

Events Committee
Minutes
13th March 2010



The Board is asked for a decision regarding:

Approval of Junior Competition Rules 2010 noting that a further review for consistency and format will take place before 2011.

The Board is made aware of the following significant decisions or issues:

Discussions are ongoing re scheduling of BOC/BRC 2013 & 2014

The Board is asked to note:

Event managers are working with Rules Group to develop document control and version management system

The work of Helen Errington on training and accreditation of Controllers

The intention of Peter Guillaume to resign as Chairman of Fixtures Group and Pat Martin as National Fixtures Secretary.

Events Committee

Minutes

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The meeting was held at the Comfort Inn, Birmingham, commencing at 11.30am.

1. Attendance, apologies and Chairman's opening remarks

Lyn West (LW)	Chairman
Barry Elkington (BE)	Chairman, Rules Group
Mike Forrest (MF)	Chairman, Major Events Group
Peter Guillaume (PG)	Chairman, Fixtures Group
Sue Marsden (SM)	Chairman, Junior Competitions Group
John Palmer (JP)	Chairman, Elite Competitions Group
Colin Spears (CS)	Chairman, Mapping Group
Ranald Macdonald (RM)	Chairman, Senior Competitions Group
Mike Hamilton (MH)	Chief Executive
Helen Errington	Minute taker

Development Committee representative, Ian Webb, apologies

International Committee representative, apologies

Event Manager Dave Peel apologies.

2. Declarations of Interest

Barry Elkington, Mike Forrest, Peter Guillame, Susan Marsden, Colin Spears and Ranald Mcdonald all declared an interest as they all hold the position of Controller.

3. Minutes of Meeting of 14th November 2009

The minutes were confirmed as an accurate record of the meeting.

4. Notification of any other business

An issue regarding the lack of Level 2 events for discussion after Operational group reports. The JCG Event rules for agreement to be taken after the discussion on Appendix H

5. Review the action list from the previous meeting

Action 1: CS reported that Appendix H now covers this. Action 5: to be discussed under item 6

Action 9: Major Event Agreement to be called Major Event Partnership Agreement and to go on website w/b 15th March 2010.

Action 11: Outstanding

Action 17: to be discussed under Fixtures group report.

Action 19: has been actioned by Mike H. Mike H to email out to all committee members a list of what email address are currently being held for each member. They need to check that the

correct email is being held and advise Mike H accordingly. Fixtures Group email does not seem to be working – MH to check.

Actions from previous meetings

Controllers list – to be dealt with at next Rules group meeting. Appendix C needs amendment.

Map group – scales & guidance. Map group have had a reply from IOF and map scales: CS to circulate the response from the IOF

Independent Adjudication Group still outstanding.

6. Rules, Appendices and Competition Rules

6.1 Update on publishing of rules. BE reported that the 2011 Rules have been checked for typos and inconsistencies. Any changes will be agreed at the Rules group meeting in May 2010 and circulated to Events Committee thereafter.

The rule concerning eligibility of competitors to be a British Champion seems to have been inadvertently altered from the wording that was agreed at the 14th November meeting. This has been incorporated into the 2011 Rules and now needs to be changed. The wording should read: Competitors are eligible to be British Championship Medallists providing that on the day of the competition they are National Members of British Orienteering and that they are eligible to hold a British passport.

The 2011 Area Champs Competition Rules course ratios were discussed. This has been raised as an issue because the 2011 course ratios were used at the Southern Champs 2010. The rationale for the changes to course ratios is because the M45+ age groups are running significantly faster than when the ratios were last revised. Following the Southern Champs and concerns over the distances for some junior courses, the junior results were analysed by Susan Marsden. Whilst the senior ratios needed to have been altered, the junior ones did not. The analysis showed that the M16A class was the one most affected by the ratio change.

Following a short discussion it was agreed that the M16A class now should have a course ratio of .46 with a 1:10,000 map. This might mean a separate course. This needs approval and adding to the website. It was agreed that SM would do the detailed analysis on Junior courses and advise Rules group.

