

1. 'Guidelines for effective meetings' paper to be used throughout BOF (04/38b)
2. 'Ethical Communications' paper accepted as appropriate guidance for all members (04/38c)
3. A review of 'Junior Ageless Classes' is to be undertaken (04/39b)
4. Trail-O at JK 2006 will require a separate club to organise (04/39d)
5. Views on shorter relay course lengths for BRC to be sought (04/39d)
6. Green course physical difficulty often too high; planners and controllers asked to note (04/39d)
7. There are new anti-doping requirements in operation, the guidelines for event organisers will be rewritten (04/40b)
8. Membership Working Party - draft proposal and timetable to be published inviting comments from members prior to a final proposal to be put to AGM (04/42b)
9. Suggestions for Silva Award 2005 candidates requested

A full copy of the minutes is available on the web site at
www.britishorienteering.org.uk

The next meeting of Council will be on **Saturday, January 15th 2005**.
Agenda items and papers must reach BOF Office by
Wednesday, December 15th 2004

Meeting of the Council of the British Orienteering Federation
held at the Tally Ho Centre, Birmingham on Saturday 25th September 2004

Present:**Officers**

Bob Roach	Chairman
Ranald Macdonald	Vice Chairman
Peter Christopher	Vice Chairman
Malcolm Duncan	Treasurer

Councillors

Suse Coon
Dick Towler
Chris James

Association Representatives

Lyn West	EAOA
Ray Barnes	EMOA
David Brown	BSOA
	NEOA
	NIOA
Stephen Richards	NWOA
	SOA
Allan Farrington	SCOA
Simon Greenwood	SEOA
Roger Hargreaves	SWOA
Phillip Jenkins	WOA
Russ Fauset	WMOA
Ian McMillan	YHOA

In Attendance

Robin Field	Chief Executive
John Dalton	Executive Officer

04/34 Apologies and Courtesies.

Apologies accepted from Katy Stubbs

Peter Christopher was accepted with acclamation as Vice Chairman

04/35 Minutes of Meeting on 8/05/2004

The minutes of the meeting on 8/05/04 were accepted as a correct record.

04/36 Actions.

Actions deleted: 32, 33, 35

RF read an email from John Disley, thus agreed that action 34 closed.

Actions continuing: none

04/37 Matters Arising, not elsewhere on the Agenda.

Roger Hargreaves brought up the issue of map scales at BOC 2005 for elite courses. The area had been surveyed at 1:5,000, and is too detailed if printed at 1:15,000. Rules require 1:15,000 so asking for dispensation to use 1:10,000. Agreed to talk to elite about approval of 1:10,000.maps

Action RF

04/38 Notification of Additional Items of Business.

Budget 2005-2009 to be added to 4/44 before 4/44(a)

a) Governing Orienteering

Robin Field presented the background to the document that specifies the way Council operate. The Chairman stated that it was possible to return to and if agreed, amend, the document at any time. The document was accepted by the meeting in its present form.

b) Guidelines for effective meetings

Chris James spoke to the paper. After a discussion the meeting accepted the paper as guidelines to be used throughout BOF as appropriate. To be added to Governance Manual.

c) Ethical Communications

The chairman spoke to the paper. There was a discussion about the need for balance and a right to reply. It was also recognised that it is important to have channels whereby problems and concerns can be raised constructively so as we can learn from them e.g. if about an event the matter should be referred to Event Operations Committee. It was suggested that phone calls in preference to emails might reduce the number of problems. The paper was accepted, and agreed that it should be posted on the website, sent to clubs and be mentioned in the Chairman's article in Focus.

Action BR/AR/JD

04/39 Committee Reports.

a) Management Committee (16/06/04 & 22/09/04)

The Chairman highlighted the points from the last two meetings. He expressed concern over the threats to Sports Council funding (see 04/40e). He said that credit was due to those involved in the RDO recruitment – a great deal had to be done within a tight timescale.

Council endorsed the proposal from the Management Meeting to hold the 2005 AGM on the Sunday (27th March) rather than the usual Saturday due to

the distance of the Saturday event from the event centre.

After the 2004 AGM an informal link with Juniors was established via Suse Coon pending the development of a more considered channel. Management Committee will raise debate about this on the nopesport website. **RF**

b) Development Committee (11/06/04)

The first meeting under the new structure has now taken place. There was a discussion about 'junior ageless classes'. The chairman said that a review is due, but we need to decide how to review and what to measure. His invitation in Focus for comments about what the review should consist of has not as yet produced any responses. The meeting agreed that we should go ahead with the review but because it will take considerable time and a wide range of juniors needs to be consulted it cannot be completed within the two years originally specified. It was acknowledged that the review needs to be done from a neutral perspective.

c) Coaching Committee (19/06/04)

Peter Christopher said he said he was satisfied that the issue of coaching at grass-roots level was being taken up. Otherwise, there were no points to raise from the minutes.

d) Event Operations Committee ()

Ranald Macdonald said that the new structure was very effective. He reported on the Major Event Conference, where presentations by Alex Ross & Robin Field had been well received. He noted that there had been no report back from BOC 2004.

There was discussion about SMOC and sprint champs. in 2006. Trail-O would need a club to lead for JK 2006, there would be an article in Focus.

