

Fixtures Group Minutes

Saturday 17th October 2009 - Birmingham



1. Opening Remarks The Chairman (PG) welcomed all the meeting and introduced Tony Biggs who had taken over from Clive Coles – East Anglia. PG formally recorded the thanks of Fixtures Group for all the work Clive had completed, in particular in respect of the on line fixture development. George Chambers from WMOA has resigned and Alan Williams has taken over the role. PG has sent Alan the papers for today's meeting who has been in contact but is unable to attend and sends his apologies.

2. Present:

Peter Guillaume (PG)	Chairman
Pat Martin (PM)	Secretary
Mike Cope	YHOA
Richard Sharp	SCOA
Brian Hughes	WOA
Paul Caban	SOA
Richard Tiley	NWOA
John Shucksmith	SWOA
Philip Gristwood	SEOA
Tony Biggs	EAOA
Mike Hamilton (MH)	Chief Executive British Orienteering

3. Apologies:

Violet Linton	NIOA
Barry Young	NEOA
Ian Whitehead	EMOA
Alan Williams	WMOA

4. Declaration of Any other Business

Junior European Cup

5a. The minutes of the Fixtures Group meeting on 15th March 2009 were agreed to be accurate.

5b. Actions and Matters Arising from the Minutes and Previous Actions not covered elsewhere

	ACTIONS Fixtures Group Saturday 15th March 2008	Result
6	SCOA may reconsider hosting this if the English Orienteering Association (EOA) took on the accommodation and social aspects. Philip Gristwood, Chairman of EOA who was present at Fixtures Group to take this to EOA who have their AGM at the JK. Richard Sharp and Philip Gristwood	Resolved SCOA now hosting.
7b	ACTION: Clarification of what a Junior only events is and process for application.	See below from Junior Competitions Group Minutes January 2009

Junior Events Levy – Junior Competitions Steering Group Minutes January 2009

- Several requests have been received for exemption for junior levy for events in 2009. JCG felt that if the event was junior only then no levy would be due. If a few accompanying adults/helpers had a run and their times were not recorded no levy would be expected, but if it was a normal event with a junior competition as part of the event then levy would be due for all competitors. Our preference in the future is that junior only events continue to be levy free, e.g. school competitions.
- Application for Junior only status should be made to Junior Competitions Steering Group.
- [Post meeting note – to answer a query – status granted to ASOA Schools League for 2009]

7c	Reported via this meeting that JIRC will revert back to the end of June from 2010. Clarification required to check this is correct.	Consultation result by Mike Hamilton - Result is revert to June
7e	Follow up previous offer from AIRE to enquire if they will host the British Age Class sprint in the Autumn of 2011 Mike Cope	Now superseded by the Board decision to combine the events
8	Fixtures Working Arrangements. To be circulated for further comment and then circulated to all clubs.	Completed and on the BOF web site
	2012 ISSUES & ACTION: PG raised the issue of the JK and BOC Long both being in the North in 2012.	SOA confirmed that they would host 2012 JK and did not want to change bearing in mind the 6 Day events in 2011 and 2013

Matters Arising

6. Items from other Meetings or Groups

Restricted mainly to those issues that influence the scheduling of events

a. Junior Competitions

The Yvette Baker Trophy has been reviewed. Fixtures are asked to move towards a common date for all first rounds. The final is to stay in December. The review findings have not been finalised.

This was discussed, 2010 is not very practical but we should work towards this for 2011. It was suggested that the YBT Guide should restrict clubs to only participating in their own Association rounds to encourage more interest.

ACTION: Set a date for 2011

b. Elite Competitions

The UK Cup has been reviewed.[unpublished at this time]. It is suggested that the final should be in the Autumn and possibly one race. It would therefore be useful to have at least one Area Championship in the Autumn.

c. Board Meetings

The Board have agreed that the Elite and Age Class Sprint should be combined from 2011.

d. Events Committee

A relaxation of the rules re embargos and controllers has been agreed by Events Committee.

The full text is on the British Orienteering web site. It was pointed out the period for this extended beyond 2010, but the decision had to be made by the end of 2010 irrespective of event date beyond then.

e. Board and Groups Consultation Meeting

Members who attended gave feedback to the Group. Brian Hughes was thanked for taking notes which were circulated. It was felt that there was a lack of clarity about what other Groups and Events Committee did. It was noted that Fixtures is the only Group that has a written document explaining how the group works and that they are the only Group that works through from Club to National level and so is able to reflect a "grass roots" opinion of orienteering needs and views.

