

British Orienteering Federation
Minutes of the Fixtures Group Meeting, Birmingham
Saturday 11th March 2006

Event Operations is Asked to Note/Action:

- a. Fixtures Group members asked that when papers are referred to in minutes of meetings they are made available for back ground reading.
 - b. The continuing reduction of the "season window" that events can be held during, as a consequence of environmental constraints. (Minute 06/09)
 - c. That the use of the early May Bank Holiday weekend for the British Championships is viewed as unsuitable by SOA, because it clashes with SOA school exams. This needs to be referred back to BOF Council who gave the previous guidance on the latest date for a combined British Championships. (Minute 07/09)
 - d. Event Operations are asked to recommend that the National Fixture Secretary is allowed to upload fixtures directly BOF web site. This to be progressed regardless of the proposed new BOF IT systems. (Minute 06/11)
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06/01 Opening Remarks

The Chairman welcomed Clive Coles (EAOA), Duncan Archer (NEOA) and Amy Sarkies from BOF Office to their first meeting. Amy gave a quick overview of her responsibilities in BOF Office.

06/02 Present:	Peter Guillaume	Chairman
	Pat Martin	Secretary
	Dawn Watson	YHOA
	Richard Sharp	SCOA
	Ian Hopkins	WMOA
	Brian Hughes	WOA
	Paul Caban	SOA
	Phillip Gristwood	SEOA
	Duncan Archer	NEOA
	Richard Tiley	NWOA
	John Shucksmith	SWOA
	Ian Whitehead	EMOA
	Clive Coles	EAOA
	Amy Sarkies	BOF Office

06/03 Apologies:

Greame Ackland	SOA
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06/04 Declaration of Any other Business

06/05

- a. The minutes of the Fixtures Group meeting on 22nd October 2005 were agreed to be accurate.
- b. Matters Arising/Actions from previous minutes:

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ACTIONS

05/04 b Advise Club Fixture Secretaries to use updated ER1 that has the map registration number on it.

RESULT: Completed. Amy Sarkies advised that the link to the map database is live on the BOF web site. The map registration numbers are updated weekly.

http://ccgi.orienteeing.plus.com/bof/assoc_fix_sec.php

05/21 BOF Fixtures Database

a. The database facility to produce reports that cover the activities of event officials will be considered by BOF Management Committee on 5th November 2005 for authorisation of finance.

RESULT: Completed: facility approved and has been implemented.

ACTION: Fixture Secretaries asked to advise availability of facility to all their clubs

b. Upload of fixtures direct to BOF web site is not resolved

c. On line event registration. Pending review of the BOF Management systems.
Under consideration as part of the BOF IT review

05/22 BOF now have a pool of kit available for Major Events.

ACTION: Chairman to check if this can be made available on the BOF web site

05/23 Major Events Process

RESULT: Completed. Guidance document agreed at Event Operations on 25th February 2006.

ACTIONS

a. Guidance document to be posted on to the BOF web site on the Regulations Section and Forms Section of the web site.

b. Form ME1 to be removed from Forms Section of BOF web site

c. Form ME2 to be renamed MEO (**Major Event Officials**)

d. A document listing advice to Grade 1 controller assessing Major Events has been compiled. To be posted on Regulations Section and Forms Section of the web site.

05/23e JK and BOC Rota

EMOA and WOA have agreed to stay in the rota, WOA and NWOA have asked to be excluded from years when they were hosting multi day events and adjacent years. SOA to be excluded in 6 Day years. NEOA agree in principal to stay in the rota. No negative comment from other associations.

ACTION: Association representatives to discuss further with their Associations and consider possible solutions. This can be progressed once a decision is made concerning the EMOA 2009 British Champs.

06/06 Reports From Other Meetings

Full copies of all minutes are available on BOF web site

The following items were discussed:

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BOF Council 21st January 2006

New Forestry Commission agreement for England and Wales has been completed. EAOA reported that their local office is using a different system, but relations are good and no problems encountered.

Event Operations 25th February 2006

Copies of Regional Guide will now go out to all Officials once event is registered (Already happens for level 1 and 2 events)

BOF Management Meeting 15th February 2006

Fixtures Database/Website/IT:

- a. The IT specification for an online membership system is ready for circulation.
- b. The National Fixtures Secretary and Chairman asked to have the opportunity to view the document before it went to tender as there had been no direct consultation over the content. (13.3.2006. the document has been made available and some feed back given)
- c. A decision on a proposal on upgrades to the Fixtures Database and the Fixtures section of the BOF website was deferred until the concerns regarding the 2006 budget have been addressed.

