



Meeting of
DEVELOPMENT COMMITTEE
on 7th June 2005
at the Friends Meeting House, York.

Management Committee is asked to NOTE:

- 05/16a The outcome of the review into the Junior Ageless Classes.
- 05/16b The nature of the sport's provision for the disabled.
- 05/16c The identification of Volunteering as a possible topic for a workshop.
- 05/17 The intention to make a proposal on improving Communications within the Federation.
- 05/18 The successful bids by OD and HOC for support from the Multi-Day Levy Development Fund.
- 05/19 The progress made in founding a Senior Competitions Group.

Minutes of the meeting of
DEVELOPMENT COMMITTEE
On Tuesday 7th June 2005
at the Friends Meeting House, York.

PRESENT:

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|-------------------------------------|---------------------------------------|
| Malcolm Duncan (Treasurer) | Chris James (Councillor) in the Chair |
| Ranald Macdonald (Event Operations) | John Morris (Councillor) |
| Keith Marsden (Coaching) | |
| Peter Bylett (Development Manager) | |
| Alex Ross (Executive Officer) | |

05/12 Apologies and Opening Remarks

In the absence of Bob Roach it was agreed that Chris James would Chair the meeting. Apologies from Donald Petrie, Bob Roach, Peter Christopher and Lyn West. 05/15 was brought forward to add an item on Senior Competitions Group to be taken under 05/19. A distribution of time for all the other items was agreed.

05/13 Minutes of the meeting of 13/04/05

There was a suggestion that headings be used to identify each of the actions completed in the minutes. Minutes accepted as a true record.

05/14 Actions and Matters Arising

Actions completed: 68 (report on equitable provision), 70 (draft guidelines on the use of volunteers), 75 (obtain further information from CLOK), 76 (circulate grant application from WCH), 78 (collate further responses from Junior Ageless Review), 79 (publish results from Regional Event experiment in Focus), 80 (submit paper on Environmental Sport to Management Committee) and 83 (item on Communications to DC Agenda).

Action AR

Actions continuing: 77, 81 and 82.

05/15 Notification of Major Items of Other Business

See 05/12.

05/16 Updates

a. Junior Ageless Classes – Review

A large amount of feedback from a range of sources and backgrounds was considered. The general reaction is to retain the present system as it is seen, from the feedback, as valuable to newcomers, aiding retention, although there is a degree of confusion especially regarding labelling. There was some concern that a rung of progression previously present in the age class system had been removed by the adoption of the ageless scheme although it was felt that the support for the scheme in other areas outweighed this concern. It was agreed that a report highlighting the benefits and using quotes from the feedback could be valuable in promoting the scheme.

Action AR

b. Orienteering for the Disabled

Peter Bylett provided a paper on the levels of participation for disabled individuals that shows orienteering well placed compared to other sports in this area. Many examples of good practice that ensures our excellent equity provision already exist although their dissemination to Clubs could be improved. Care needs to be taken not to increase the burden on organisers and planners. It was agreed that members would provide some feedback on the details presented in the paper.

Action All Members

c. Volunteering

A paper provided by Peter Bylett was discussed. The provision of sporting activities and the development of sport is limited by the volunteer capacity and there are examples of places not being filled. An approach being taken by other sports is to produce a volunteer strategy and a volunteer charter making it clear what is expected of both new and existing volunteers. The production of the Strategy and a Code of Conduct for orienteering is deemed necessary as part of the “Whole Sport Plan”. It was suggested that the topic might be a useful workshop for the Conference to be held prior to the EGM on 24th September.

Action PB

d. Environmental Sport

It was confirmed that a revised document based on the one provided by Donald Petrie at April meeting would be discussed at the next Management Committee meeting.

05/17 Communications

A paper, previously presented by Chris James at the 11/06/04 meeting, was discussed. The commonsense nature of the content was accepted although it was recognised that there were issues in implementing it. It was felt by some that delays in informing the membership resulted in a lack of trust and a perception of secrecy. It was agreed that a news item would accompany the posting of any sets of minutes.

The implementation of a website forum was raised although the issues of censorship and monitoring need further discussion.

The updated BOF structure was felt to be adequate but was not delivering the required timely information. Alternative methods of working were discussed such as asking for volunteer minutes secretaries through Focus.

It was agreed to examine a number of areas eg pattern of BOF meetings and provide feedback on the content of the paper so that a possible proposal could be put to Management Committee

Action CJ

05/18 Development Fund Applications

Applications from two clubs each with the support of their Association were received. The application from Octavian Droobers was approved with the BOF contribution being shared between the Development Fund and a PESSCL Fund. The club are to be invited to be more explicit with the expected benefits when they submit their report on the project. Permission will also be sought to publicise their project as an example of good practice to other clubs. An application from Harlequins for a Malvern specific development was also approved. A proportion of the amount requested was agreed with the advice that additional funding might be forthcoming under specific local government initiatives. If that is not forthcoming further consideration will be given to the application.

Subsequent to the meeting an e-mail discussion was initiated over the application from CLOK whose application was deferred at the last meeting. No agreement has yet been reached.

05/19 Any Other Business

Senior Competitions Group – The role of Junior Competitions and Elite Competitions was reviewed. Although some volunteers have been found for SCG there is a lack of focus regarding what the group should be responsible for. Some suggestions were made as to which competitions could be included, such as the CompassSport Cup, the Masters Cup and a Knock Out Cup. It was agreed to seek further input from Rules Group who had also shown an interest.

Action AR

05/20 Reporting and Actions

It was agreed that the following points would be communicated to the membership as soon as possible.

1. The request that Rules Group look at the implementation of items suggested by the review of the Regional Event Experiment.
2. The production of a paper explaining the results of the review of the Ageless Junior Badge Scheme.
3. The work being undertaken on orienteering for the disabled.
4. The work being undertaken on a Volunteers Charter.
5. The discussion on Communications.
6. The way forward for the creation of a Senior Competitions Group.

Action AR

05/21 Dates and Venues of Future Meetings

18th October 2005 Friends Meeting House, York.

It was agreed that a potential set of dates for 2006 would be circulated to members of the Committee for comment.

Action AR

ACTIONS
continuing or arising

| | | | |
|----|--------|--|-------------|
| 77 | 05/05 | Draft application template for Development Fund applications. | AR |
| 81 | 05/10a | Progress creation of a results archive | AR |
| 82 | 05/10b | Seek proposal on rationalisation of incentive scheme. | AR |
| 84 | 05/14 | Liaise with Rules Group regarding implementation of items from Regional Event Experiment | AR |
| 85 | 05/16a | Produce Guideline or Table illustrating progression through the ageless badge scheme | AR |
| 86 | 05/16a | Draft a promotional document for the ageless badge scheme for discussion by Committee Members | AR |
| 87 | 05/16b | Provide feedback on paper provided by Peter Bylett | All members |
| 88 | 05/16c | Examine the possibility of holding a workshop on volunteering at Conference/EGM | PB |
| 89 | 05/17 | Produce second draft of Communications paper based on feedback from members. | CJ |
| 90 | 05/19 | Discuss ideas for Senior Competitions Group with Rules Group. | AR |
| 91 | 05/20 | Ensure items identified are communicated by the news section of the website as soon as possible. | AR |
| 92 | 05/21 | Circulate possible set of meeting dates for 2006. | AR |