

Meeting of
COACHING COMMITTEE
held on 19th June 2004 at Victoria Centre, Crewe

Council is asked to NOTE:

Minutes of the meeting of
COACHING COMMITTEE
Held on Saturday 19th June at Victoria Centre Crewe.

04/18 Welcome and Introductions.

Present: Andy Thornton Chair & SW, Keith Marsden SE, Hilary Palmer EM & Phil Brown SC, Ursula Oxburgh EA and Ruth Lockley WM

In attendance: Peter Christopher Vice Chairman, Derek Allison Director of Coaching/NNAS & Jim Clark BSOA

Andy Thornton congratulated and welcomed Peter Christopher following his recent appointment.

With six members including the Chairman it was decided to proceed with the meeting. As there had been a 'nil response' from the request in the previous minutes; Derek Allison said that it was his intention to circulate the minutes of this meeting to the Association Chair's with a specific request to establish which Region's wanted to become corresponding members. The Chair's are also to be asked that club's contribute to some of the Coaching Committee's discussions. It was expected that minutes of the meeting would appear on the BOF web site as soon as possible following a meeting. A decision on a quorum for the meeting would be discussed at the next meeting when 'attending numbers' would be known.

Action DA

04/19 Apologies: Jenny Whitehead Coaching Manager and Sarah Noot YH.**04/20 Minutes of the last meeting.**

The minutes of the last meeting were approved following the removal of the second sentence of item 04/13 reference reducing the number of Junior Relay classes.

Jim Clarke and Phil Brown wishes to receive electronic copies of the minutes only but all other members of the committee wished to continue to receive paper copies.

Action JW

04/21 Matters arising not covered elsewhere on the agenda.

03/39 The GCSE review is on going.

ACTION CW

03/40 First Aid courses are planned for the WM for the 2nd/3rd October and the SE for the 25th/26th September. No date had yet been requested by SW and YH. **ACTION SW & YH Regional Representatives**

DA updated on the Parkamoor project. The group met on 10th March and decided to use a questionnaire to establish interest in usage from the general membership. A further meeting is planned for 21st June. Management Committee had agreed that if a project was not agreed the WOC 76 fund could be transferred to the Squad funds.

03/47 It was reported that some large NGB's are 'revolting' against restrictive practices being imposed by the SE funded Child Protection in Sport Unit; the committee asked to be updated when further information/direction was available. **ACTION Alex Ross**

03/49 The link into the coaching pages had still not been labelled Coaching Courses; the calendar was now available and the web site was still evolving. **ACTION JW**

03/52 DA had now received written approval from Marlene Palmer agreeing to the 'Peter Palmer Coach of the Year Award'. **ACTION JW**

03/54 The pre Holme Fell Club Coaching Day had been a success and a further day using open sand dune terrain on the west Lakes was planned for October prior to the Haverigg event. A request that locations other than the Lake District were considered for future days. **ACTION JW**

04/09 The Level 1, 2 & 3 training course was going ahead at Lagganlia and a Sport Psychology Course was scheduled for 6th November prior to the November Classic. **Action JW**

04/22 Update on funding.

Robin Field had been involved in recent discussions over funding but so far there was nothing to report.

At the last meeting; it was reported that it is likely that SE will follow UKSC in removing athlete personal funding will cease at all levels. This has not yet happened.

04/23 Reports from Regional Representatives.

The appointment of Regional Development Officer's was welcomed; their work with the Regional Associations would be critical to the development of School/Club links.

It was reported that Regional Associations supported the payment of coaching course fees when requested by attendants. Most Regions and Club's also supported athletes who had been asked to make personal contributions to attend training camps.

There was a recognition that each Regional Association needed to undertake an audit of their future coaching requirements to enable their Association and the Coaching committee to produce a coaching

development plan and Coach Education courses to satisfy that demand.

Action All

It was reported that there was to be a general request to tutors for dates for courses to enable a guaranteed programme of courses throughout the country, those in England would be subsidised by the SE budget and it was hoped similar arrangements could be made in other parts of the Federation.

Action DA/JW

Specific reports:

EA – A comprehensive written report was tabled, attached.

