

1. The hope expressed by the Chairman to be able to produce timely minutes in the future (04/20)
2. The need to co-opt a Vice Chairman and the need for suitable suggestions to be provided through Association representatives (04/23)
3. Clubs to be provided with the means of fully adopting the Policy on the Protection of Young and Vulnerable People. (04/25a)
4. Anti-Doping policy to be reviewed in the light of changing regulations (04/25b)
5. Wholly owned subsidiary set up and part time staff appointed to take WC 2005 forward (04/25d)
6. Ways of improving representation especially by juniors being sought. (04/25e)
7. Use of WOC 76 Funds still in discussion (04/25h)
8. Excellent achievements at World Schools Orienteering Championships. (04/25j)
9. Strategic Plan 2004-2005 endorsed by Council. (04/26)
10. Operational Plan 2004 endorsed by Council (04/26)
11. British Junior Orienteering Championships 2005 will take place at BOC 2005, preferably at an alternative date in April (04/28)
12. Decision on the withdrawal of short class trophies at BOC and BNC endorsed by Council (04/29)

A full copy of the minutes is available on the web site at

www.britishorienteering.org.uk

The next meeting of Council will be on **Saturday, September 25th 2004.**
Agenda items and papers must reach BOF Office by
Wednesday, August 25th 2004

Meeting of the Council of the British Orienteering Federation
held at the Victoria Centre, Crewe on Saturday 8th May 2004

Present:**Officers**

Bob Roach Chairman
Ranald Macdonald Vice Chairman
 Vice Chairman
 Treasurer

Councillors

Suse Coon
Katy Stubbs
Chris James

Association Representatives

Lyn West EAOA
John Woodall EMOA
David Brown BSOA
 NEOA
 NIOA
Stephen Richards NWOA
 SOA
Allan Farrington SCOA
Simon Greenwood SEOA
Roger Hargreaves SWOA
 WOA
Russ Fauset WMOA
Jo Thornley YHOA

In Attendance

Robin Field Chief Executive
Alex Ross Executive Officer

04/19 Apologies and Courtesies.

Apologies accepted from Malcolm Duncan

04/20 Minutes of Meeting on 17/01/04

The Chairman confirmed the Federation's intention to produce timely minutes. It was hoped that the appointment of a second Executive Officer would spread the workload sufficiently to achieve that.

The minutes of the meeting on 17/01/04 were accepted as a correct record.

04/21 Actions.

Actions deleted: 24 (review in 12 months), 30 and 31

Actions continuing: 32

04/22 Matters Arising, not elsewhere on the Agenda.

Issues regarding the make up of senior relay teams (referred to Event Operations) and computing problems for organisers caused by “dibber abuse” (referred to Rules Group) were raised.

04/23 Notification of Additional Items of Business.

The AGM authorised Council to co-opt an individual to serve as a Vice Chairman. The Chairman would welcome any suggestions from the Associations.

04/24 Committee Reports.

a) Management Committee (04/02/04 and 01/04/04)

The Chairman highlighted the points from the last two meetings. Clarification was given for the issues regarding e-coli 0157. There was support expressed for the decision to fund all committee representation expenses centrally.

b) Development Committee

No report as there has been no meeting since the last Council. The membership of the Committee has changed in line with BOF Structure and a meeting will take place soon.

c) Coaching Committee (06/03/04)

Note was taken of the items raised in the minutes. Work is taking place to include orienteering in the GCSE Sport syllabus. Recommendations have been passed to the group looking at junior course lengths. The role of volunteers as Committee Chairman supported by a member of staff was clarified.

d) Event Operations Committee (24/04/04)

Ranald Macdonald explained the relationship between the Committee and its constituent Groups and the work done on the roles and responsibilities of each to ensure a consistent and effective relationship. The issues currently being dealt with include, a review of major events, the forming of small study groups to look at particular issues, the support required for the recruitment and training of volunteers and the establishment of a single source for all rules, appendices, guidelines and other specific event information.

e) International Committee

No report as there has been no meeting since the last Council.

Council expressed its approval for the revised format of the agenda providing an early opportunity to look at Committee issues.

04/25 Updates:

a) Child Protection Report

The first two standards have been successfully achieved and a plan to meet the other standards by the appropriate dates is in place. Those other standards involve a greater participation by clubs. Priority is being given to making suitable material available centrally as advised by the AGM.

b) Anti-Doping Report

Five tests took place at JK 2004 with all reporting negative. There is an ongoing issue regarding WADA (World Anti Doping Agency) involvement in the Olympics which will require a re-writing of the anti-doping policy in the light of new regulations. There would be a requirement for elite athletes to notify BOF, the IOF and WADA of their whereabouts, on a regular basis, in advance and this is bound to cause severe problems due to the nature of the sport.

c) Levies Due

No current issues.

d) IOF Events / World Cup 2005

The IOF Congress will take place in Sweden in September. BOF will be represented by Bob Roach, Robin Field and Brian Porteous. Brian Porteous is standing for election to the IOF Council since Sue Harvey is standing down.

A wholly owned subsidiary has been set up to take responsibility for WC 2005. Three part time staff have been appointed, Alan Leakey (Manager), Christine Robinson (Development) and Karen Williams (Schools). There has been some access problems associated with an individual. Tim Denton is producing an environmental impact report which should confirm a favourable response from English Nature to help convince the local conservation officers to allow the venue to be used.

e) AGM 2004

AGM 2004 passed off successfully achieving the required quorum. One important issue that was raised was the provision of a junior voice. The Chairman felt that it was necessary to build it into the structure perhaps even having a junior Councillor although some felt that Council may not be an appropriate forum. We need to look at other methods of representation as there may be other groups who need to be represented as well. There was support for an experiment where an existing Councillor would fulfil a liaison role with a suitable representative. It was agreed that Suse Coon would approach Becky Carlyle regarding her willingness in becoming that representative and making her role known to the junior membership. It was also agreed that the role of all the Councillors should be reaffirmed to the membership.

