

Development Committee
Minutes
Saturday 13 September 2008



The Board is asked to note:

Item 5: Development Committee will work towards the setting up of an U25 Development Squad if this does not form part of the International programme plans and that a sub group will work on this

Item 6: A grant application from Barrow & District OC was approved towards the costs of a project to train new surveyors and map new areas in and around Barrow in Furness. This will enable the club to hold more frequent orienteering activities and (hopefully) to increase participation and extend the numbers of adults in the club.

It is hoped that more clubs/associations will apply in future for projects which have developmental aims. Projects should have aims such as:

- increasing sustained participation and club membership
- increasing the numbers of trained/qualified officials and coaches so as to provide more club activities and provide more 'satisfaction' from their membership.

Item 8: Development Committee will establish a Service to Orienteering award for volunteers in clubs to recognise and celebrate their outstanding service. This will enable more people to be recognised than is possible currently in the cases of the Silva Award and the awards to the Coach of the Year and the Map Awards.

Item 10b: The annual Club of the Year competition will be held again in early 2009 with application forms available in December and a closing date of end January.

Attendance:

Action

Ed Nicholas, Chair	Steve Buckley, NWOA
Scott Collier, SWOA	Colin Matheson, NEOA
Roger Scrutton, SOA	Ian Webb, SCOA
Caroline Louth, EAOA	John Woodall, EMOA
Helena Burrows, WOA	Peter Bylett, BSOA
Hilary Palmer, Development Manager	Caroline Povey, Marketing Manager

Apologies were received from the representatives of the following associations: NIOA, SEOA, WMOA, YHOA and from Mike Hamilton and Steve Vernon

1 Opening remarks

EN welcomed everyone to the Development Committee and said how pleased he was that so many regional representatives were able to attend.

2 Declaration of Interest

Any outstanding forms should be completed and sent to the office.

CL declared that she had an interest in item 5 about the formation of a training squad for 18-25s.

3 Minutes of previous meeting

3a) The minutes of the meeting held on 4 June 2008 were accepted as a true record. Actions 2, 3, 5(1), 5(3), 7, 8(3), 10, 11, 12(1) are all completed or in this meeting's agenda.

3b) Actions 8(1), 8(2) ongoing dependent on web site developments on fixtures/results

Action 12(2) ongoing using web site and Focus to widen publicity for good practice

3c) Matters arising: covered in agenda

4 Notification of any other business

CM: Adventure racing

HP: Club of the Year 2009

EN/CP: Add promotion to future agenda as a standard item

EN/CP/HP

5 **Under 25 Development Squad**

The paper (see Appendix 1) was discussed in some detail and it was agreed that there is a need for a framework to exist for older juniors/younger seniors who have been in GB Start/Junior squads to support them and to encourage 'talent' groups to train.

Further work on this was devolved to a sub group of EN, IW and RS when the results of the International Programme Review are known.

EN, IW, RS

It was also recognised that those athletes who are below the 'elite' line need similar support but it was thought that this should be offered at a regional or macro regional level.

6 **Development Fund Grant applications**

Applications were received from the Barrow and Berkshire clubs.

The Barrow application for £4,425 was approved subject to the club putting out the mapping to tender and to sending reports at 6 monthly intervals on how the project was progressing to be accompanied by receipts for what had been spent. This project is to train / mentor new surveyors for urban maps and to produce new park and urban maps in and around Barrow in Furness so that the club can expand and have the ability to put on more local events for themselves. The project is to try to expand the numbers and age range in the club so as to appeal to more adults.

The Berkshire club application for a grant to enhance the mementoes given at the BSOC was rejected. It was agreed that this is a 'one off' project and as such is not 'sustainable development'. Funding for a project of working with local schools and encouraging school orienteers to come to a series of local low-key activities and events leading up to a big event would be considered very favourably.

The committee is looking forward to receiving more applications at the end January 2009. Projects should have aims such as:

- increasing sustained participation and club membership
- increasing the numbers of trained/qualified officials and coaches so as to provide more club activities and provide more 'satisfaction' from their membership.

RDOs will support clubs with applications and advise them as to what can be claimed. Focus article by HP.