It was agreed that the issue of planners not following the stated course ratios & TD was separate to this particular situation.

Event Managers to ensure that 2011 Officials are aware of all the changes.

It was noted that the M14/M16/M50 classes have been split for the JK 2010 Sprint due to high entry numbers. It was felt that this will not be an issue for 2011 and therefore no changes are required for the 2011 rules.

Discussion took place on the labelling of the Competition rules. They are currently called Final when published on the website. However, they will inevitably be subject to changes and so the use of the term Final is misleading.

It was agreed that a version numbering system be introduced. Event Managers are to work with Rules group to set up a document control & version numbering system. Event Managers also to be responsible for ensuring that Event Officials are notified when changes are made and that each Event Team is working to the most recent version of the relevant Competition Rules.

It was noted that there may still be some 2009 Rules & guidelines on the website. These are to be removed. Event Managers to check & arrange for removal.

6.2 Mapping Appendix H

This was circulated. MF queried the changes from the use of the word 'should' to that of 'must'. This was in relation to the map specification in section 2.1. – that all maps for orienteering event must be drawn to ISSOM2007 or ISOM2000. It was agreed that the requirements would be changed to require all Level 1 & 2 events to have a map that is drawn to ISOM2000 or ISSOM2007 and that it was recommended as best practice for Level 3 events.

Discussion took place on the requirement in 2.1.2 that all maps must be registered with British Orienteering before surveying takes place. Also the practicalities of policing this registration. It was agreed that one of the Events Managers would meet with CS and Map Group to discuss the purpose and benefits of map registration. To be reported back to Events Committee.

Section 2.2 – Map group agreed to the addition suggested by Dave Peel. It was agreed to delete section 2.2.2 from the Appendix H. It was finally agreed that Appendix H be re worked in the light of all the meeting comments. To be done by end of March 2010 by Event Managers & Colin Spears.

6.3 Competition Rules 2010 for junior competitions. These had been circulated to the committee immediately prior to the meeting. Comment was made on the short time available for members to read these thoroughly. Discussion took place on the consistency & format between Competition rules A – M 2010 and Event Guidelines O – V for 2010. It was agreed to approve the 2010 rules/guidelines for Junior events as they stand and review consistency and format for 2011.

In Guideline O, item 4.1.2 needs amending to reflect the badge standard for YBT trophy

7. Competition Framework

Mike Hamilton reported on the survey results so far. He said that there were some valuable comments but it was quite hard to pick these out from all the responses. It needs to be noted that the majority of the comments were from orienteers of 10 years+ standing and the challenge is to get input from newcomers to the sport.

MH identified 2 groups – the recreational group and the competitive group. Both their needs should be addressed. Other things to note – newcomers find it all very confusing, there are young members who want training and coaching set against many who just want to run in events every week.

One issue that has been highlighted is that the Fixtures systems does not pick up and link events that are on the same weekend but maybe organised by neighbouring clubs and/or Associations. This is an area that needs some work and discussion.

Other items of note included comments on ranking, junior ranking, age class competition. Are we meeting both the needs of Juniors and Seniors?

Mike explained the next steps – Stage 1 that the staff team would pull together information from the survey and try to identify 2–3 competition structure options that can be put together to stimulate discussion.

Stage 2 the main document would go out to all groups and clubs and Associations for comment.

Stage 3 – options to go out to all for comment.

It was agreed that Elite and International need to be formally asked to comment as do Coaching and Development. MH to check on which groups have been asked to comment and ensure that the document goes to all those that have not already been contacted.

8. Event Managers

MH gave an overview to the Committee on how other British Orienteering Committees and staff worked together. HE reported on the work that the Event Managers had carried out to

date. She also highlighted some of the issues that had arisen and it was agreed that the Events Managers would meet with each Group Chair.

A short discussion took place on the role of the Event Manager in the Major Events partnership agreement.

