

Meeting of  
**EVENT OPERATIONS COMMITTEE**  
held on Saturday 5<sup>th</sup> February 2005 at the Lillieshall National Sports Centre

Management Committee is asked to NOTE:

- 05/04h      The difficulties caused by the NEOA's withdrawal from hosting JK 2007.
- 05/06a      The proposal to reduce the number of classes and the lengths of relay competition courses.
- 05/06b      The intention to enforce the rules on map registration.
- 05/06c      The intention to tighten up on the sanctioning of major events as part of a drive to improve the quality of such events.

Minutes of the meeting of  
**EVENT OPERATIONS COMMITTEE**  
held on Saturday 5<sup>th</sup> February 2005 at the Lillieshall National Sports Centre

**PRESENT:**

Ranald Macdonald (Chairman)            Peter Guillaume (Fixtures Group)  
Barry Elkington (Rules Group)         Rod Postlethwaite (Map Group)  
Susan Marsden (Junior Competitions Group)  
John Palmer (Elite Competitions Group)

In attendance:

Alex Ross (Executive Officer)

**05/01 Apologies and Courtesies**

Apologies from Mike Richardson and Sophie Furness. John Palmer was welcomed to his first meeting.

**05/02 Minutes of Meeting held on 11/09/04**

Minutes accepted as a true record

**05/03 Actions and Matters Arising**

Actions Deleted    2, 10, 11, 12, 13, 14, 15, 16 and 17.

Actions Continuing    None

No matters arising.

**05/04 Reports from Operations Groups****a) Home International Group**

There is a lack of understanding of the role of the EOC in the provision of the Home International Competitions and in its relationship with BOF. There is a need for this to be explained.

**Action AR**

**b) Elite Competitions Group**

ECG celebrated their 8<sup>th</sup> Annual Meeting. It illustrated the existence of a satisfactory process for focussing on elite development. Although more pre-planning now occurs in encouraging suitable events the issue of finding suitable terrain is still difficult. There is a new determination to integrate the Elite programme more into the mainstream BOF programme. There has been some difficulty with the Sprint Championships but that has been overcome with a rewrite of the Sprint Guideline.

**c) Senior Competitions Group**

As little interest has been shown in setting up such a group there has been the suggestion that Rules Group adopt this role if only as an interim solution with a drive to improve the offer in this area from Event Operations. A proactive competition structure needs to be created to include Masters Cup, Inter Club and all non Elite Competitions. It was agreed to take suggestions from Rules Group and Development Committee on this issue.

**Action AR**

**d) Junior Competitions Group**

A report of a meeting held on 30/9/04, provided by JCG, was considered. Updated Peter Palmer Junior Team Relay and Junior Home International Rules have been adopted The nomination of Susan Marsden as Chairman of JCG was approved.

**e) Rules Group**

Barry Elkington reported on the following: The intention to provide a Competitors Digest of the Rules; The availability of the Planners and Organisers Checklist on the BOF website; The updating of a number of Guidelines and the consideration being given to the review of others; The revision of the Risk Assessment Form being undertaken by Simon Thompson.

**f) Fixtures Group**

Peter Guillaume reported on the review and the issue of guidelines for the 2005 CompassSport Cup. This has attracted a larger entry of clubs although there is an issue over the location of the rounds in certain cases. This will be addressed following feedback from this year's event.

The fixtures database has been updated to include non-registered events in the planner. The issues over the 2005 major events program have been resolved as has 2006 except for the British Elite Middle Championships.

**g) Map Group**

A successful Mapping Conference was held and a process set up to appoint Map Advisors, with a defined role, to Major Events. The Committee's attention was drawn to the Groups advice on mapping at Major Events

**h) Major Events**

The acceptance by Council of the WOA position on finding a co-ordinator means that BOC 2007 will now proceed as planned.

The withdrawal of NEOA from hosting JK 2007 has caused some problems. It was agreed that the reasons for the withdrawal should be the first line of inquiry and if that proves fruitless then circulation of the other Associations seeking an alternative means of hosting should be attempted.

**Action AR**

**05/05 Reports from Management and Development Committees**

**a) Management Committee:**

Ranald Macdonald reported on the following from the previous two meetings of Management Committee: The position on Access problems, the European Championships and the low entry associated with WC 2005; The latest situation regarding the provision of Trail-O; The budget situation and future sports council funding; The discussions regarding paid co-ordinators.

**b) Development Committee:**

Ranald Macdonald reported on the following: The updated badge scheme; The review of Ageless Junior Classes; The possibilities for orienteering in the provision of activity for individuals with special needs;

**05/06 Individual Items:**

**a) Relay Competition**

No contributions of any significance have been received following the request in Focus. It was agreed that attempts to reduce the number of classes should also include decreasing the lengths of the courses in order to maximise the racing element and attract more participants. It was agreed that Rules Group would make some suggestions.

**Action BE**

**b) Map Registration**

A paper provided by Erik Peckett to ensure proper and timely registration of maps was considered. Several issues were identified and changes suggested. It was agreed that a suitable office procedure should be effective with most problem areas.

**Action AR**

**c) Major Events**

A paper and analysis prepared by Mike Richardson was discussed. The present arrangements and procedures for nominating and sanctioning Major Events and the appointment of Controllers are proving to be unsatisfactory. It was agreed that a stricter regime needs to be introduced if events of a suitable quality are to be ensured. The provision of independent Controllers will be taken over by the National Office under the supervision of the Major Events Co-ordinator. The procedure for applications to stage Major Events will be more widely communicated and controlled.

**Action AR**

**d) Feedback from Events**

There was general acceptance of the draft web pages allowing feedback from events. Some changes were discussed and improvements suggested. It was agreed to implement these changes before allowing a trial of the system.

**Action AR**

**e) Results Publication**

Coaching Committee has raised an issue over the sometimes poor quality of results reporting by Clubs. There is a particular concern over the non inclusion of badge times within those results.

It was agreed that appropriate solutions should be investigated.

**Action AR**

**05/07 Reporting and Actions**

The Committee agreed on the following that should be communicated to the membership as soon as possible.

1 The proposed solution to the present lack of a Senior Competitions Group.

2 The intention to produce a set of proposals on relay reform based on revised winning times/course lengths and combinations of present classes.

3 The suggestion that National Events be replaced with a series made up of Area and National Championships.

4 The intention to introduce an area on the website where feedback on events can be provided.

**05/08 Any Other Business**

Peter Guillaume noted the difficulty in backtracking results for the CompassSport Cup once they disappeared from club websites. The value of an official archive was discussed.

**Action AR**

**05/09 Dates and Venues of Future Meetings:**

May 21 <sup>st</sup> 2005	Birmingham	12 noon
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## **ACTIONS**

arising or continuing from the meetings of Event Operations Committee.

- 18 05/04a Submit article on the role of the EOC for publication in Focus. AR
- 19 05/04c Add item on SCG to agendas of Rules Group and AR Development Committee.
- 20 05/04h Contact NEOA and other Associations regarding provision of AR JK 2007.
- 21 05/06a Raise issue of changes to relay guidelines of BOC and JK at BE Rules Group.
- 22 05/06b Liaise with John Dalton regarding an Office procedure for non AR registered maps.
- 23 05/06c Prepare article for Focus on the procedure for registering and AR sanctioning major events.
- 24 05/06c Consult Association representatives on the creation of a series AR based on Regional and National Championships.
- 25 05/06d Liaise with webmaster over changes to event feedback AR system.
- 26 05/06e Consult with "experts" on the need for improvements to results AR display.
- 27 05/08 Consult with webmaster on the creation of a suitable results AR archive.