RDOs

- Clubs and associations throughout the UK can apply for grants from this fund. HP
- 7 a) Participation Project (England) Report from Steve Vernon**
- Appendix 2. Note that weekly activity sessions have now started and the training of many more coaches is underway for some clubs. The committee was very pleased to hear of the progress of the various pilot club projects and thanked Steve for his enthusiastic work in this area.
- b) Online Questionnaire**
- In Steve's absence, CP reported on the successful online survey into starting orienteering and the perceived barriers to starting the sport. There have been over 750 responses to date and SV will report in more detail in Focus over the next 2 editions. The committee hoped that some more drilled down detail of the responses would be made available. SV/CP
- 8 Incentive Scheme(s)**
- a) Web based results and links to badge schemes and ranking** – no report was possible at this meeting. The Board set up a Working Group (Terms of Reference see Appendix 3) which will be reviewing these matters and until the group has reported Development Committee will wait. SC is on the Working Group. SC
- b) Service Awards** (to the sport of orienteering)
- The discussion ranged through ideas from existing club, regional and British Orienteering awards. Whilst it was agreed that there is much good practice at club and association level, it was agreed that there should be national recognition of long and excellent service by volunteers to the sport. Using the BSOA awards for Service to Schools Orienteering and Outstanding Service to Schools Orienteering as a model, it was agreed that Development Committee should set up a system for nominations to be received and for a panel to consider the nominations and for the provision of money from the British Orienteering Development Fund to award specially designed, printed and framed certificates to those who are chosen by the panel. Those who receive the award would be named on a Roll of Honour on the web site and this would be added to each year. Nominations would be requested at the year end and awards of up to 50 could be made as appropriate.
- Nomination form to be devised by EN and awarding panel to be EN, SC, JW and CP EN, SC, JW, CP
- 9 Whole Sport Plan**

In MH's absence HP described some of the 'interventions' which have been included in the document which has been submitted to Sport England for funding against Sport England's targets to 'Grow' sports participation and to 'Sustain' participation and membership satisfaction with what the clubs offer.

The 'Excel' section is outwith the remit of the Development Committee.

The WSP will be considered during September and there will be the chance to refine some sections before final submission.

PMN: the date for final submission has been pushed back by Sport England from end September to 24 October to allow time for sports to complete their submissions following feedback from SE

10 **Other Business**

a) Adventure Racing: CM mentioned that navigation plays a large part in adventure racing and there may be a demand which British Orienteering could respond to by putting on navigation courses or by having a presence in the pre-start period to offer 'top tips'. CP said that queries along these lines have been received by the office but that there is not staff capacity to organise courses. Commercial centres, orienteering clubs or self employed coaches may offer such training.

b) Club of the Year competition: HP explained that the annual COTY competition uses the CCPR application form and date scheduling so that the best placed British Orienteering clubs are entered in the national Sports Club of the Year competition organised by the CCPR. Our closing date is usually 31 January with a voting panel making their decisions by the middle of February (CCPR closing date is usually 28 Feb).

Voting panel agreed: RS, SC, JW, CP

11 **Reporting and Actions:**

Report to the Board – see front page of minutes

EN

Actions: see list over

12 **Date and Venue of next meeting**

The next meeting will be in Derby on Saturday 31st January 2009

13 **Chairman's closing remarks**

The Chair closed the meeting at 4.05pm by thanking everyone for attending and contributing to the discussions in such a positive way.

Action List

Item No.	Action	Person responsible	Status
2	Declaration of Interest forms should be returned to Laura Young at the office as soon as possible	All who have not already done so	
4	Add promotion to future agendas as a standard item	EN, HP	
5	U 25 squad development devolved to sub group	EN, IW, RS	
6	Grant award and conditions to be sent to Barrow & District OC Publicity for the grant fund and support to clubs	HP, LY HP & RDOs	
7	Participation project and online questionnaire results – Focus	SV, CP	
8	Service Awards – development of the process, publicity and awards	EN, SC, JW, CP	
10	Club of the Year 2009 – publicity for applications from clubs (early December), closing date end January	HP RS, SC, JW, CP	