Action SC

f) Sports Councils Funding

Funds are confirmed to the end of March 2005. Meetings are taking place to look at the longer term (2 to 4 years) picture. It would appear that the position with UK Sport is firm but there are some problems with Sport England which need to be resolved. There will be a review of all Sports Council funding in the Autumn following the Olympics.

The funds for WC 2005 is separate and should be unaffected by that review.

g) SOA / BOF Meeting

A meeting took place at the JK attended by Bob Roach, Ranald Macdonald, Robin Field, Mike Atherton and Ken Daly. A good relationship has been established and development in Scotland within the BOF structure was reaffirmed. An issue over coaching has yet to be resolved.

h) WOC 76 Funds

A survey was carried out at the JK over the proposed development at Low Parkmoor with the results being used to inform the business plan. Although there was a general positive response the results were not conclusive. The athletes are not very enthusiastic and alternatives have been suggested. John Disley is keen to provide a memorial to Chris Brasher but this may involve considering alternative uses for the funds. The Chairman agreed to speak to John Disley regarding the problem.

Action BR

i) Website

There has been a generally favourable response to the changes so far although by its nature there are as many opinions as members. A target of the end of June has been set for completion of the majority of the pages although there is an issue over the maintenance of the site.

j) World Schools Orienteering Championships

Dave Brown provided a report from the above event where 40 athletes from the BSOA took part in an expanding competition proving themselves as excellent ambassadors for the sport. For the first time Scotland entered a school team with England providing a school team and a select team. Twenty one medals, including two gold, were achieved with a number of other athletes coming very close. The Friendship relay, where teams are selected by lottery, proved to be very successful. The Fair Play Trophy, voted for by all delegates, was won by Scotland.

04/26 Strategic Plan 2004 – 2008, Operational Plan 2004

Approval in principle to the Strategic Plan was given in January. The suggested changes made following that Council meeting have been incorporated into the plan.

There was concern expressed that some of the targets were unachievable although the need to set targets for staff was accepted although these may be better applied through a staff appraisal scheme, yet to be implemented, rather than through the Strategic Plan. Although there are no problems regarding the principles contained in the plan there was thought a need to soften the tone, especially in the avoidance of shall and will, to avoid flak from doubters and detractors.

The Strategic Plan was accepted with some agreed changes.

For 10 Against 2 Abstentions 2

The second draft of the Operational Plan was provided to members. The planning and reporting cycles are now in line with the sports councils. Restructuring, the provision of Regional Development Officers and Membership issues have been incorporated.

A paper on Regional Development Officers provided for members showed a provision of 400 hours for each Association. Some of the posts would be taken up by transfer of the current Schools Development Officers. Job descriptions have been written and recruitment will start soon. Any increase in hours would require increased BOF funding although Associations could commit their own resources if they thought it beneficial. It is hoped that individuals will be in place by 1st June.

Proposal on Membership of the Federation will need to be in place for AGM 2005. It would be useful if initial ideas could be discussed at the January Council. The suggestion that they need to be different from previous trials was accepted.

Action All Members

An issue over Club of the Year was raised as there had been some confusion in the WMOA over its operation. It was accepted that a suitable procedure should be in place for next year.

The Operational Plan was accepted

For 8 Against 4 Abstentions 2

04/27 Child Protection Implementation Plan

This was covered under 04/25 Updates.

04/28 British Junior Orienteering Championships 2005

The paper made available to the AGM but not discussed was presented to members. The funding plan for WC 2005 had originally been accepted on the basis of the British Junior Orienteering Championships being included. The delayed BOC 2005 caused a problem for juniors because of the exam season. We are looking at a one time solution at WC 2005. There are three choices now available for holding BJOC, at WC 2005, at BOC 2005 or at BOC 2005 at an earlier date (if it can be arranged)

Lyn West felt that juniors would be inspired by running with the world elite. There was some concern over the effect on attendance at BOC 2005 if a separate junior event was held. The concept of a family sport could only be upheld if all took part at the same event. There were some concerns over BOF's relationship with the Sports Councils and the loss of promotional possibilities if the event did not take place at WC 2005. The alternatives of holding the championships on a non-bank holiday also caused some concern. There is scope in the WC 2005 development plan to clarify the inclusion of junior development.

A proposal to hold BJOC with WC 2005 was defeated.

For 5 Against 7 Abstentions 2

The alternative proposal to hold BJOC at BOC 2005, with a preference for an April date, was carried by default.

04/29 Trophies

The issues arising from the withdrawal of short class trophies from BOC and BNC were discussed. The original proposal approved by Development Committee and the reasoning behind it was endorsed by Council.

04/30 Treasurer's Business:

a) April Figures

There are no apparent problems.

04/31 Chairman's Business:

The next meeting will take place at a venue in Birmingham as Crewe is not available.

04/32 Dates of Future Meetings:

2004		2005	
		Council	15/01/05
		AGM	26/03/05
		Council	7/05/05
Council	25/9/04	Council	24/09/05

04/33 Any Other Business

There being no other business the meeting closed at 5:00pm

ACTIONS

arising or continuing from the Council meeting of
May 8th 2004

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|----|--------|---|-------------|
| 32 | 04/18 | Ensure Event Standards consideration of problem of late starters. | AR |
| 33 | 04/25e | Approach Becky Carlyle with a view to her representing views of juniors through a Councillor. | SC |
| 34 | 04/25h | Approach John Disley regarding the problems of using WOC 76 funds in the proposed manner. | BR |
| 35 | 04/26 | Provide initial input over membership and funding for September Council. | All Members |