



INTERNATIONAL COMMITTEE MINUTES (19/09/09)

Minutes of the meeting of
INTERNATIONAL COMMITTEE

Held on 19th September 2009 at British Orienteering Office.

- 09/11 Present:** Dave Harrison (Chair), Gareth Candy (Int Programme Director), Sarah Hague (Talent Manager), John Rocke (Athlete Rep), Ed Nicholas (Board member), Tony Carlyle (volunteer) and Hilary Bloor (Secretary).
- 09/12 Apologies for Absence:** Helen Bridle (Athlete Rep), Jon Cross (volunteer), Helen Pearce (volunteer) and Mike Hamilton (Chief Executive – non-voting)
- 09/13 Minutes of the meeting held on 25th April 2009**
These were accepted as a true record.
- 09/14 Matters Arising**
- 08/16a** Disaster Management Plan – circulation of guideline notes.
Action: DH to follow-up with MH and email out to IC
- 08/16a** British Orienteering General Appeal's procedure
Two points were raised at the last meeting:
- a) Clarity of who appeal should be addressed to?
Action: DH to follow-up with MH
 - b) Selection Meeting Minutes to be emailed to IC Chair
Actioned
- 09/05** TOR – website updated
- 09/15 Athlete Elite Development Pathway and Structure – papers were circulated**
- 08/32** Creation of an Elite Athlete Development Pathway discussion group.
Set-up but membership needs expanding.
Action: GC to invite relevant parties to join discussion group.
- 08/32** Elite Athlete Development Pathway Regional Squad meeting.
Action: SH will contact Regions individually.
Linda Thornton (NE) and Jon Carberry (NW) have been identified to be

contacted first.

For info: Regional Squad weekend – Nov 2009, Hawkshead YHA

08/32 Development of Regional/Talent Squad Structure

Action: SH

09/16 International Programme Staffing Structure and Recruitment

09/06 Performance Coach Recruitment

BOF, SOA and Edinburgh Uni have joined together to fund a High Performance Coach for the Edinburgh Centre of Excellence and the National Team. This is a full-time position. The closing date is 12th October 09.

Action: GC and Interview panel

Sheffield Centre of Excellence position will be advertised mid-October.

This is a part-time position and is joint funded by BOF and TASS

Action: GC and Interview panel

09/17 Selection Process and Selection Races

09/07 WOC Selection Races 2010

After consultation with a wide range of experts and with athletes it has been agreed to hold the WOC selections at least 2 months prior to WOC.

Date of races and venues to be confirmed; a) Special races in Scotland or b) select with EOC using existing races

Action: GC decision by end Oct 09

09/08 Selection Process

Generally the selector advisory system is working at senior and junior level.

General Selection Policy is to be reviewed.

Yearly Selection Policy to be updated

Action: GC and SH and advisors before next IE meeting on 05/12/09

09/18 Strategy and Whole Sport Plan Implementation

GC provided the meeting with a number of papers describing the development of the long term strategy for the international programme and the current implementation plans. A wide ranging and productive discussion then followed. Actions arising from the discussion are covered elsewhere in these minutes.

09/19 Programme Director's Status Report, including:

08/16a Template for staff reports to IC

It was suggested that we adapt the same form used for Board meetings.

Action: GC end September

08/35 Formal role descriptions for Start TMs and Coaches

08/35 Central record system for athlete tracking

This has been on hold during the summer tours. It was thought that Sharepoint wasn't an appropriate programme for what was required. Other options were being looked at including bespoke programmes being used by other sporting bodies.

Action: DH to speak to MH by end of October

2009 Review

Feedback from WOC/JWOC athletes is being collected and will be discussed by the staff at the Running / Planning weekend.

2010 Plans

GC has produced a rolling training and competition spreadsheet for Podium, Performance and Academy athletes. This will be available via the website and at the Running / Planning weekend.

Talent programme will be produced separately.

Medical Insurance

GC presented a paper produced by Kim Baxter on the potential costs of providing medical insurance/cover for squad athletes. The paper compared a number of insurance schemes and the estimated cost of direct payment for treatments as required. It was agreed that further work was required, including looking into the possibilities of using BOA schemes/facilities.

Action: GC with Kim Baxter

Edinburgh Centre of Excellence – see 09/16

Funding and Budgeting

Case Conferences

GC is in the process of doing all the post WOC conferences. These will be discussed with selector advisors.

Action: GC - To be completed before 9th October

09/20 Any Other Business

UKCup

Feedback has been gathered from a wide range of elite athletes.

Currently there is no elite athlete input into the Elite Competitions Group.

It was agreed that we needed to identify at least one elite athlete willing to join the ECG and then propose to ECG that this individual be added to the group membership.

Action: GC – to identify athlete(s)

Action: DH to speak to JP (Chair) re involving elite athletes on the Committee

09/21 Proposed dates for next meetings:

Sat 5th Dec – this meeting is to trial using a teleconference instead of a face to face meeting.

A brief discussion took place about meeting venues for 2010 and it was suggested that we hold one of the IC meetings at another venue; Edinburgh was suggested as it is one of the CofE. It was agreed to defer any decisions until a teleconference had been trialled in December.

Action: DH to organise meeting dates for 2010 after Dec 5th.