

Meeting of
Map Group
held on 2nd October 2004 at BBC Club, Pebble Mill, Birmingham

Event Operations are asked to NOTE:

- 04/23 Recommendations for BOC 2005 maps
- 04/24 The need for Major Event personnel to be aware of the mapping guidelines and the need for early contact if exemption is sought

Minutes of the meeting of

MAP GROUP

Held on Saturday 2nd October 2004 at BBC Club, Pebble Mill, Birmingham

Present:

Specialists

Erik Peckett
David Olivant
Bruce Bryant
Colin Spears
Peter Roberts
Christine Roberts

In attendance

John Dalton Executive Officer

04/19 Apologies

Rod Postlethwaite, Jon Sutcliffe, Tony Pennick

04/20 Minutes of Meeting on 15 May 2004

The minutes of the meeting on 15 May 2004 were accepted as a correct record

04/21 Matters Arising, not elsewhere on the Agenda

04/22 Notification of Additional Items of Business

04/23 BOC 2005

John Dalton reported that Council were seeking the view of Map Group about dispensation requested by BOC 2005 organiser to use 1:10,000 map for elite courses at Penhale Sands. Erik Peckett showed the 1997 offset litho map @ 1:10,000, and the same map used in 2002 with enlarged symbols. He also showed a print of the current map at 1:15,000 which had been edited where symbols touched, and 1:10,000.

After a discussion it was agreed that:

the BRC map could be digitally printed at 1:10,000, with enlarged symbols, by an approved printer

for BOC courses which would normally use 1:10,000 the difference in cost between offset-litho and digital printing should be investigated

for BOC courses which would normally use 1:15,000 the map must

be printed at 1:15,000 by offset-litho. Erik will complete the adjustments for touching symbols, which is almost complete.

Action EP

04/24 Laser Printing

Colin Spears showed laser printed maps from Place Fell, used for EOD at Twin Peaks 2004. An examination of the maps showed some problems, but need closer study. Concern was expressed that similar maps might not be suitable for a night event.

Peter Roberts showed a map of Wheldrake Woods, printed on a low-cost (£300-£350) laser printer. It was agreed that it was of sufficient quality for a club event. Peter Roberts commented that it was at least as good as many of the maps coming through for assessment.

BOF are asked to remind Major Events of the guidelines and the need to ask early for any dispensation to vary.

Action JD

Bruce Bryant explained that adjusting line thicknesses could have a large effect on line quality. It was agreed that clubs need to be made aware of the limitations of low-cost laser printers as many were considering a purchase. Bruce agreed to produce a test file which clubs could use to evaluate printers, with some guidance to accompany the file.

Action BB

04/25 Map Advisors

David Olivant provided the current list for discussion.

Sue Birkinshaw to be asked to provide a map of Watergrove to David Olivant so that printing quality can be checked.

Action DO

David Olivant to contact Stirling Surveys to discuss the process for WCup 2005 maps.

Action DO

Peter Roberts said that the venue for Harvester 2005 will change.

Peter Roberts said he had had requests from Tony Thornley requesting map files which were copyright Roberts Mapping. He had explained the situation to Tony.

To remind Map Advisors of the current guidelines a copy of the 'Procurement of Maps' document to be sent to all map advisors.

Action JD

04/26 Mapper Education / Map Registration

Peter Roberts presented a paper for discussion

It was agreed that it is important that all maps should be registered and a copy lodged with BOF. Agreed to investigate feasibility of providing a digital copy of the map to be stored by BOF and also off-site. This could involve a copy of the OCAD file to Peter Roberts and a PDF file for storage at BOF.

If Peter felt a map needed assessment the OCAD file could be emailed to Map Group. It was agreed that the digitising of existing paper maps may not be feasible.

Action DO/PR

Colin Spears to look into combining existing SA forms into a single form.

Action CS

BOF to look into the feasibility and cost of providing electronic versions of the MR2 and SA forms to reduce workload for mapper, also to look into the possibility of reporting on maps where the first event has taken place but no MR2/SA has been supplied.

Action JD

John Dalton said that with the current map database it would not be possible to append a year number and additional letter to the map number.

There was discussion about the proposal for 'Map Coaches'. They would be volunteers appointed by the Map Group, who would give one-to-one guidance to mappers if thought necessary by Map Group. Map Coach expenses could be paid by Map Group.

There was agreement to consider the possibility of establishing three grades of mapper in line with grades of controllers. They would be appointed in a similar way and be able to be assigned to similar standards of event.

Action Map Group

04/27 Conferences / Workshops / Courses

Peter Roberts said that about 19 people attended the course at Ampleforth, of which 12 were complete beginners.

David Olivant is still planning to hold a course and has interest from East Anglia, EAOA to be asked to organise the venue etc.

Peter Roberts presented a timetable for the National Mapping Conference on 22/10/04. Agreed to add Sprint Race Maps to the timetable. The cost of attending for Saturday only to be investigated and a list of participants to be sent to Peter.

Action JD

It was agreed to pay the accommodation costs for the main speakers.

04/28 Chairman's Business

Web Pages – noted that James Head had moved. John Dalton to talk to James about bringing the Map Group pages onto the BOF site.

Action JD

Sale Fell – there had been a problem when the planner had sent an early version of the map for printing. Need to explore how to track versions during the planning process.

Action MG

Erik reported on his IOF meeting, and will distribute minutes.

Erik showed an aerial picture obtained using a laser, and providing 1 metre contours. The cost is approx. £600 for 13 km². Because the laser is absorbed it does not show vegetation.

There was a discussion about changes in colours on import into OCAD 8. It was suggested that the most reliable method was to open the original file, convert it to OCAD 8, then open a new file and import the conversion.

04/29 Any Other Business

White Rose Maps 2004 – Colin Spears complained that the survey was inadequate, particularly with regard to vegetation. Erik to write to EBOR noting the adverse comment

Action EP

Purple – Bruce Bryant pointed out that the name is incorrect on the new swatches, it should be PMS Purple (not PMS Violet). Bruce to write to The Map Works.

Action BB

ISOM2000 spec quotes Purple as 100% Magenta – this is too light and not equivalent to Pantone Purple

Schools – discussed a document from Pauline Olivant. Erik to produce guidelines for drawing school maps, Christine Roberts to produce the legend used on their school maps to offer for general use.

Action EP/CR

There being no other business the meeting closed at 16:30

ACTIONS

Arising or continuing from Map Group meeting of 2nd October 2004

1	04/23	BOC 2005 map corrections and scale/printing	EP
2	04/24	BOF to remind major events of mapping guidelines	JD
3	04/24	Produce test file and guidance for laser printer purchase	BB
4	04/25	Sue Birkinshaw to be asked for Watergrove map	DO
5	04/25	Contact Stirling Surveys about WCup 2005 procedures	DO
6	04/25	Copies of "Procurement of maps" to be sent to Map Advisors	JD
7	04/26	Investigate provision of electronic copies of maps	DO/PR
8	04/26	Combine SA forms into a single form	CS
9	04/26	Feasibility of producing MR2 & SA in electronic form, also cost of extra reporting facilities from map database	JD
10	04/26	Consider possibility of instituting three grades of mapper	Map Group
11	04/28	Consider how to incorporate web pages onto BOF site	JD
12	04/28	Find a method of tracking version changes during planning process	Map Group
13	04/29	Write to EBOR about White Rose maps	EP
14	04/29	Purple description on swatches – write to Map Works	BB
15	04/29	School maps, produce guidelines and suggested legend	EP/CR