WM – There were a number of junior coaching opportunities, particularly with HOC who were striving for Clubmark status. The WMOA junior squad had been having difficulty planning their programme due to fixture congestion. Some coaching activities had been tied in with club development officers and there was a possibility of joining a multi sport club in Birmingham in the autumn.

SE – The World Cup terrain embargo was causing problems of access for coaching.

EM – Two coach education courses incorporating training exercises for junior groups have been planned for the autumn. A Level 1 for 18th September in Nottingham and a Level 2, day 2, for 16th October at Sherwood Pines.

SC – There were plans to run a Level 2 Course at Bramley in late October /early November

SW – A meeting had been held with the 'new' RDO and a coaching audit was planned and the junior squad was going well.

04/24 Junior Competitions; direction to JCSG.

It was reported that the proposed meeting on 28th June had been postponed to October and any urgent discussions would take place by email. Holding the meeting in the autumn enabled feedback from most of the junior competitions. It was noted that meeting before the 11th September would enable Management Committee to endorse any decisions for implementation in 2005.

Susan Marsden had agreed to represent JCSG on Event Operations.

It was noted that the Peter Palmer Junior Team Relay allowed an alliance between adjacent small clubs. It was agreed that the current rule for senior relay teams should apply to juniors; only one partner club was allowed.

Action HP

There was no consensus on combining junior relay classes.

04/25 Coaching Award Scheme

Log books

As evidence was required to be submitted to enable the renewal of coaching awards it was agreed that Logbooks would continue to be required. It was agreed that the easiest way to access this was to put the Logbook documents onto the BOF website to allow candidates to download pages as required.

Action JW

Levels 4 and 5

It was reported that no further work had been undertaken on Levels 4 & 5.

Programmed courses

As was reported above, it was agreed that courses would be programmed to take place through the year in all parts of the country. Courses in England would be supported by SE funding. This would allow standard charges to be made of Level 1 £10 for BOF members, £30 for others. Level 2 £50.

Action JW/DA

It was also reported that at a recent 1st4sport meeting it had been agreed that the number of witnessed sessions had been agreed at 2 of 5 i.e. 3 were 'paper' exercises.

04/26 Junior course lengths at National Events

Following the concern of Coaching Committee, a small sub group had been set up to pursue this. Much discussion between this group had taken place over the template of junior course lengths prior to the meeting. A number of small changes were suggested by the committee to finalise this. Hilary Palmer was asked to circulate the paper with the changes and then ask Barry Elkington to do whatever was necessary to enable the changes to be made before the 2005 events; some of which were already being planned.

Action HP

It was suggested that event organisers publicise the course length changes in their event details and BOF does likewise in FOCUS.

Action Regional Reps/JW/Sophie Furness

04/27 Report from Development Committee Meeting – Keith Marsden

See attached report.

Alex Ross/Bob Roach to be asked to include both Phil Brown and Keith Marsden on Development Committee Circulation list.

Action DA

04/28 National Navigation Award Scheme report – Derek Allison

C-n-do had taken over a number of the administrative tasks of the scheme from Marlene Palmer who still dispatched badges and certificates for both schemes.

The construction of the website had been put out to tender and was

expected to become live shortly.

The AGM and Annual Conference are scheduled for 20th/21st November in the Lake District and Chris Bonnington has agreed to attend.

04/29 British Schools Orienteering Association report – Jim Clark

The World Schools Championships had been well led by Peter Christopher. It is an important event in the calendar and despite increased competition; results had been good.

There was a request for more Level 1 coaching courses 'around the country'. There was good support from schools to develop links with clubs and achieving Clubmark status. There was discussion about the possibility of an Award for recognising the contribution teachers had made to schools orienteering.

Action JC

The issue of LEA guidelines to schools was raised. There had been no research in what advice is given. This could be a possible project for a student if an enquiry is made to BOF.

Action JW/DA

There was a request that clubs should offer development opportunities to pupils at schools in their area and both would benefit e.g. asking them to run in the CompassSport Cup. They may subsequently join the Club.

Action Regions and Clubs

04/30 Director of Coaching (matters not covered elsewhere)

None.