It was agreed that the Event Managers would produce a paper for the next Events Committee meeting setting out the areas of responsibility that Event Managers can take on without the need to refer to Events groups and committees and also the key issues that they need to focus on.

9. Accreditation and training of Event Officials

9.1 HE gave a short presentation on the work she had carried out so far on the Events Officials training scheme. It was agreed by the meeting that the end vision was one that all subscribed to and that the Event Managers should continue to work towards these aims.

9.2 HE has started an audit of all grade 1 controllers. She will report her findings to the next Major Events meeting. It was agreed to continue with the audit of all Grade 2 & 3 controllers in conjunction with the Association reps who have responsibility for controllers.

Event Managers to produce a review on the requirements for Event Officials for the next meeting.

10. Home Internationals, Competition (Elite, Senior & Junior), Rules, Fixtures, Map, Major Events

10.1 Fixtures Group. Discussion took place on the need that might arise to move the 2012 CSC final from October to September. The embargoed areas need to be added to the website.

The 2013/2014 BOC/BRC hosting by NEOA & SEOA was discussed. The NEOA have said that they can host BOC in March 2013 or in May 2014. The reason for the change in Association is to avoid the 2013 JK & BOC both being in the southern part of the country.

The SEOA have offered to host BOC in 2013 but there is some doubt that the area they have provisionally identified will be available in May 2013 and that they may only be able to host BOC in March 2013.

It was agreed that the Event Managers should speak to both the SEOA & NEOA Fixtures Secs to try and seek clarification on which weekends in March and May 2013 & 2014 they are able to host BOC/BRC. The May date to avoid key European events already known about.

WOA will benefit from early input by Event Managers.

PG reported that there is no interest in staging the Harvester or PPTR in 2011.

CSC PG has resigned as co-ordinator. He was asked to prepare a job spec view a view to a member of SCG taking on this role.

PG will be resigning as chair of Fixtures Group as from the March 2010 meeting, He will ask for a new chair from the existing group members. He reported that Pat Martin is also very likely to resign as from either the March 2010 meeting or the Oct 2010 meeting.

There was a short discussion on whether fixtures requests were filtering down to members or getting stuck at Association Fixtures committee or club committee level.

MH suggested that there could be a trial of a Club Officials Newsletter on the website. This could contain fixture requests amongst other items.

10.2 JCG – a Regional squad co-ordinator is to join the group from their next meeting. In view of the ongoing review of Event Committee and the Groups, the Terms of Reference will not be amended to reflect this change until completion of the review. The Regional Co-ordinator will therefore be a non-voting member of the Group.

10.3 ECG – In the opinion of ECG there should be more Level 2 events which can be included in the ranking scheme, that there is insufficient Level 2 events is of concern. It was

felt that this was directly due to the requirements for a controller for a level 2 event. It was agreed that the relevant Appendices and Event Summary table need be changed to make it clear that: Level 2 events can be controlled by an experienced Grade 3 controller approved by the Association. To be from outside the club wherever possible but an internal controller is permissible.

The FCC final will not be possible to arrange in 2010 and is unlikely in 2011. JP presented a sheet on the proposed UKCC and FCC events for 2010 and 2011. These are not all agreed by the organising clubs and so this is not for general publication.

It was noted that the BEOC 2011 clashes with the Nordic Champs and so a number of the UK top elite will not be present at the BEOC. It was commented on the fact that the move to a fixed May date was at the request of the International group.

EMs are to ask YHOA if it will be possible for them to move their event to May 15th 2011 and explain the reason behind the request to move the date.

ECG want offers of a fixture in Oct 2010 of a event to hold a UK cup relay league event.

For 2011 ECG is looking for a weekend in October to stage a UK Cup Final Race and a UKRL Final race over the two days. ECG has a preference to combine this with an FCC Final/Final race but this is not practicable in 2011 because of the congestion of Junior events in October.