06/07 Major Events 2005 - 2010

2006		
National Event	SROC	19 th March 2006
British Orienteering Championships & Relays	SEOA	1 st & 2 nd April 2006
Compass Sport Cup First Round	ALL	9 th April 2006
JK	YHOA	15 th – 17 th April 2006
British Elite Orienteering Championships (L)	SEOA	1 st April 2006
British Elite Orienteering Championships (M)	SARUM	29 th April 2006
National Event	BOK	30 th April 2006
Future Champions Cup Final	FVO/ECKO	6 th - 7 th May 2006
British Sprint Championships	SMOC	20 th May 2006
National Event – Scottish Champs	SOA	27 th May 2006
Harvester	RR	10 th June 2006
Junior Inter Regional Championships	SCOA/BAOC	24 th - 25 th June 2006
Peter Palmer Relay	WMOA	10 th September 2006
Junior Home International	SOA/FVO	23 rd /24 th September 2006
Senior Home International	YHOA ?	MDOC ?
Veteran Home International	WOA	11 th – 12 th November 2006
British Schools Score	SC/BKO	7 th October 2006
Compass Sport Cup Final	BAOC	15 th October 2006
British Schools Champs	HOC	19 th November 2006
National Event	SYO	3 rd December 2006
Yvette Baker Trophy Cup Final	SC/BKO	10 th December 2006

ISSUES

The only unresolved fixture is the EOC hosted Senior Home International. Representatives expressed their concern at the circulation of a document outlining a procedure for hosting EOC events that had been circulated without consultation.

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ACTION: YHOA to follow up as this they are the lead Association for 2006.
Chairman to ask EOC to furnish names of Association EOC representatives as they have made no contact with Association Fixture Representatives to date.
(17.3.2006) EOC advise that the Association EOC is the Association Chairman.

2007		
British Night Championships	EAOA	10 th February 2007
National Event	MV	25 th February 2007
Compass Sport Cup First Round	ALL	18 th March 2007
JK	BOF	7 th – 9 th April 2007
British Sprint Championships	YHOA	14 th April 2007
British Elite Orienteering Championships (M)	NEOA	15 th April 2007
Future Champions Cup Final	???	
British Orienteering Championships & Relays	WOA	5 th -6 th May 2007
British Elite Orienteering Championships (L)	WOA	5 th May 2007
National Event	NWOA	13 th May 2007
Harvester	WCH	3 rd June 2007
National Event - Scottish Champs	SOA	16 th /17 th June 2007
Junior Inter Regional Championships	YHOA	23/24 th June 2007
Peter Palmer Relay	????	9 th September 2007
National Event	AIRE	15 th September 2007 (Sat)
Junior Home International	NIOA	
Senior Home International	WOA	Confirmed will host
British Schools Score	NOC ??	6 th October 2007
Compass Sport Cup Final	EMOA	14 th October 2007
British Schools Champs	SARUM ??	18 th November 2007
National Event and VHI	SOA	17 th /18 th November 2007
Yvette Baker Trophy Cup Final	HALO	2 nd December 2007
National Event	DVO	9 th December 2007

ACTIONS

Future Champions Cup Final venue to be sought by Fixtures Chairman

Junior Home International: NIOA to be confirmed

Peter Palmer Relay – NWOA are following up a possible hosting at Blackburn

NOC to be asked if they will host 2007 Schools Score instead of 2008. No offers for 2007.

SARUM to confirm offer to boost BSOC 2007

2008		
British Night Championships	SWOA	Confirmed will host
National Event	SARUM	9 th March 2008
JK	SEOA	22 nd – 24 th March 2008
British Elite Orienteering Championships(M)	OD	Saturday 5 th April 2008
British Sprint Championships	OD	6 th April 2008
Compass Sport Cup First Round	ALL	13 th January 2008
British Orienteering Championships & Relays	SOA	19 th - 20 th April 2008
Future Champions Cup Final		Possibly EBOR
National Event	EBOR	3 rd & 4 th May 2008
British Elite Orienteering Championships (L)	SOA	3 rd May 2008

