

Meeting of  
**MANAGEMENT COMMITTEE**  
held on Wednesday 8th December 2004 at the National Office, Matlock.

Council is asked to NOTE:

- 04/68a The changes made for World Cup 2005 in the light of a low entry.
- 04/68b The latest position regarding funding from UK Sport.
- 04/69 The discussions and decisions regarding the membership proposal.
- 04/70 The difficulties being experienced over the hosting of BOC and JK 2007.

Minutes of the meeting of  
**MANAGEMENT COMMITTEE**  
on Wednesday 8th December 2004 at the National Office, Matlock.

**PRESENT:**

Bob Roach (Chairman)	Malcolm Duncan (Treasurer)
Ranald Macdonald (Vice Chairman)	Peter Christopher (Vice Chairman)
Dick Towler (Councillor)	Suse Coon (Councillor)

In attendance:

Robin Field (Chief Executive)	John Dalton (Executive Officer) for item 04/68f
Alex Ross (Executive Officer)	Sophie Furness (Marketing Manager) for item 04/68g

**04/62 Apologies and Courtesies**

Apologies from Katy Stubbs and Chris James. Welcome to Suse Coon.

**04/63 Minutes of Meeting of 22/09/04.**

Accepted as a correct record.

**04/64 Actions.**

Actions Completed: 65, 74 – 83 and 85.

Actions Continuing: 48, 84.

**04/65 Matters Arising, not elsewhere on the Agenda.**

SOA/BOF meeting to be taken under 04/68.

**04/66 Notification of Major Items of Other Business.**

No items.

**04/67 Reports from Committees****a) Development Committee**

Bob Roach reported on the approval of an updated badge scheme, the approval of development funding for SCOA, the debate over the review of ageless junior badge classes and the potential for orienteering to meet a wide range of special needs. A Club of the Year Award has been approved. The Committee are to address concerns over future funding and prioritisation of activities at its next meeting.

#### **b) Event Operations Committee**

No meeting has taken place since the last Management Committee but the structure seems to be working well although there is still some work to be done on procedures.

#### **c) International Committee**

A meeting is planned for the weekend 11/12<sup>th</sup> December.

#### **d) Coaching Committee**

Peter Christopher reported a worrying lack of attendees. The Colour Award Incentive Scheme has been incorporated into the GCSE. Many Level 2 Coaches are not completing their assessment and it is hoped that the appointment of mentors will help with this. Some LEA's perceive orienteering as being a high risk sport and this can cause a problem for school activities. There is a greater need for schools to become self-sustaining in their provision and not rely on continued input from local volunteers. The impact of the RDO's has been welcomed as providing a much needed back-up for school club links. Coaching courses are successful with many being over-subscribed.

### **04/68 Updates:**

#### **a) WC 2005**

The low entry rate from overseas athletes has meant that no qualification races are now required. The IOF have agreed to a compression of the programme and an amended programme has been approved by the event advisor. The money promised by UK Sport is probably assured and a revised budget is being agreed. Public events will now only take place over the weekend.

#### **b) Sports Councils**

A meeting between UK Sport and BOF (Bob Roach, Robin Field and Derek Allison) will take place next week. It appears that there will be a concentration on Olympic Sports with another sports council taking over the role for other sports but no obvious progress to that end has been observed. There is likely to be a loss of funding from UK Sport so support will need to be found from elsewhere if programmes are to be maintained.

#### **c) Trail-O**

It was recognised that Trail-O is not the way forward in terms of our responsibilities to equitable provision as it requires high level skills which make it inaccessible to many disabled competitors in contrast to what is available through normal provision. Trail O will be available at JK 2005, BOC 2005 and probably JK 2006. The Committee recognised the contribution made by Anne Braggins to Trail-O in this country. The response to a request in the current edition of Focus for expressions of interest in managing Trail-O will be considered at the next Management Committee meeting.

#### **d) WOC 76 Fund**

Another possible property is being investigated despite the feeling that this solution was no longer viable. The present property will require renovation costs only.

**Action RF**

#### **e) Association Development**

The provision of statistics to Sport England has proved very instructive. The use of these by Associations should benefit them in seeking support from outside agencies. The reaction of Sport England to what we can provide has implications for the future in collecting and evaluating suitable indicators especially where this involves Club activities. There is an issue over the availability of volunteers and the sustainability of collecting such measures.

**Action AR**

#### **f) Website.**

John Dalton provided a paper on the present position, detailing the recent work and highlighting a number of issues. Changes to the Fixtures section of the website enabling the National Fixtures Secretary to upload data directly was approved.

#### **g) Marketing**

Sponsorship has been evaluated as having grown from £15,000 in 2003 to £33,000 in 2004. It is heartening that several sponsors are maintaining their association with us over a period of years. Polar and Camelbak have agreed support for the WOC team for a period of three years.

There has been some disquiet expressed over items contained in the commentary on the JK 2004 video and some concern over our perceived treatment of long standing orienteering traders. This is being addressed.

The PGL supported YO CD has been revamped for the second edition.

Focus has attracted a variety of comment over its conversion to full colour. This has been done at minimal increased cost due to improvements in printing technology. Its production will continue to emphasise its role as a membership newsletter. RC#5 has also received a positive response.

#### **h) Premises**

There is the possibility of space becoming available at the YHA HQ in Matlock. It is a modern building with an adaptable space and the ability to share many services. The cost is presently being assessed by the YHA and should be available early in the New Year with the possibility of a move late in 2005.