7. Major Events (Level 1) 2009 to 2013 and Annual Events

a. Major Events have some difficulties in starting their work as they are unable to contact clubs organising National standard events because there is no contact information in the on line system.

ACTION: Agreed that clubs should be asked to enter a contact person, or Major Events can go via the Association Fixture Secretary for club contacts.

b. There is a lack of visibility of the Home International Planner.

ACTION: PG to add to appendix of planners in minutes, fixtures events guide and send to BOF to go on the web site.

c. The Major and Annual Events list was updated

NOTE: Events shown in red are unconfirmed

2009		
Veteran Home International	EMOA	14 th /15 th November 2009
British Schools Champs	NATO	22 nd November 2009
Yvette Baker Trophy Cup Final	SO	6 th December 2009
National Midland Championships	WCH	13 th December 2009

2010		
Compass Sport Cup First Round	ALL	24 th January 2010
Northern Championships – Big Moor	SYO	31 st January 2010
Southern Championships – Lydney Park	NGOC	21 st February 2010
British Night Championships	SOA	6 th March 2010
Welsh Championships (L2)	WOA	7 th March 2010
Midland Championships - Belvoir	LEI	21 st March 2010
JK	SWOA	2 nd – 5 th April 2010
British Elite and Age Class Middle Distance Orienteering Championships	LOC	17 th April 2010
British Elite Sprint Orienteering Championships	SROC	18 th April 2010
Future Champions Cup Final	SOA	24 th /25 th April 2010
British Orienteering Championships & Relays	WMOA	1 st /2 nd May 2010
British Elite Long Orienteering Championships	WMOA	1 st /2 nd May 2010
Harvester	SAX	9 th May 2010
Scottish Championships (L1)	SOA	29 th May 2010
British Age Class Sprint Championships	BAOC	13 th June 2010
Junior Inter Regional Championships	WOA	26 th & 27 th June 2010
Junior Home International	SOA	11 th & 12 th September 2010
Peter Palmer Relay	???	26 th September 2010
Veteran Home International	SBOC	2 nd /3 rd October 2010
British Schools Score	PFO	Saturday 9 th October 2010
Compass Sport Cup Final	SYO	17 th October 2010
Senior Home International	SCOA	6 th & 7 th November 2010
British Schools Champs	SEOA	21 st November 2010
Yvette Baker Trophy Cup Final (WMOA)	HOC	5 th December 2010

2010 ISSUES

- Offer still required for the Peter Palmer Relay
- Unresolved issues re FCC Final Middle race

2011		
Compass Sport Cup First Round	ALL	16 th January 2011
Southern Championships	SCOA	13 th March 2011
Midland Championships	EAOA	20 th February 20 th 2011
Welsh Championships (L2)	WOA	March 6 th 2011
British Night Championships	WMOA	12 th March 2011

British Elite & Age Class Sprint Orienteering Championships	SEOA	9 th April 2011
British Elite and Age Class Middle Distance Orienteering Championships	SEOA	10 th April 2011
JK	NIOA	22 nd – 25 th April 2011
Future Champions Cup Final	????	30/4-1/5 or 14/15/May
British Orienteering Championships & Relays	YHOA	7 th & 8 th May 2011
British Elite Long Orienteering Championships	YHOA	7 th May 2011
Scottish Champs	SOA	28 th May 2011
Harvester	????	
Junior Inter Regional Championships	SEOA	June 25th/26th
Peter Palmer Relay	WMOA	25 th September 2011
Northern Championships	NATO	Autumn date
Junior Home International	NIOA	
Senior Home International	SWOC	22 nd /23 rd October 2011 (Not OMM weekend – 30th)
British Schools Score	SCOA	8 th October 2011
Compass Sport Cup Final	DVO	16 th October 2011
Veteran Home International	SOA	
British Schools Champs	SOA	20 th November 2011
Yvette Baker Trophy Cup Final	NEOA	4 th December 2011

2011 ISSUES & ACTION:

- Fixtures members expressed the view that the move of September JIRC had caused considerable problems and now it was returned to June it would be easier to schedule.
- Offers required for Harvester
- Offers required for Future Champions Cup Final
- Northern Championships needs a date and confirmation
- NIOA have confirmed that they will host JHI and will send date once known
- SEOA to confirm that they can host JIRC now that it had moved back to June