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Harvester	TVOC	18th May 2008
National Event – Scottish Championships	SOA	Saturday 24 th May 2008
National Event	HOC	1 st June 2008
Junior Inter Regional Championships	NEOA	28 th /29 th June 2008
Peter Palmer Relay	AIRE	7 th September 2008
Junior Home International	MEROC	28 th /29 th September 2008
Senior Home International	SOA	
Veteran Home International	NIOA	
British Schools Score	NOC ??	12th October 2008
Compass Sport Cup Final	OD	19 th October 2008
British Schools Champs	???	16 th November 2008
Yvette Baker Trophy Cup Final	EAOA ?	7 th December 2008

ISSUES

- a. British Orienteering and Championships : SOA wanted to host this event in June. It was pointed out that if this was the date, on the basis of the Council decision in 2005, as it was after the first weekend in May, it would not include the Juniors and there would be a separate British Junior Championships for 2008. Full assurance could also not be given that it would include the Elite as the International programme was not known this far in advance. SOA did not want to host the event on the early May Bank Holiday date because of a conflict with Scottish School exams, so a swap with the EBOR National on 19th/20th April was agreed.
- b. British Sprint and Middle swapped days
- c. JHI: EOC - Provisional offer from MEROC to host JHI
- d. SOA have bid/are bidding to host the World Schools in 2008
- e. Volunteer required for British Schools Championships 2008

ACTION: All

- f. Compass Sport Cup first round moved back to January 13th to ease congestion. The April date was also considered not to be very suitable because of possible clash with London Marathon. Some feedback from clubs had been received requesting that the first round is moved away from the period when members are also travelling longer distances to major events such as JK.

ACTION: Fixture Secretaries to canvas views of organising clubs and their Association Committees on this earlier date.

- g. NOC to be asked if they will host 2007 Schools Score instead of 2008. No offers for 2007.

ACTION: EMOA/NOC

2009		
British Night Championships		
National Event	GO	25 th January 2009 (provisional)
National Event	NWOA	29 th March 2009 (provisional)
JK	NEOA	11 th - 13 th April 2009
British Elite Orienteering Championships(M)		
British Sprint Championships		
Compass Sport Cup First Round		
British Orienteering Championships & Relays	EMOA ??	Date ??
Future Champions Cup Final		
British Elite Orienteering Championships (L)		
Harvester		

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Junior Inter Regional Championships		
Peter Palmer Relay		13 th September 2009
National Event	AIRE	27 th Sept. 2009 (provisional)
Junior Home International		
Senior Home International		
Veteran Home International		
British Schools Score		11 th October 2009
Compass Sport Cup Final		
British Schools Champs		22 nd November 2009
Yvette Baker Trophy Cup Final		

ISSUES

EMOA awaiting confirmation of suitability of terrain via Grade 1 controller inspection of area before confirming bid and submitting ER1 provisional.

ACTION: EMOA to advise result

2010		
JK	SW ??	3 rd – 5 th April 2010
British Orienteering Championships & Relays	SCOA ??	

ISSUES

BOC/BRC: Terrain access constraints will require this event to be by the end of March

06/09 Regional Events

The planner was updated up to 31.12.2008. There was considerable difficulty in fitting in all the event dates, because of environmental and access constraints. Compass Sport Cup first round moved forward to January 13th 2008 to ease congestion.

06/10 Compass Sport Cup

CS CUP 2007 - 18 th March 2007		
REGION	CLUB	LOCATION
YHOA	SYO	Sheffield
WMOA	OD	Hay Wood – Baddesley Clinton
EMOA	LOG	Stapleford Woods, Newark
NWOA	SROC	Torver
SEOA	HH	Burnham Beeches
SCOA	BADO	Harewood, near Andover
SWOA	BOK	
SOA	FVO	
FINAL	NOC	14 th October 2007 Mansfield

Compass Sport Cup 2008 - 13 th January 2008		
REGION	CLUB	LOCATION
NEOA	CLOK	
WMOA	WCH	
EMOA		
NWOA	DEE	
SEOA	DFOK	

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SCOA		
SWOA		
SOA		
FINAL	OD	19 th October 2008 Sutton Park

06/11 Fixtures Database

a. Some clubs had asked for the entry fee and parking fee drop down select boxes on the ER1 to be deleted as fees had increased beyond the respective selections. The Secretary was to amend the ER1 and forward it to BOF Office for putting on the website. **ACTION: Secretary**

b. The report to generate activities of officials has been added.

