

**MINUTES OF A MEETING OF MAP GROUP
HELD AT 31 BLACKTHORN CLOSE, BIRMINGHAM
AT 11AM ON FRIDAY 7 MAY 2010**



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| | <u>Present:</u> Colin Spears (chairman), Robert Dove, David Olivant, Erik Peckett, Peter Roberts, Christine Roberts, Bruce Bryant (pm), Mike Forrest (chairman EC) | |
| M10/19 | <u>Apologies</u> Rod Postlethwaite, David Peel. CS welcomed Mike Forrest to the meeting. | |
| M10/20 | <u>Declaration of interest</u> There were no changes since the previous meeting. | |
| M10/21 | <u>Minutes of previous meeting</u> The minutes of the meeting held on Saturday 30 January 2009 were accepted as a true record. | |
| M10/22 | <u>Notification of any other business</u> 1 4-tier events structure (MF) 2 standard format for BOF event maps (DO) | |
| M10/23 | <u>Review of action list from 30 January 2010</u> 1 Haverthwaite response done 2 BOC 2010 response done 3 Adviser training ongoing 4 Mapper accreditation ongoing 5 Map courses ongoing 6 MR1 agenda item 7 Map awards listed on roll of honour and presented at JK 8 Appendix H agenda item 9 Appendix H on website to do following final adjustments 10 Waterproof paper – samples obtained agenda item 11 Impact of variation of symbol size on legibility ongoing 12 Progress of Burbage and Gosport maps both in hand 13 Feedback from ISOM revision nothing to report | |
| M10/24 | <u>Review of recent Major events maps</u> BOC/BRC (Abraham's Valley): the map was not offset litho printed as had been agreed. BMOC (Haverthwaite): the 1:7500 map was considered less legible than the previous 1:10 000 map. JK : there was a shortage of waterproof paper and one batch of pretex was poor quality and did go through printer. The tank tracks at Braunton Burrows obscured the contour lines. | |
| M10/25 | <u>Major events map advisers reports</u> MF was able to provide additional information for the spreadsheet. Reports were provided for HMS Sultan, Burbage Moor, Sheringham, Tankersley. EP thought he would be able to take on JK2011. | |

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| M10/26 | <p><u>Map Advisers</u> In preparation for producing a map adviser specification RD has circulated a paper. Feedback requested by May17. Map adviser expenses will be met by the event (cf controller.)</p> |
| M10/27 | <p><u>Map registration and assessment process</u> MR1 form is available as a download on website. The follow on forms are no longer distributed. The flow of maps for review/monitoring/awards has dried up. Discussion ensued on methods of ensuring that both sample maps and required map data are submitted. It was felt that a modified MR2 that also provided a checklist of requirements that was previously on SA3 should be sent out as soon as the map is registered. MF queried system.</p> |
| M10/28 | <p><u>Accreditation of mappers</u> MF asked that <u>Map Group specifies courses.</u></p> |
| M10/29 | <p><u>Map Assessments</u> Some maps were presented for review and comments. None of the maps from major spring events have been received yet. PR would be pleased if there was a volunteer to take over assessment duties.</p> |
| M10/30 | <p><u>Map scales and generalisation</u> The scale of elite middle distance maps is 1:10000 so that there is space for course circles at minimum control separation. For added legibility for older eyes content, generalisation, improved printing should be the primary consideration. DO and DP will continue symbol size investigations.</p> |
| M10/31 | <p><u>Map printing, printers and papers</u> Sample print outs of the IOF test page were passed around the table for consideration. These were provided by commercial print firms regularly printing O maps and used various types of waterproof paper for comparison. Various differences of colour and resolution were noted. Waterproof Picofilm gave a good image but is more expensive and has not yet been tried under severe conditions EP will investigate the services offered by a Swiss print firm.</p> |
| M10/32 | <p><u>OS opendata</u> BB has looked into what is available. In brief 2 options could be useful for websites and 2 for base maps and geo-referencing (aspects of streetview). These are insufficiently accurate for sprint maps. For a brand new map the OS credit has different wording and a licence is not necessary. The licence is still required where previously OS based maps were used as a base.</p> |
| M10/33 | <p><u>Courses and Conferences</u> Enquiries have been made at Hawkshead YH (recommended by Laura). Most likely date to be in October and will include practical outdoor session. No courses in the pipeline. The syllabus needs to be formalised then the offer to stage courses re-issued.</p> |

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| M10/34 | <u>ISOM revision</u> Nothing further on ISOM revision | |
| M10/35 | <u>Appendix H</u> Some amendments have been made following advice from Events committee. Send feedback to CS asap. | |
| M10/36 | <u>Correspondence</u> 1 David Peel's report from January 22 nd meeting was circulated in advance. Maps for sprint championships 2011 and maps for CSC final 2010 and BOC/BRC 2011 are progressing satisfactorily. Scottish Championship map confirmed as 1:15000. 2011 Middle Championship mapping started. 2 Carol McNeill –emails exchanged on Haverthwaite map scales and recommendation for conference venue in S Lakes. | |
| M10/37 | <u>AOB</u> Standard BOF format for Championships. DP and BB are working on a corporate layout to be used for JK, BOC/BRC, Compass Sport final and other BOF championships. 4-tier event structure. Events committee are canvassing opinion on the criteria that should be simple and easily understood and would identify the four different levels. All submissions will be considered. Respond via CS by 21 May. | |
| M10/38 | <u>Reporting and Actions</u> 1 Provide feedback from ISOM revision when available 2 Prepare mapping reports for relevant major events for next meeting 3 Provide feedback to RD regarding map adviser role document 4 Reassess modifications to MR2 form. 5 Continue symbol size investigations 6 Investigate services offered by print firm in Switzerland 7 Email advice for obtaining OS opendata information 8 Continue with conference arrangements 9 Pursue plans to formalise map course syllabus. 10 Provide feedback to CS on any outstanding points regarding Appendix H 11 Prepare BOF standard map layout format 12 Submit opinion on identification of 4-tiers of events 13 Publicise OS Opendata information. | EP All All CS/PR DO/DP EP BB CS RP CS DP/BB All CS |
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