2012		
Compass Sport Cup 1 st Round	ALL	19 th February 2012
Midland Championships	WMOA	
Welsh Championships	WOA	3 rd /4 th May 2012
Scottish Championships	SOA	Sat 27 th May 2012
Northern Championships	NWOA	High Dam? June?
Southern Championships	SEOA	CHIG Sept 16 th /23 rd or 30th
British Night Championships		
British Elite and Age Class Middle Distance Orienteering Championships	EBOR	24 th & 25 th March 2012
British Elite & Age Class Sprint Orienteering Championships	EBOR	
JK	SOA	6 th – 9 th April 2012
British Orienteering Championships & Relays	NWOA	5 th – 6 th May 2012
British Elite Long Orienteering Championships	NWOA	5 th – 6 th May 2012
Future Champions Cup Final		
Harvester		
Junior Inter Regional Championships	EAOA	23 rd /24 th June or 30 th & 1 st July ?
Peter Palmer Relay		
Junior Home International		
Senior Home International		
Veteran Home International		
British Schools Score	WMOA	6 th October 2012
Compass Sport Cup Final	SOA - RR	14 th October 2012

British Schools Champs	DEE	18 th November 2012
Yvette Baker Trophy Cup Final	SWOA	9 th December 2012

2012 ISSUES & ACTION:

Compass Sport Cup 1st Round date agreed as 19th February 2012

Offers required for unallocated events

2013		
Compass Sport Cup 1 st Round		17 th February 2013
Midland Championships	EMOA	
Welsh Championships	WOA	2 nd /3 rd March 2013
Scottish Championships	SOA	25 th (Sat) May 2013
Northern Championships	YHOA	
Southern Championships	SWOA	
British Night Championships		
British Elite and Age Class Middle Distance Orienteering Championships		
British Elite & Age Class Sprint Orienteering Championships		
JK	SCOA	29 th March – 1 st April 2013
British Orienteering Championships & Relays	SEOA	4 th & 5 th May 2013
British Elite Long Orienteering Championships		
Future Champions Cup Final		
Harvester		
Junior Inter Regional Championships	SWOA	21 st /22 nd or 29 th /30 th June 2013
Peter Palmer Relay	WMOA	29 th (Sun) September 2013
Junior Home International		
Senior Home International		
Veteran Home International		
British Schools Score	NEOA	5 th October 2013
Compass Sport Cup Final		
British Schools Champs	EMOA	17 th November 2013
Yvette Baker Trophy Cup Final	???	8 th December 2013

2013 ISSUES & ACTION:

- Associations to confirm Area Championships and hosting clubs
- Offers required for British Sprint and Middle Championships
- Offers required for other events

8. Regional Events (Level 2) 2008 to 2011

Level 2 Events for the 12 month future ring fenced period were added to the planner. Events beyond October 2010 for 12 months are to be forward to the Fixture Secretary (Pat Martin) by the Association Fixture Secretaries. Event wrappers will then be created for these.

ACTION: Association Fixture Secretaries to forward L2 events to Pat Martin.

9. On Line Fixtures

- Mike Hamilton provided a paper that outlined feedback and future developments to the On Line system. This would be added to and the work started in January 2010. We would then go to an annual cycle of review and update for the system.
- Updates had been made to allow for non members who held club roles, i.e. club fixture secretaries, club treasurers and the results section of the web site.

c. The problem of clubs hosting events outside their Association was discussed and the resultant problem that their event is not then being displayed in fixture list. (Example given of JOK event in 2010).

ACTION: Mike Hamilton said he would look at severing the absolute link between Clubs and Associations, however, the “default” club listing will still be those clubs formally belong to each association.

d. Activities were discussed and the need for the organiser to be a qualified coach. Mike Hamilton said this was not the case. The key issue was that there must be a person responsible. It was suggested that the Activities registration system be changed to reflect this.

e. He also reinforced the point that a risk assessment must be completed for all Activities and Events and in the case of small L3 events where there is only one official that this must be checked and agreed by a qualified controller

f. There was a lengthy discussion on incomplete data in the on line system particularly and the affect it could have on newcomers. The removal of incomplete events from the visible on line list was discussed.

g. The conclusion was that a technical response was the better solution by the system auto populating some fields when the event was created to display a point of contact (the club fixture secretary) and club web site. MH would take this idea to the developers for consideration although this response would potentially leave this ‘poor’ data in the event record rather than the correct organiser etc.

h. In respect of the lack of officials (Organiser, Controller and Planner) for L1 and L2 events the system could be configured to send a request to clubs to update them. Association Fixture Secretaries may also chase their clubs to ensure these fields are completed.

i. The movement of the reports to the public side of the web site was discussed and it was felt that that this was not necessary and the request had only come from 2 people.

j. Mike Hamilton agreed that the final list would be circulated to Fixtures Group in December so that they could rank the complete list of modifications.