10.4 SCG – RM reported that the group have not met and there seemed to be a lack of willingness on the part of the current group members to attend a meeting. They have had lots of email discussions on various matters. It was thought that SCG could be contributing to the debate on what Seniors want from Events and Competitions. It was agreed that there would be a review of SGC during the review of committee and groups Terms of reference. In the mean time RM will feed in the thread of the groups discussions into Events Committee.

10.5 MEG – CSC final 2011 the area will only have a 23 month embargo. It was agreed that the planners will be instructed to ensure that competitors are kept out of the area that was used for the VHI in 2009.

RM to advise HE of the Officials details for the CSC Final 2011.

10.6 Map group – There is a lack of Map advisers in Scotland. There are also issues about level 1 events on unregistered maps, in particular in Scotland. On the question of the job spec of a Map Adviser, CS reported that there was a detailed flow chart in Appendix H for a Map Adviser to follow.

Discussion took place on what the purpose of the Map registration system currently is and what it should be. It was agreed that in the first instance work should be limited to Level 1 event maps. To ensure quality control and share best practice. Map Advisers to be asked to check on whether the map is registered for all level 1 events.

11. Board Meeting Reports

The Board meeting that took place in December 2009 expressed concern that they had been asked to approve rules when not everyone had enough time to read them before approval. There is now a procedure in place to avoid this re-occurring.

12. Any Other Business

There was none

13. Dates and Venues of Meetings

Next meeting Saturday June 12th at 11.30am, Comfort Inn Birmingham,

Events Committee March 2010

Action List

Items from the previous Action List		
1. Rules group to clarify the situation regarding the restricted (Embargoed) areas as outlined in the minutes, the responsibilities of competitors and organisers are also to be made clear.	March 2010	BE
2. Statement prepared for Rules Group identifying that the role of the controller encompasses the checking of risk management for an event	asap	MH
Major Event Rules 2011		
3. 2011 Competition Rules to be reviewed for inconsistencies at May Rules group meeting and changes prepared for Event Committee meeting in June.	May/June 2010	BE/EM
4. Competition Rules L 2011 Area Championships, M16A to be moved from course 9 onto course with a ratio of .46 with a 1:10,00 map scale.	May 2010	BE/EM
5. 2009 Rules & guidelines to be removed from the website	asap	EM
6. Rules for eligibility to be a 'British Champion' to be updated	March 2010	BE
7. Major Event Partnership Agreement to be published on the web site once finalised	asap	EM
Operational Group Reports		
8. ECG: YHOA to be asked to move BEOC date in 2011 to avoid clashing with the Nordic Champs	asap	EM
9. JCG: Guideline O to be amended to reflect the badge standard for YBT	asap	SM
10. JCG: Rules/Guidelines for 2011 Junior Competitions to be reviewed for consistency and format and prepared for June Event Committee meeting	June 2010	SM/BE
11. MG: Appendix H (mapping) to be reworked in light of meeting comments and circulated to Event Committee members	March 31st	CS/EM
12. RG: Version numbering system with document control to be introduced for all Rules & Guidelines	May 2010	BE
13. RG: Schedule of work to be published	Dec 09	BE
14. FG: SEOA & NEOA are to be asked for more detail on dates & possible venues for BOC/BRC2013/2014	June 2010	EM
15. FG: Job description for CSC co-ordinator to be drawn up and circulated to SCG to find a new CSC co-ordinator.	asap	PG
16. FG: Club Officials newsletter to include fixture requests to be tried out.	Next issue	MH
Event Managers		
17. Report on review of Event Officials requirements, following audit of controllers.	June 2010	EM
18. Report on areas of responsibility that might be delegated to Event Managers	June 2010	EM

ACTIONS from previous meetings**Arising or continuing from previous meetings of Event Operations Committee.**

Independent Adjudication Group to be established to address mapping matters that there may be disagreement over; the who, how, and when will be decided at the next Events Committee meeting Outstanding	LW/MH
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