

Fixtures Group Minutes

Saturday 21st March 2009 - Birmingham



1. **Opening Remarks** The Chairman welcomed all to the meeting.

2. **Present:**

Peter Guillaume (PG)	Chairman
Pat Martin (PM)	Secretary
Mike Cope	YHOA
Richard Sharp	SCOA
Brian Hughes	WOA
Paul Caban	SOA
Richard Tiley	NWOA
John Shucksmith	SWOA
Philip Gristwood	SEOA
George Chambers	WMOA
Mike Hamilton (MH)	Chief Executive British Orienteering

3. **Apologies:**

Ian Whitehead	EMOA
Violet Linton	NIOA
Barry Young	NEOA
Clive Coles	EAOA

The Chairman welcomed Mike Hamilton to the meeting.

4. Declaration of Any other Business

None

5. The minutes of the Fixtures Group meeting on 18th October 2008 were agreed to be accurate.

6. Actions and Matters Arising from the Minutes and Previous Actions not covered elsewhere

Item	ACTIONS Fixtures Group Saturday 18th October 2008	Completed
c/f 16	George Chambers suggested that a date in the Fixture List be designated a National Development date when Clubs and Associations could organise courses.	Completed
7ai	It was queried what the Level was for the Harvester, British Schools Score and Championships, Peter Palmer Relay and Compass Sport Cup first round and Yvette Baker Trophy Cup Final.	Level 2
7a ii to vi	Controllers/Embargos/New Guides Various Issues to be raised with Rules Group/Events Committee	Completed
7b	Online fixtures: The Chairman to take a recommendation to Events Committee to go to BOF Board that more finance should be made available for this.	Completed
7c	Rakings Review: Association Fixture Secretaries to advise clubs of the issues discussed and clubs to forward their views to the Rankings Workgroup.	Interim report to BOF Board on 25 th February 2009 No detail
7d	Event Proximity: ACTION: Association Fixture Secretaries to advise clubs of new process and review fixtures against the Level 2 criteria and submit any further bids up to June 30 th 2010.	Completed
8	Major Events: All Association Fixture Secretaries to secure information for Major Events as early as possible to assist this.	Completed
9	Future Events: 2009: Harvester	BOK/WOA 20 th June 2009

	2010: SCOA said they could not host the Senior Home International. Offers requested from other Associations. SEOA to confirm previous email offer to host Harvester	See below SEOA confirmed
12	UK Cup/ FC Cup/Selection Races: Circulate to all Association Fixture Secretaries.	Completed
13b	Urban League: (1) PG to circulate contact details of SC to all Association Fixture Secretaries (2) Association Fixture Secretaries to send proposed dates to Stewart but also copy in all other Association Fixture Secretaries and the Fixtures Secretary.	Completed but no apparent co-ordination

Matters Arising

Action Point 7d:

COMMENT: Some Associations still felt that the requirement for Level 2 events to have a grade 2 controller and/or the 12 month embargo was hampering the increase in the number of these.

There was a discussion about controllers for the smaller low key Level 3 events. MH spoke at length about insurance issues, risk assessments and controllers for Level 3 events. He said that from 2010 the risk assessment should be completed by a person who is competent and responsible for the event.

Action Point 9:

COMMENT: There was further discussion on SCOA hosting the 2010 SHI and the large pressure that arranging accommodation and a post event social function on the hosting club. SCOA may reconsider hosting this if the English Orienteering Association (EOA) took on the accommodation and social aspects.

PG felt that EOA should be taking on this extra work for all their events. Also discussed was the fact that currently, there is no body that oversees all the Home Internationals.

ACTION: Philip Gristwood, Chairman of EOA who was present at Fixtures Group to take this to EOA who have their AGM at the JK.

Action Point 13b:

COMMENT: PG suggested that clubs made full use of the search facility part of the online fixture system when selecting dates to manage out clashes and clubs make early registration. They should look at both Urban and Sprint races as clubs were registering these events under both event types.

7. Items from other meetings

Junior Competitions

a. YBT being reviewed, problems over first round dates, suggested again that there is a fixed date and also a request to avoid Autumn half term dates for first rounds

b. Junior Only Events Levy: This was discussed. If an event had a Junior competition within it then levy was payable. Only distinct events like school competitions and ones where no seniors competing like JIRC and Peter Palmer should be levy free.