ACTION: Any other suggestions for updates to the on line system to be sent to Mike Hamilton and Caroline Povey, but copied to all members of Fixtures Group.

k. The meeting requested that Events Committee again advise the Board that the current method of adding the BOF discount as default to membership fees was in fact a disincentive to membership as clubs were now not entering any membership fees for events in the fixtures list. This is unhelpful.

ACTION: PG to take to Events Committee to go to the Board.

10. Discussion on Future of JK, BOC and BRC

a. A draft plan for the period 2010 to 2022 was circulated. (See minutes Appendix) From previous correspondence **WOA** have indicated they would wish to stay in the rota but would need to work with another Association when staging such events. **EMOA** have indicated likewise and their willingness to work with another Association as they do have the terrain to stage such events. **NEOA’s** view is that they only have the capability to do this every 5 plus years. From the other Associations the need for some flexibility. SOA to stage only in even years. WOA and NWOA, not in years adjacent to when they stage their multiday events.

b. The following question from Major Events and Lyn West Chair of Events Committee was asked of the meeting.

c. Is it time for a discussion on whether the regional rota is the correct way to award our major events, or whether it is time for a change?

SCOA – Happy with current system

YHOA – Happy with a managed system

SWOA – OK to take their turn in the Planner

SEOA - are happy to take our turn with the current system.

SOA – Planner was good, otherwise this would all fall apart, like the Harvester which has little interest. SOA also said that SOA had changed their view and did not want clubs from other Associations to host Major Events in Scotland.

EAOA – Didn't have the terrain to host, said there could be logistical difficulties in working outside their Association. The offer of help with the 2009 JK to NEOA was not taken up.

EMOA – (By email) EMOA have always said that they are willing to participate in JK or BOC in another region. This was demonstrated in the Lake District. However, we think that it would best be done as a partner with the region and not sole responsibility.

WOA – As stated but serious concerns over resource (volunteer) issues. Queried if they could host JK at all

d. The following general views were expressed, that it was good to travel round the country, that the current variety offered was good and that hosting events more often in certain areas would be a big drain on volunteer capacity.

e. All agreed that the British Sprint, Middle and Nights and Compass Sport Cup Final should be left open and not in a Planner. [Post meeting- Harvester removed, not a Level 1 Event]

f. It was felt rota was not the right description and that Planner was better.

[Post meeting – planner updated based on meeting feedback – see below]

ACTION: PG to report back on this discussion to Events Committee

11. Urban Events

There has been some discussion over clash of Urban races. It has been suggested that the following policy should be worked to.

“Each club should be able to nominate one event per year (regardless of level) for fixtures coordination.”

As there were concerns over clashes for Urban Events, it was agreed that the best way to manage those events was to make them Level 2 so then could be coordinated through Fixtures Group.

12. Fixtures Group Terms of Reference

Not discussed – input was given to the Board Conference. These are now to be reviewed in consultation with the Groups.

13. Any other business

a. The Junior European Championships are due to be hosted in 2010. A recent communication from Gareth Candy about this had been circulated about this. There was some limited interest.

b. Pat Martin and Peter Guillaume indicated they were looking to retire from their posts over the next 12 months. The Group TOR allowed for these posts to be filled from within the group. Interested parties were asked to contact PG.

Date of next meetings:

Saturday 27th March 2010 and Saturday 16th October 2010 [Provisional]

Actions

	ACTIONS Fixtures Group Saturday 17th October 2010	Result
7a	Major Events: Agreed that clubs should be asked to enter a contact person, or Major Events can go via the Association Fixture Secretary for club contacts. ACTION: Association Fixture Secretary to advise clubs	
7b	Home Internationals: ACTION: PG to add to appendix of planners in minutes, fixtures events guide and send to BOF to go on the web site.	
7c	<u>2010 ISSUES</u> a. Offer still required for the Peter Palmer Relay b. Unresolved issues re FCC Final Middle race	
7c	2011 ISSUES & ACTION: a. Offers required for Harvester b. Offers required for Future Champions Cup Final c. Northern Championships needs a date and confirmation d. NIOA have confirmed that they will host JHI and will send date once known e. SEOA to confirm that they can host JIRC now that it had moved back to June	
7c	2012 ISSUES & ACTION: a. Offers required for unallocated events	
7c	2013 ISSUES & ACTION: a. Associations to confirm Area Championships and hosting clubs b. Offers required for British Sprint and Middle Championships c. Offers required for other events	
8	ACTION: Association Fixture Secretaries to forward L2 events to Pat Martin for period October 2010 to October 2011	
8c	ACTION: Mike Hamilton said he would look at severing the absolute link between Clubs and Associations, however, the “default” club listing will still be those clubs formally belong to each association.	
8j	ACTION: Any other suggestions for updates to the on line system to be sent to Mike Hamilton and Caroline Povey, but copied to all members of Fixtures Group.	
8k	Event Discounts: ACTION: PG to take to Events Committee to go to the Board.	
10	Discussion on future staging of JK and BOC/BRC ACTION: PG to report back on this discussion to Events Committee	