Relays – ECSG wanted shorter courses at BRC to provide more 'head to head' racing – clubs and associations will be asked for views
Junior course lengths – proposed to increase for Nat Events, JK & BOC.
Map Registration – being ignored by many, map group to consider how to enforce

There was a discussion about the problem of green course physical difficulty which was frequently too high, and the role of the controller.

e) International Committee(22/05/04)

Robin Field went through points raised by these minutes. A manual is being produced for tours identifying procedures for handling incidents.

a) Child Protection Report

John Dalton explained that Alex Ross felt he needed a larger support group, which was endorsed by the CPSU meeting he had attended. There had been no allegations brought forward relating to the previous incident.

b) Anti-Doping Report

There are new World Anti Drugs Agency requirements from 1 August. We need to meet WADA, IOF, UK & Ireland rules. Robin explained the requirements regarding athletes' whereabouts – the need for the national governing body to notify the whereabouts of 6 athletes for 6 months ahead to enable 'out of competition' testing to take place is particularly demanding for orienteering. Need to rewrite guidelines & organisers rules.

c) Levies Due

No current issues.

d) IOF Events / World Cup 2005

The BOF proposal to stage an EOC in 2005 alongside the WC was withdrawn at the EuOC meeting when there was clearly little support for it. We have permission to use Long Valley providing no major disaster arises. There was a discussion regarding English Nature – we hope to establish links which enable decisions to be made easier than on this occasion. Management Committee has agreed to underwrite losses on the event on the same basis as with JK & BOC.

Bob Roach reported on IOF Congress; Sue Harvey (for serving as IOF President for 10 years) & Colin Palmer (for his work in developing MTBO) both honoured.

Brian Porteous has been elected to IOF Council. WOC 2008/9 (Cze/Hu) venue selection seemed to be determined by cost.

e) Sports Council Funding

In June UK Sport said they would withdraw World Class & Exchequer funding and concentrate solely on Olympic sports. Derek Allison & Robin Field had met UK Sport and were given assurances that money would not be withdrawn completely. We may be funded through Sport England, but awaiting another meeting. It is still our top risk. UK Sport are required to go through 'due consultation'.

Chris James suggested that Development Committee should be asked to consider what action to take if monies were withdrawn.

f) WOC 76 funds

The chairman said that in view of the communication from John Disley we are free to use the funds as we see fit for elite athlete development. We are looking at various options in the Lake District. Chris James said that the funds were originally designated to be used for accommodation.

g) Website

John Dalton said that the website was taking up about 50% of his time, but he

expected that to reduce. We are now able to control most of it from BOF office. He said that minutes should be on the website on schedule.

04/41 Proposals for Council to Adopt or Approve

None

04/42 Discussion Items

a) Budget 2005 - 2009

The budget was presented. Robin Field said that if the membership proposal did not go through then strategic plan would need to be reconsidered. The budget, together with the Strategic Plan, form the Whole Sport Plan. There was a discussion about the possibility that Sports Council funding may in future be provided as a lump sum for us to allocate as we think fit.

b) Membership Working Party

Ranald gave a presentation, making the point that 'if you don't like the proposals, what should happen instead' and answered several points of clarification. Council then broke into small groups for discussion. Council then reconvened, and Ranald described the proposed timescale. There was a discussion about the possibility of a club delegate conference prior to the AGM, the possibility of officers attending regional meetings, and whether clubs rather than individuals could be members of BOF. Discussion on whether the proposed membership fee was too high and the levy too low, and whether Focus could be ceased to reduce BOF costs. The meeting agreed that the principle of individuals joining both club and BOF was sound. It was to be put on the BOF website with amendment. A document to accompany the proposal was to be produced by Ranald and Robin, asking for comments from the membership. The responses will be considered at the December Management Meeting from which proposals will be put to The Council meeting in Jan 2005. Following this, AGM proposals will be drawn up.

Action RM/RF

04/43 Chairman's Business

Regular meetings with SOA were going well and he felt they were of mutual benefit.

Silva Award 2005 – open to suggestions for candidates. Chris James asked if it was possible to have a list of previous candidates & recipients

Club of the Year – looking at the viability of this, to be raised at Development

Conference

Action BR

On behalf of all BOF members Bob thanked everyone for giving up their time to attend and for contributing to the good standard of discussion.

04/44 Treasurer's Business:

a) April Figures

There are no apparent problems. In answer to a question, Robin explained the 'liaison' heading

04/45 Dates and Venues of Future Meetings

2005		
Council	15/01/05	
AGM	27/03/05	
Council	14/05/05	
Council	24/09/05	

Next meeting to be held at Tally Ho Conference Centre, Birmingham

04/46 Any Other Business

It was agreed that mobile telephone contact numbers for Chief Executive and Executive Officer would be provided on the Agenda in future.

Action JD

There being no other business the meeting closed at 4:25pm

ACTIONS

arising or continuing from the Council meeting of
September 25th 2004

36 04/18 Map scales at BOC 2005. RF

37 04/38c Ethical Communications paper to be published, plus article for BR/AR/

		Focus	JD
38	04/39a	Junior liaison debate to be raised on nopesport	RF
39	04/42b	Produce document to accompany draft membership proposals on RM/RF website	
40	04/43	Look into viability of Club of the Year	BR
41	04/46	Publish mobile phone contact details on agenda	JD