COMMENT: This may change following the BOF AGM at Easter. From comment by Mike Hamilton there are clearly very different interpretations as to how this should be applied.

ACTION: PG to report back after the AGM [Post meeting note – AGM Option A was agreed – implication being that Junior Events will have to apply for an exemption from levy].

c. Reported via this meeting that JIRC will revert back to the end of June form 2010

COMMENT: Mike Hamilton informed the meeting that his understanding was that this was not correct. PG advised that his understanding was that this had been agreed to the Squad Coordinators meeting last Autumn. This is not minuted anywhere. It was agreed that this would not be implemented until clarified.

ACTION: PG to clarify. [Post meeting PG has emailed MH and Gareth Candy to ask them to email all the Squad Coordinators to clarify what their understanding of the situation is]. MH also felt that this needed to go to Events Committee - PG to Action.

Events Committee

d. From 2010 there will be a formal franchise agreement between BOF and the organisers of British Championship events and the JK. There will be a memorandum of understanding with the organising clubs of National Events.

e. Thanks for all the feedback on the "British Championship" events. No decisions were made. It was suggested that there should be a further review. The issues for fixtures until there is a change in policy are:
That an attempt should be made to spread the fixtures across the whole calendar and to look at staging the age class middle and sprint in the autumn.

COMMENT: As the British Middle is combined with the Elite this is not practical in the Autumn and so can only be applied to the Sprint. The earliest that this can be achieved is 2011.

ACTION: Mike Cope to follow up previous offer from AIRE to enquire if they will host the British Age Class sprint in the Autumn of 2011

BOF Board

An interim report from the Ranking Working Group was considered and its recommendations supported, although it was stressed that the Board wanted to see the results of the proposed consultations on various aspects of the scheme before endorsing all the views expressed in the report. Recommendations included starting as quickly as possible the technical development work for a single ranking list which would use results from the web site results database, and further consultation on some aspects of the scheme.

COMMENT: MH said that whilst no final conclusions had been reached work could start on setting up the system and clubs using the results submission section of the web site and the algorithm to calculate the points.

8. Fixtures Working Arrangements paper discussion and agreement

COMMENT: The paper was discussed. Further minor updates were made. It was clarified that the 100 mile exclusion zone for Regional events had been removed.

ACTION: PG to update and circulate for further comments. Once complete BOF to be asked to circulate to all club fixture secretaries. Also to be included as an Appendix to the minutes.

9. Major Events (Level 1) 2009 to 2012 and Annual Events

2009		
JK	NEOA	10 th - 13 th April 2009
Northern Championships (L2)	LOC	19 th April 2009
Future Champions Cup Final Middle	NGOC	2 nd May 2009
National, Future Champions Cup Final Long	BOK	3 rd May 2009 (Triple O 7)
British Elite Orienteering Championships (L)	BOK	3 rd May 2009 (Triple O 7)
British Orienteering Middle Championships and Elite Middle Championships	LEI	10 th May 2009

National & Scottish Champs	SOA	23 rd May 2009
Harvester	WOA	13 th June 2009
Peter Palmer Relay	WMOA	27 th September 2009
Junior Home International	WOA	5 th /6 th September 2009
Junior Inter Regional Championships	NIOA	12 th – 13 th September 2009
Senior Home International	NIOA	3 rd /4 th October 2009
British Schools Score	SOS	Saturday 10 th October 2009
Welsh Championships	SWOC	10 th October 2009
Compass Sport Cup Final	LEI	18 th October 2009
Veteran Home International	EMOA	14 th /15 th November 2009
British Schools Champs	NATO	22 nd November 2009
Yvette Baker Trophy Cup Final	SO	6 th December 2009
National Midland Championships	WCH	13 th December 2009