#### **i) SOA/BOF**

The meeting, which is presently held twice per year, causes significant travel difficulties for both sides. It has been agreed to hold one of those meetings in association with the JK to minimise the problem. Development Committee will look at the feasibility of marketing the sport as environmentally conscious and friendly.

**Action AR**

## **04/69 Membership**

The Council agreed draft proposal on membership and the feedback that it had achieved was discussed. The Committee expressed its gratitude to all those who had responded. Ranald Macdonald presented a paper containing a set of criteria against which a membership scheme could be evaluated. It was felt that the theme of the proposal was acceptable to many as they would be comfortable with the concepts, however it was recognised that the scheme would not be unifying. The main areas for discussion were identified as the two tier system, the surcharging difficulties and the possible administrative consequences.

Ranald Macdonald surveyed three possible scenarios. The status quo, the Council proposal as it stood and a modified proposal that had recently been made available.

There was considerable concern over the introduction of a new proposal in the middle of the consultation period which could indicate poor planning although it was recognised that the modification was greatly influenced by the feedback which had been received.

The modified proposal was discussed along with some examples of how it might work and how it would affect club finances.

Dick Towler suggested the holding of a member's conference to discuss the issues of all the proposals. A proposal could then be made at the AGM where support could then be expected. The funding issue could then be dealt with in the interim by making changes to membership fees and levy at AGM 2005.

It was agreed to make a presentation on the modified proposal at AGM 2004 gaining agreement in principle, introduce a proposal to increase membership fees and levy charges and hold a workshop session and EGM to approve a final proposal later in the year with the proviso that any changes to membership fees and levy introduced at the AGM would be scrapped. This would allow the time to make the substantial changes to the Memorandum and Articles in a timely fashion.

In response to a request from Suse Coon regarding publication in the imminent edition of CompassSport. It was agreed that it was inappropriate to publish details of the revised scheme at this time to the general orienteering public before a formal proposal had been agreed and discussed at Council. It was requested that comment be included in CompassSport thanking those who had responded to the original proposal, and that a revised proposal, taking it into account the feedback still being received, would be formulated by Management Committee for discussion at the Council meeting in January.

**Action RM**

**04/70 JK 2007 and BOC 2007**

NEOA is on the rota for JK 2007. Unfortunately they have said they are unable to host it in 2007. It was agreed to ask Fixtures to investigate a number of other possibilities.

**Action AR**

The WOA has asked for permission to pay a co-ordinator for BOC 2007. The difficulty of contacting WOA officials for further information and the nature of their approach has proved to be a hurdle. It was agreed that because any permission would involve a change in policy that it should be discussed at Council. In the meantime other options, similar to those being contemplated for JK 2007 would be investigated.

**Action BR/AR**

**04/71 Chairman's Business:**

The main items to be included on the January Council Agenda were agreed. Derek Allison received warm congratulations on his achievement in being awarded the Dyson Medal as Coach of the Year. It is with regret that the resignation of Doug Kennedy as Environmental Officer has been accepted.

**04/72 Treasurer's Business:**

The November figures look better than expected because of the early receipt of grant.

The budget is being restructured to mirror the infrastructure which will hopefully give the membership a clearer view of how their money is spent. This will involve a fairer apportioning of the budget between sections of the sport. As it is still unclear what the sports council's intentions are, there are no figures to present at this time.

**04/73 Executives' Business:**

**a) Risk Management Report**

The identified risks and their level were approved as being maintained for 2005.

**b) Child Protection Report**

We will be receiving funding from the CPSU through their PESSCL funding to train a number of our planned Regional Welfare Officers.

**c) Anti-Doping Report**

The rewrite is presently underway. An office procedure is in place to deal with the registration process required by WADA and UK Sport for athlete whereabouts.

**d) Staffing**

The resignation of Sophie Furness, to take effect from May 2005 was announced. The possibility of using the funds to appoint part-time Marketing and Access positions was raised following a letter from Roy Denney regarding the need, as he saw it, for a central person to assist in access negotiations.

**04/74 Any Other Business:**

The IRME Grant provides support for officials on World Governing Bodies. Even though they are not representatives, the IOF require our support for their appointments. There has been some debate over a recent appointment for MTB-O. If the grant allows then we will support that appointment.

**04/75 Dates and Venues of Future Meetings:**

February 9 <sup>th</sup>	National Office	Matlock	10:30 am
April 20 <sup>th</sup>	National Office	Matlock	10:30 am
June 29 <sup>th</sup>	National Office	Matlock	10:30 am
September 21 <sup>st</sup>	National Office	Matlock	10:30 am
December 7 <sup>th</sup>	National Office	Matlock	10:30 am

## **ACTIONS**

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|----|--------|---|
| 48 | 03/74f | Liaise with Fixtures Committee to find a suitable venue for a AR Members Gathering in 2005                                |
| 84 | 04/58c | Anti-doping rules & guidelines to be rewritten, procedure for RF athletes' whereabouts to be established                  |
| 86 | 04/68d | Clarify the position regarding the WOC 76 fund and possible RF agreement in not seeking a property                        |
| 87 | 04/68e | Raise collection of performance indicators at Development AR Committee.   |
| 88 | 04/68i | Add item on marketing orienteering as an environmentally AR conscious and friendly sport to Development Committee agenda. |
| 89 | 04/69  | Prepare proposal for discussion at Council in January on RM modified membership proposal.                                 |
| 90 | 04/70  | Liaise with Fixtures in finding possible solutions to hosting AR both JK and BOC in 2007                                  |
| 91 | 04/70  | Contact WOA Officials regarding discussion of request at BR Council.  |