked for further details on a specific detail within the selection criteria and suggested that needed improved wording and possibly the inclusion of examples for clarification. MW agreed.

SC requested an update to the sentence in the policy relating to selections and 'race offs'. MW agreed.

Subject to the detailed corrections and clarifications, Board members accepted the policy.

#### 4. Rules of Orienteering 2013

The Rules for 2013 had previously been circulated to Board members and they had fed errors, amends

and omissions into Helen Errington via email.

Comments centred on two main issues; the rule relating to open and closed clubs and the eligibility to run; and the definition of activities. Board members agreed the suggested amends.

With these two areas clarified, Board members agreed the Rules (of Orienteering) for 2013.

## Information

### 5. Self-Assurance Report

Board members noted the Self Assurance report and there no questions were raised.

### 6. Association matters

JW briefed Board members on the recent Association matters raised relating to DM attendance at the EAOA association meeting. EAOA raised issues relating to the need for area championships to be held at Level A.

SC explained that as a member of Events and Competitions Committee he was aware that the status of area championships were currently under review.

LW explained that she had recently attended the SOA Board meeting and had found the meeting open and informative. LW explained that discussions had been useful and the relationship was moving ahead positively.

### 7. Committee minutes

Board members noted the recent Development Committee meeting minutes. There were no further questions.

Board members noted the recent Performance Committee meeting and teleconference minutes. There were no questions.

PB briefed Board members on the recent Coaching Committee meeting and noted that members were positive about aligning the coaching programme to the needs of the programmes and British Orienteering. It was noted that the Coaching Needs Group would commence work to establish the needs and make recommendations about how best to commence this alignment.

SC explained that the minutes of the Events and Competitions Committee were available in draft and should be added to the agenda for the December Board meeting for Board members to review.

## Monitoring performance

### 8. Increasing participation

Board members reviewed the increasing participation update from Ed Nicholas, Development Manager. Board members asked that future updates be linked directly to targets and requirements.

**Action 1:** MH to add context to 'Increasing Participation update' by adding baseline targets and trend detail. Circulate to Board members. (MH, by December Board meeting)

Directors asked for more detail on development projects and for them to be included in the Operational Plan for 2013 instead of appearing on agendas as a separate update. MH updated Board members on the projects detailed including the progress in developing products for the 2013-17 Sport England Community O+ programme.

PB noted the importance of including information on increasing participation projects from the home nations. Board members agreed it was crucial to have a way of sharing ideas and best practice amongst home nations.

## 9. WOC 2015

MW updated Board members on the progress with WOC 2015 including the details of the proposed partnership agreement. MW noted that the details and further discussions were on the agenda for the December Board meeting.

MW explained to the Board that Sweden were running WMOC in 2015 and had plans to run the event the week prior to the Scottish 6 days with some days overlapping. This would make it difficult for people wishing to attend both competitions. Dave Peel has raised this issue with the IOF and with IOF President, Brian Porteous. MW agreed to keep the Board updated with developments.

### Action List

**Action 1:** MH to add context to 'Increasing Participation update' by adding baseline targets and trend detail. Circulate to Board members. (MH, by December Board meeting)