2010		
Compass Sport Cup First Round	ALL	24 th January 2010
Northern Championships	SYO	31 st January 2010
Southern Championships	NGOC	21 st February 2010
British Night Championships	SOA	6 th March 2010
Welsh Championships (L2)	WOA	7 th March 2010
Midland Championships	LEI	21 st March 2010
JK	SWOA	2 nd – 5 th April 2010
British Elite and Age Class Middle Distance Orienteering Championships	NWOA	17 th / or 18 th April 2010
British Elite Sprint Orienteering Championships	NWOA	17 th / or 18 th April 2010
Future Champions Cup Final	SOA	24 th /25 th April 2010
British Orienteering Championships & Relays	WMOA	1 st /2 nd May 2010
British Elite Long Orienteering Championships	WMOA	1 st /2 nd May 2010 [TBC]
Harvester	SAX	9 th May 2010
Scottish Championships (L1)	SOA	29 th May 2010
British Age Class Sprint Championships	BAOC	13 th June 2010
Junior Inter Regional Championships	WOA	11 th & 12 th September 2010 ??
Peter Palmer Relay	???	26 th September 2010
Junior Home International	SOA	13 th & 14 th November 2010
Senior Home International	SCOA	????
British Schools Score	PFO/ SELOC	Saturday 9 th October 2010
Compass Sport Cup Final	SYO	17 th October 2010
Veteran Home International	SBOC	2 nd /3 rd October 2010
British Schools Champs	SEOA	21 st November 2010
Yvette Baker Trophy Cup Final (WMOA)	HOC	5 th December 2010

2010 ISSUES

Volunteer club required for Peter Palmer Relay
SCOA reviewing SHI

2011		
Compass Sport Cup First Round	ALL	16 th January 2011
Southern Championships	SCOA	13 th February 2011
Midland Championships	EAOA	20 th February 20 th 2011
Welsh Championships (L2)	WOA	March 6 th 2011
British Night Championships	WMOA	12 th March 2011
British Orienteering Championships & Relays	YHOA	26 th -27 th March 2011
British Elite Long Orienteering Championships	YHOA	26 th -27 th March 2011
British Elite Sprint Orienteering Championships	SEOA	9 th April 2011

British Elite and Age Class Middle Distance Orienteering Championships	SEOA	10 th April 2011
JK	NIOA	22 nd – 25 th April 2011
Future Champions Cup Final	????	April 30 th /May 1 st ?
Scottish Champs		
Harvester		
Junior Inter Regional Championships	SEOA	10 th & 11 th September 2011 ??
Peter Palmer Relay	WMOA ??	25 th September 2011
British Age Class Sprint Championships	AIRE ?	Autumn ?
Junior Home International	NIOA	
Senior Home International	SWOC	
Northern Championships	NEOA	Suggested to look for an Autumn date
British Schools Score	SCOA	8 th October 2011
Compass Sport Cup Final	DVO	16 th October 2011
Veteran Home International	SOA	
British Schools Champs	SOA	20 th November 2011
Yvette Baker Trophy Cup Final	NEOA	4 th December 2011

2011 ISSUES & ACTION:

Northern Championships: Already suggested to NEOA that they look for an Autumn date

Offers required for Harvester

AIRE to consider if the wish to take up a previous offer to host British Age Class Sprint, but in the Autumn

2012		
British Night Championships		
British Elite and Age Class Middle Distance Orienteering Championships	EBOR	24 th & 25 th March 2012 *
British Elite Sprint Orienteering Championships	EBOR	
JK	SOA	6 th – 9 th April 2012
British Orienteering Championships & Relays	NWOA	5 th – 6 th May 2012
British Elite Long Orienteering Championships	NWOA	5 th – 6 th May 2012 ???
British Age Class Sprint Championships		
Midland Championships	WMOA	
Welsh Championships		
Northern Championships	NWOA	
Southern Championships	SEOA	
Scottish Championships		
Future Champions Cup Final		
Harvester		
Junior Inter Regional Championships	EAOA	
Peter Palmer Relay		
Junior Home International		
Senior Home International		
Veteran Home International		
British Schools Score	WMOA	6 th October 2012
Compass Sport Cup Final	SOA - RR	14 th October 2012
British Schools Champs	NWOA DEE	18 th November 2012
Yvette Baker Trophy Cup Final	SWOA	9 th December 2012

2012 ISSUES & ACTION:

PG raised the issue of the JK and BOC Long both being in the North in 2012. There are also some longer term problems over who hosts JK and BOC/BRC beyond 2012. MH advised that the new

paid Major Events Coordinator post would be advertised in May. PG felt this matter may be something this new role could resolve. PG to write a scoping paper for Associations to consider.

