



Meeting of  
**DEVELOPMENT COMMITTEE**  
on 19<sup>th</sup> October 2004  
at the Friends Meeting House, York.

Management Committee is asked to NOTE:

- 04/25b The approval of an updated badge scheme for implementation from January 2005.
- 04/25c The approval of a project in SCOA for development funding.
- 04/26 The debate over the review of the Junior Badge Classes and the source of feedback to be used for analysis.
- 04/27 The potential of conventional orienteering to meet a wide range of special needs and the importance of developing such provision.
- 04/29 The instigation of a Club of the Year Award and the method of funding to be used.
- 04/30 The concerns of the Committee over future funding and the need to forward plan for worst case scenarios.
- 04/31a The need for Management Committee to discuss the request on funding of a BOC co-ordinator.

Minutes of the meeting of  
**DEVELOPMENT COMMITTEE**  
On 19<sup>th</sup> October 2004  
at the Friends Meeting House, York.

**PRESENT:**

Bob Roach (Chairman)	Suse Coon (Councillor)
Malcolm Duncan (Treasurer)	Chris James (Councillor)
Mark Saunders (International)	Keith Marsden (Coaching)
Ranald Macdonald (Event Operations)	Peter Christopher (BSOA)
Donald Petrie (SOA Professional Officer)	
Peter Bylett (Development Manager)	
Alex Ross (Executive Officer)	

**04/21 Apologies and Opening Remarks**

Apologies accepted from Sophie Furness. Peter Christopher and Ranald Macdonald welcomed to their first meeting. The Chairman reviewed the role of the Committee.

**04/22 Minutes of the meeting of 11/06/04**

Minutes accepted as a true record.

**04/23 Actions and Matters Arising**

Actions continuing: 52

Actions deleted: 60, 61, 62 and 63

**04/24 Notification of Major Items of Other Business**

A number of items were raised as possible discussion items for future meetings. They included membership, payment of volunteers, the work of regional development officers and issues regarding competition for more senior members.

## **04/25 Updates**

### **a. Experiment – Ageless Junior Classes**

Two events of the three event series have been held and feedback in the form of questionnaires has been forthcoming. The analysis of the responses is ongoing although categorising the free responses is proving to be slower than expected. A full report will be provided at the next meeting as will a request for funds to cover the expenses incurred.

**Action AR**

### **b. Badge Scheme**

An updated policy on the badge scheme, for implementation in 2005 was accepted following feedback from various groups. Appendix J will be updated in line with that policy and checked by Rules Group prior to publication. Comments to be invited from juniors about the preferred type of award – keep with badges or an alternative.

**Action AR**

### **c. Development Projects**

A report from EMOA was received on progress in their region on the project partially funded from the Development Fund.

An application from SCOA for a project in that region was approved for funding.

## **04/26 Junior Badge Classes - Review**

The Chairman reviewed the reasons for the initial change and the need to review that change. It was agreed that the review needed to highlight improvements that could be implemented as well as balancing the gains and losses associated with returning to the previous system. There was debate over the value of objective measures eg participation figures over subjective views eg customer satisfaction and the means of obtaining such information.

A number of methods of obtaining information from events and individuals, particularly young people especially non family juniors, were agreed as a means of providing material for analysis.

**Action All Members**

It was agreed that although Development Committee was convinced of the benefits it also recognised that there may be scope for improvement and constructive suggestions would be invited from interested parties.

**Action AR**

**04/27 Orienteering for the Disabled**

Peter Bylett in the role of Equity Officer presented a paper that was informing the whole sport plan. Although there is no cause for complacency, orienteering is more equitable in its provision than most sports. If we are to fully realise our obligations to disabled participants then there needs to be a change of emphasis away from the traditional Trail-O. The provision needs to be cost and volunteer effective by incorporating it into mainstream sport which may need some small changes to be successful.

**Action PB**

It was agreed that to further Trail-O it was necessary to find a champion for the activity, preferably from within the Trail-O community, and that a suitable advert for such an individual should be included in Focus.

**Action AR**

**04/28 Volunteering Issues**

Recent initiatives on volunteering, including the Volunteers Charter, the Russell Commission and Volunteer Bureaux, were reviewed. The possible benefits of using non-orienteers for non-orienteering specific tasks within clubs needs to be offset by the requirements for mentoring of volunteers. Given the present distribution of membership the need for succession planning was recognised but this is probably more effectively done at an Operations, Association and Club level.

**Action PB**

**04/29 Club of the Year Awards**

A proposal to create a BOF Club of the Year award with the winner being nominated for the CCPR Club of the Year was approved. It was agreed to seek the help of The Loughborough Building Society in providing monetary prizes for the winner and the runner up.

**Action AR**

**04/30 Consequences of loss of Sports Council Funding**

Concern was expressed regarding the uncertainty over Sports Council Funding and its fickle nature. A forward plan to anticipate reductions in grants is essential and it was agreed to discuss such a plan at the next meeting. It was further agreed that background information would need to be provided on present activities and its funding before that meeting as well as alternative sources of funding.

**Action AR**

**04/31 Any Other Business**

- a) The request by the WOA to be able to make a payment to the coordinator of a BOC was referred to Management Committee.

**Action AR**

- b) Ranald Macdonald related the issues regarding the membership proposal raised since publication. The timetable for approval for 2006 presented some problems if all the issues were to be dealt with. It was agreed that a fallback position on event fees might be necessary to ensure meeting that deadline.
- c) An update on the distribution of membership, particularly in the more senior age groups was requested by the Treasurer.

**Action AR**

**04/32 Dates and Venues of Future Meetings**

- 24<sup>th</sup> February 2005 Friends Meeting House, York.
- 7<sup>th</sup> June 2005 Friends Meeting House, York.
- 18<sup>th</sup> October 2005 Friends Meeting House, York.

**ACTIONS**  
continuing or arising

52	03/19	Set up group to examine prize giving ceremonies and trophies.	AR
64	04/25a	Provide final report on feedback and costings from experimental regional events.	AR
65	04/25b	Update Appendix J in line with revamped Badge Scheme.	AR
66	04/26	Provide information from events and individuals as agreed.	All members
67	04/26	Invite feedback on Junior Badge Class Scheme through a suitable article in Focus.	AR
68	04/27	Prepare report to the next meeting on what already happens and what could easily be done to improve the equitable nature of the provision.	PB
69	04/27	Prepare a suitable article for Focus to identify a suitable Trail-O co-ordinator	AR
70	04/28	Prepare draft guidelines on the use of volunteers for consideration at the next meeting.	PB
71	04/29	Liaise with the Loughborough Building Society regarding support for a Club of the Year Award	AR
72	04/30	Provide background information on the range of activities provided by BOF and details of who pays for what.	AR
73	04/31a	Add item on payment of BOC co-ordinator to Management Committee agenda.	AR
74	04/31c	Provide data on age distribution of membership	AR