Event Planners Appendix – Updated after Each Meeting

Junior Events

	British Schools Score Champs			British Schools Championships			Yvette Baker Trophy		
	Region	Assoc	Club	Region	Assoc	Club	Region	Assoc	Club
2008	Midlands	EMOA	NOC	South	SCOA	BKO	Midlands	EAOA	NOR
2009	Midlands	EAOA	SOS	North	NEOA	NATO	South	SEOA	SO
2010	North	NWOA	PFO/ SELOC	South	SEOA	Offered	Midlands	WMOA	
2011	South	SCOA		SOA	SOA	Offered	North	YHOA	
2012	Midlands	WMOA		North	NWOA	DEE	South	SWOA	
2013	North	NEOA		Midlands	EMOA		????		
2014				South	SCOA		Midlands	EMOA	

Updates: SOA have offered to do 2011, NWOA had already offered for 2012 so EMOA moved forward to 2013. EMOA were consulted re this prior to the meeting by email. Midlands EMOA YBT moved down to 2014.

ACTION

Volunteer required for 2013 YBT Final. Discuss at next Fixtures Group meeting.

Area Championships

	2009	2010	2011	2012	2013
North	NWOA	YHOA	NEOA	NWOA	YHOA
Midland	WMOA	EMOA	EAOA	WMOA	EMOA
South	SEOA	SWOA	SCOA	SEOA	SWOA
Scottish	SOA				
Welsh	WOA				
Irish	NIOA				

Home International Rota and British

	JHI	SHI	VHI		BNC		Harv
2001					YH		NW
2002					SE		Canc
2003					NE		NE
2004					EM		EM
2005	WOA	NIOA	EOA		NW		SE
2006	SOA	EOA	WOA		SC		YH
2007	NIOA	WOA	SOA		EA		SOA
2008	EOA	SOA	NIOA		SW		SC
2009	WOA	NIOA	EOA		SE?		BOK
2010	SOA	EOA	WOA		SOA		MV
2011	NIOA	WOA	SOA		WM		
2012	EOA	SOA	NIOA				
2013	WOA	NIOA	EOA				
2014	SOA	EOA	WOA				
2015	NIOA	WOA	SOA				
2016	EOA	SOA	NIOA				

Junior Inter Regional Championships

The planner for this is compiled and agreed by the Regional Squad Coordinators. The following has been supplied by Junior Competitions Steering Group.

2010	WOA
2011	SEOA
2012	EAOA
2013	SWOA

Home Internationals

Northern Ireland, Scotland and Wales as Associations arrange their events.

The English Orienteering Council have produced the following rota for English events. It is not the responsibility of National Fixtures to arrange the English events, only to coordinate the scheduling of them.

2010	SCOA - SHI	2014	SHI - SW
2011	n/a	2015	n/a
2012	SEOA - JHI	2016	JHI - NEOA
2013	VHI - EA	2017	VHI - NWOA

Planner As At 20th October 2010

Year	JK	BOC & BRC	Comments	Year Can Host	Rough Order
2010	SW	WM	Lakes 5	WOA/SOA	SW
2011	N/OA	YH	6 Day		WM
2012	SOA	NW	Welsh 6	NWOA/SOA	YH
2013	SC	SE	6 Day		SC
2014	WOA &?	NE	Lakes 5	WOA/SOA	SE
2015	WM	?	6 Day		NE
2016	NW	SOA	Welsh 6	NWOA/SOA	EM
2017	YH	SW	6 Day		EA
2018	SE	WOA & ?	Lakes 5	WOA/SOA	
2019	NE	SC	6 Day		
2020	?	NW	Welsh 6	NWOA/SOA	
2021	SW	YH	6 Day		
2022	SOA	WM	Lakes 5	WOA/SOA	