10. Regional Events (Level 2) 2008 to 2011

These were entered into the Planner. The contents of the working arrangements paper were applied. The 100 mile exclusion zone no longer applies.

11. On Line Fixtures

a. MH updated the meeting and there was a lengthy discussion.

He identified the following significant areas of work that were outstanding:

- i. Handling of multi day events
- ii. System users, a resolution to accommodate users who are not BOF members and do we need more authorised users?
- iii. Activities reports. Activities were not meant to replace events previously recorded on form ER1S, but to cover a large number of events at the same location.
- iv. Validation of coaches, planners, controllers and organisers.
- v. Online declaration of levies.
- vi. Results – online upload.
- vii. Course display.

The Group identified the need for a report generator to create customised filtered fixtures lists. Although this was in the original specification, it was yet to be delivered.

b. Pat Martin advised that from immediate effect the old system would no longer be maintained.

c. There was a discussion about how events that had been created on the system but had no other information added and at what point they should cease to be visible on the public list as was the case with partial events under the old system. It was agreed that a set of business rules need to be formulated to cover the different levels of events.

11. Any other business – none

12. Date of next meetings: Saturday 17th October 2009 and Saturday 27th March 2009 (provisional)

	ACTIONS Fixtures Group Saturday 15th March 2008	Person/s
6	SCOA may reconsider hosting this if the English Orienteering Association (EOA) took on the accommodation and social aspects. PG felt that EOA should be taking on this extra work for all their events. Philip Gristwood, Chairman of EOA who was present at Fixtures Group to take this to EOA who have their AGM at the JK.	Richard Sharp and Philip Gristwood
7b	ACTION: Clarification of what a Junior only events is and process for application.	Peter Guillaume
7c	Reported via this meeting that JIRC will revert back to the end of June form 2010. Clarification required to check this is correct.	Peter Guillaume
7e	Follow up previous offer from AIRE to enquire if they will host the British Age Class sprint in the Autumn of 2011	Mike Cope
8	Fixtures Working Arrangements. To be circulated for further comment and then circulated to all clubs.	Peter Guillaume
9	2010; Volunteer club required for Peter Palmer Relay SCOA reviewing hosting SHI	ALL
	2011: Northern Championships: Already suggested to NEOA that they look for an Autumn date	NEOA ALL

	Offers required for Harvester	
	2012 ISSUES & ACTION: PG raised the issue of the JK and BOC Long both being in the North in 2012. There are also some longer term problems over who hosts JK and BOC/BRC beyond 2012. MH advised that the new paid Major Events Coordinator post would be advertised in May. PG felt this matter may be something this new role could resolve. PG to write a scoping paper for Associations to consider.	Peter Guillaume

Event Rotas

Not part of the minutes but added for information and forward planning

Junior Events

	British Schools Score Champs			British Schools Championships			Yvette Baker Trophy		
	Region	Assoc	Club	Region	Assoc	Club	Region	Assoc	Club
2008	Midlands	EMOA	NOC	South	SCOA	BKO	Midlands	EAOA	NOR
2009	Midlands	EAOA	SOS	North	NEOA	NATO	South	SEOA	SO
2010	North	NWOA	PFO/ SELOC	South	SEOA	Offered	Midlands	WMOA	
2011	South	SCOA		SOA	SOA	Offered	North	YHOA	
2012	Midlands	WMOA		North	NWOA	DEE	South	SWOA	
2013	North	NEOA		Midlands	EMOA				
2014				South	SCOA		Midlands	EMOA	

Updates: SOA have offered to do 2011, NWOA had already offered for 2012 so EMOA moved forward to 2013. EMOA were consulted re this prior to the meeting by email. Midlands EMOA YBT moved down to 2014.

ACTION

Volunteer required for 2013 YBT Final. Discuss at next Fixtures Group meeting.

Area Championships

	2009	2010	2011	2012	2013
North	NWOA	YHOA	NEOA	NWOA	YHOA
Midland	WMOA	EMOA	EAOA	WMOA	EMOA
South	SEOA	SWOA	SCOA	SEOA	SWOA
Scottish	SOA				
Welsh	WOA				
Irish	NIOA				