

Meeting of  
**DEVELOPMENT COMMITTEE**  
on 13<sup>th</sup> April 2005  
at the Friends Meeting House, York.

Management Committee is asked to NOTE:

- 05/05 Approval of Development Funding for SLOW, GO and WCH.
- 05/06b The applications being put forward to the CCPR Club of the Year Awards.
- 05/07 The need for Management Committee to produce a ranked list of items to be considered in the event of loss of funding.
- 05/08 The results of the Regional Event Experiment and the agreement to publish the report resulting from the feedback.
- 05/09 The intention to prepare a paper on Orienteering as an Environmental Sport for submission to Management Committee.
- 05/10c The concern expressed regarding the poor levels of communication evident in the Federation's workings. The intention to discuss the need for improvement and produce an implementation plan for enhanced internal communications within the sport.

Minutes of the meeting of  
**DEVELOPMENT COMMITTEE**  
On Wednesday 13<sup>th</sup> April 2005  
at the Friends Meeting House, York.

**PRESENT:**

Bob Roach (Chairman)	Chris James (Councillor)
Keith Marsden (Coaching)	John Morris (Councillor)
Mark Saunders (International)	Lyn West (Councillor)
Peter Guillaume (Event Operations)	Becky Carlyle (Councillor)
Peter Christopher (BSOA)	
Hilary Palmer (Development Manager)	
Alex Ross (Executive Officer)	

**05/01 Apologies and Opening Remarks**

Apologies from Malcolm Duncan, Ranald Macdonald, Donald Petrie and Peter Bylett. The Chairman welcomed John Morris, Lyn West, Becky Carlyle and Peter Guillaume to their first meeting.

**05/02 Minutes of the meeting of 19/10/04**

Minutes accepted as a true record. Proposer Chris James, Seconder Keith Marsden.

**05/03 Actions and Matters Arising**

Actions completed: 52, 64, 65, 66, 67, 69, 71, 72, 73 and 74.

Actions continuing: 68 and 70.

**05/04 Notification of Major Items of Other Business**

Items on Incentive Schemes and Results Archive were raised to be taken as Any Other Business.

## **05/05      Development Fund Applications**

Written submissions including the support of their respective Associations were received from CLOK, SLOW and GO. The applications by GO and SLOW were approved. A decision on the CLOK application was agreed in principle but deferred pending the provision of further information.

**Action AR**

A verbal submission by Peter Christopher on behalf of WCH was also agreed in principle but members felt that they would prefer to see the written application before confirming. (Subsequent to the circulation of the written application, this payment was approved).

**Action AR**

There was some discussion on the provision of a template for submissions that might ease the process for both the applicants and the Committee.

**Action AR**

## **05/06      Updates**

### **a. Junior Ageless Classes – Review**

The feedback received after the article in Focus was discussed. As the deadline for receipt had not yet been reached it was agreed to wait until the next meeting to produce a final report. It was agreed to include the wider issues involved in any decision within that report.

**Action AR**

### **b. Club of the Year Awards**

Five applications were received with POW being declared the BOF Club of the Year for 2005 with CLOK as runner-up. The application from POW will be forwarded for consideration at the CCPR Club of the Year.

### **c. Orienteering for the Disabled**

This item was deferred to the next meeting due to the absence of Peter Bylett.

### **d. Volunteering**

Alex Ross reported on the results of the Russell Commission on junior volunteering. Hilary Palmer reported on the use of pupils in organisational tasks when putting on school events. The rest of the item was deferred to the next meeting.

**05/07      Consequences of loss of Sports Council Funding**

One way forward might be to identify the most precious items and then rank them dispassionately before deciding whether those items should be reduced gradually or stopped abruptly. We need to establish what are the responsibilities of the Sports Councils in such a situation and act together with other sports governing bodies. It was agreed that the ranking process was most urgently in need of discussion and it was recommended that Management Committee produce a ranked list for consideration at Council and by the Associations. It should also emphasise the need for compromises.

If some funding is found subsequently then priority items need to be established to benefit from that funding. There may also be a case for investigating what was deemed essential before Sports Council funding was available. Some concern was expressed regarding the reaction of the Sports Councils to the process.

There was a strong feeling that we must keep the membership fully informed during the process.

**05/08      Regional Event Experiment - Review**

A paper provided detailing the responses to the questionnaires received and containing a resume of the written responses was discussed. No firm conclusions were reached although the possibility of a wider trial based on a revised format using the feedback was discussed. However as a majority of the responses validated the quality of the present provision, the popularity of the rankings system and the need to consider the technical difficulty of courses provided for the older age classes, no formal proposal was made. It was thought valuable to publish the results of the experiment, including the initial details in Focus.

**Action AR**

**05/09      Environmental Sport**

A paper provided by Donald Petrie was discussed and some suggested amendments made. It was agreed to incorporate the suggestions before submission to Management Committee for implementation.

**Action AR**

**05/10      Any Other Business**

**a. Results Archive**

The provision of such an archive was agreed as useful.

**Action AR**

**b. Incentive Schemes**

The idea of combining the Awards System and the Rankings System into one Incentive Scheme was thought worthy of discussion. The initiator of the idea should be contacted for a proposal.

**Action AR**

### **c. Communications**

A number of recent examples of poor communication were mentioned and the need for improvement identified as exceedingly urgent. The need to discuss changes to methods of operation was agreed and this will be the major item of discussion at the next meeting.

**Action AR**

#### **05/32      Dates and Venues of Future Meetings**

7<sup>th</sup> June 2005      Friends Meeting House, York.

18<sup>th</sup> October 2005      Friends Meeting House, York.

## **ACTIONS**

continuing or arising

68	05/27	Prepare report to the next meeting on what already happens and what could easily be done to improve the equitable nature of the provision.	PB
70	05/28	Prepare draft guidelines on the use of volunteers for consideration at the next meeting.	PB
75	05/05	Obtain further information from CLOK on items identified by the Committee to aid decision making process.	AR
76	05/05	Circulate written application from WCH for Development funding.	AR
77	05/05	Draft application template for Development Fund applications.	AR
78	05/06a	Forward any further responses to the Junior Ageless Classes Review for consideration at the next meeting.	AR
79	05/08	Submit report on Regional Event Experiment for publication in Focus.	AR
80	05/09	Incorporate agreed additions to paper on Environmental Sport for submission to Management Committee	AR
81	05/10a	Progress creation of a results archive	AR
82	05/10b	Seek proposal on rationalisation of incentive scheme.	AR
83	05/10c	Add item on Communications as the major item to the agenda of the next meeting.	AR