ACTION: Association Fixture Secretaries were asked to widely advertise its availability to clubs.

c. On the web version of the fixture list the grid reference now links direct to a web based map showing the location of the event.

d. Form ER1 is to be updated to remove the drop down menus that had car parking and entry fee costs attached to them.

ACTION: National Fixtures Secretary to update, Association Fixture Secretaries to advise clubs, BOF Office to update web site with revised document and item to new page.

e. There was a discussion on the content of the National list hosted on behalf of the BOF web site. Some web users cannot access this because it is hosted via the National Fixtures Secretaries personal web site which is "Virgin" and this is blocked by some web marshal software. There was some frustration that the capability to upload the fixtures information direct to the BOF web site had not been progressed. Amy Sarkies reported that this facility is in the specification for the new integrated BOF IT system. (13.3.2006. the document has been made available and some feed back given). The Secretary advised that, pending any outcome of the BOF IT review, Michael Napier had offered to provide a "quick fix" to build in a facility to produce regional web lists that could be uploaded by the Secretary at the same time as the National list. These would be linked from the Bfepage. As these lists are published already by some Associations, it was agreed that it would be better if the national list included all local events registered on an ER1S where publicity had been requested. It was felt that this would be a popular addition given recent comments on Nopesport concerning lack of visibility of local events.

ACTION: National Fixtures Secretary to update, Association Fixture Secretaries to advise clubs that the "box" on form ER1S requesting publicity needs to be ticked for C5 events, if they the club wants it to become visible on this list. Association Fixture Secretaries were asked to seek their club's agreement to this.

ACTION: Fixtures Chairman to take up the following: Notwithstanding the update to the BOF IT systems, the capability to upload the National Fixture lists to the BOF site should be progressed as soon as possible.

06/12 Major Events Procedure

Event Operations have approved the document subject to any final observations by Fixtures Group. Form ME1 is replaced by submission of an ER1 and form ME2 is replaced by MEO (Major Event Officials). This will in reality be the old ME2. MEP has produced a guide for Grade 1 controllers when checking the suitability of areas. The document was accepted.

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ACTION: Association Fixture Secretaries to request clubs to submit form ER1 for all Major Events up to the end of 2008.

06/13 Long Term Schedule for JK and BOC

A schedule looking at the long term schedule for JK and BOC had been circulated for consultation at Association level.

All were asked to consider the problems outlined in particular the lack of a JK host in 2011. Event Operations had tasked Alex Ross to inquire with NIOA if they could host JK 2011.

This was discussed further, but cannot be firmly progressed until the 2009 EMOA BOC/BRC is resolved.

06/14 Any Other Business

a. The Chairman circulated an aide memoir for use by Fixture Secretaries, for comment with gives information about rules guides and fixture allocation.

ACTION: Association Fixture Secretaries for feedback. This can then be posted onto the useful documents section of the BOF web site.

b. EOC had published a rota to facilitate the English Associations hosting of Home International Rota. This had been done without any consultation and all expressed their concern. It also conflicted with arrangements already in hand, previously tasked from EC minutes.

ACTION: Fixtures Chairman to request from EOC a list of their Association representatives. No contact has been made by the YHOA EOC representative with the Fixtures representative in respect of the SHI in 2007.

c. BOF Insurance Policy

The policy is renewed annually and only becomes available in December. Lack of availability of a current policy was a concern to some landowners. The policy will be made available as soon as possible at the end of each year. BOF will provide a covering letter if required where a valid insurance certificate is not available – Contact is Alex Ross

d. Yvette Baker Trophy 2006

Yvette Baker Trophy 2006		
Region	Date	Club/Location
WMOA	1 st October 2006	OD Pooley Fields
EAOA	8 th October 2006	NOR Hockham
EMOA	15 th October 2006	DVO Robin Wood
NEOA	15 th October 2006	NN Catterick (unless NEOA club qualifies for Compass Sport Cup Final)
YHOA	29 th October 2006	EPOC Ogden
SEOA	29 th October 2006	GO Chobham Common
SCOA		?
SWOA		BOK
FINAL : 10 th December 2006 SC/BKO		

06/15 Date of Next Meeting.

Saturday 7th October 2006 at Birmingham (lunch at 12.15pm, for a 12.30pm start)
Saturday 10th March 2007 at Birmingham