04/31 Any other business

It was mentioned that the Clubmark scheme was a good audit mechanism for clubs. It gave a good signal to the club's members and outside agencies of the commitment to improvement.

Expense claim forms were available on the website, forms page, and BOF now pays all the attendants expenses.

Action All

04/32 Dates of next meetings

13th November 2004, 5th March 2005, 18th June 2005, 12th November 2005

COACHING REPORT- EAST ANGLIA

On 1 January EA found itself in coaching crisis: Heather Sears changed her first claim club from NOR to AIRE and Dick Towler announced that he was unwilling to undertake any more coaching commitments, so we suddenly had no rep on coaching committee and no active level 3 coaches in EA. Now the co-ordinators of the EAJS are standing down later this month, so the Junior Squad is in truly dire straits.

PO and I decided to target EA clubs and put on a one day Level 1 course on a weekend day. HP was persuaded to come along to assess a couple of Level 2 coaches and run a day's coaching for the juniors who provided the mixed ability group used for the assessments. PO produced a prototype flyer which was adapted and circulated widely in EA. Every EA club was represented on the course and, despite persuading Pauline to extend her numbers by some 33%, we still had to turn 4 people away. It was a very long day for HP and her 2 trainee coaches – running junior coaching from 9:30 to 5 is far from ideal and not all the kids were compliant, to put it mildly. Huge thanks to Pauline and Hilary for giving up a Sunday to this. EA now has 16 Level 1 coaches, distributed throughout the area. We are about to arrange a Level 2 day for the autumn.

We have now established an EA coaching group, and will be distributing lists of coaches throughout EA clubs via EAOA. I am also planning to put up a list of name, club and town on the EA web site. Everyone is in the coaching e-group and will be getting regular information updates.

We are hoping to target one event for each club, possibly the EA galoppen event, as an event at which coaching is offered, using coaches living reasonably close, and relying on the two Level 2 coaches (I hope we shall soon have a couple more) to legitimise the coaching and also to help out with more advanced skills. I would appreciate advice about the best time for coaching (10:00 /12 noon / other) and suggestions about coaching adults.

We identified 2 possible future EAJS coaches and would really like to push them on through the coaching hoops. Does coaching committee have a timetable of coaching courses / a list of courses on offer?

One final plea: until we get our new batch of coaches qualified our junior squad will be really struggling. Would any other junior squads be willing to share training sessions with EA to help us through this difficult patch?

Ursula Oxburgh (EAOA)

Keith Marsden's meeting notes for Coaching Committee

The purpose of the Committee was defined by the Chairman as 'blue sky' thinking; not detailed and not to get into detail. Its Roles and Responsibilities are defined by the BOF Structure document.

Communications

Chris James spoke to a paper on Communications which had been circulated before the meeting. It was generally considered that;

- the paper should become an appendix to the BOF Structure document
- it should be a guideline for all BOF Committee chairmen
- that consideration be given to how it could be presented to Regional, Club Chairmen and volunteers, perhaps through the Club Delegate conference.

Update (Brought forward from Planning and Development Committee)

Junior Badge Scheme

- Only Championship Badges will be awarded at BOC/JK/National events
 - o (Need to decide whether Senior Badge scheme should mirror this)
- JM/JW course badges available. Qualification time to be average of first three runners. Gold +25%; Silver + 50%; Bronze + 100%. Details to allow for small number of entries.
- Colour code badges. Winners time +50% or 50% of starters. Should M and F have separate awards?

Badge Event Experiment

- Last event is December 5th
- Feedback to DC to be encouraged

Prize Ceremony's

AR with others to produce a prize giving guideline

Junior Badge Scheme

Need to review experiment in 2005.

There will be a need to seek feedback from Regions/Publicity officers etc. DC to consider how best to do this

Development projects

- BOF has a development fund made up of levy monies from multi day events
- Feedback was received from the two projects (EMOA and NIOA) so far approved

Future Development applications;

- it was agreed to fund an additional copy of Focus post WOC
- SOA is cooperating with SNH in analysing the effects of orienteering on Culbin. Perhaps we should be doing this more widely and being more proactive with landowners?