

To: Members of Map Group, Chairman Event Operations Committee



Minutes of a meeting of Map Group held at 31 Blackthorn Close, Birmingham at 11am on Saturday 14 March 2009.

	Present: Colin Spears, Bruce Bryant, Robert Dove, Dave Olivant, Erik Peckett, Rod Postlethwaite, Christine Roberts, Peter Roberts	
M09/01	There were no apologies	
M09/02	PR is chairman of new trailO committee	
M09/03	After correction of the date month the minutes of the meeting held on Saturday 15 November 2008 at Blackthorn Close were accepted as a true record. Minutes taken by CR	

M09/04	Notification of AOB	
	Non registered maps and maps without OS copyright statement. Symbols	
M09/05	Review of Action List	
	<ol style="list-style-type: none"> 1 Major event maps – agenda item 2 There has been positive feedback from assessment emails. 3 Map registration – agenda item 4 Laser print survey – to distribute 5 Suggested that regular orienteering print firms provide contact details for inclusion on a list held at BOF office 6 Workshop information 7 BOF symbol downloads – corrections made. 8 Major event map tender form - feedback to RD 9 British Nights map issues raised at Major Events 10 Conference – no progress – agenda item 11 ISOM. A few comments have been passed to EP 12 Appendix H – agenda item 13 Map database-now on web. To be checked and completed 14 Digital storage of maps-no progress 15 Contour base maps – agenda item 16 Financing new young mappers-no progress 17 2009 conference – agenda item 	
M09/06	Major event maps	
	British, New Forest – CS has contacted Events Committee re quality of map.	
	<p>General-Organising committees need to be sent relevant rules and guidelines to avoid unintentional infringements. RD to meet Mike Forrest (Major Events) to establish guideline</p> <p>Mallards Pike – the map has too many north lines for 1:15000. To simplify and make clearer we recommend removing all rootstocks.</p> <p>New Beechenhurst – MG approved laser printing for 1:10000 but require offset litho for 1:15000</p> <p>Balavil – MG approved laser printing for 1:10000 but require offset litho for 1:15000. MN line spacing to be 250m; missing credits, OS copyright etc.</p> <p>JK SPRINT MG approved test laser prints done with Print5 – legibility good.</p> <p>Individual problems hopefully resolved; offset litho for 1:15000.</p>	

	Relay – no problems raised. Nottingham sprint – 1:5000 suitable for laser printing	
M09/07	Map Awards	
	It was acknowledged that a break down of the system resulted in a large number of maps being unavailable for consideration. The winner of Chichester Trophy and Silva Professional trophy will be considered in June. Meantime publicity required for missing maps to be submitted by the end of May. Winner of the Bonington Trophy - Colin Hicks Winner of sprint/city map – University of Warwick Bruce Bryant, also highly commended – maps of London, Shrewsbury, Stockport, Exeter.	
M09/08	OS Agreement	
	The agreement has been issued and is operational. The required text is as previously but the licence number has changed (100015287). Details need to be available on the website. Licences for posting complete maps on the web are the responsibility of the club/individual. The BOF licence does not include them.	
M09/09	Appendix H	
	CS has updated to cover new event structure The section referring to map advisers will be rewritten once agreement with ME is complete. Modify 3.3.2. Adviser should come from a different club/region to the one that is organising the event. Platform symbol – apex points downhill. Map registration scheme to be rewritten when details known.	
M09/10	Map Advisers	
	Communication with ME committee is sketchy. Requirements for timescale, map scales, print system need to be sent out with initial contract. The adapted map proposal form to be completed at an early stage. NI JK – suggested map adviser - Pat Flanagan or Bill Simpson. The principal role for an adviser will be to provide support for the mapper and ensure that a satisfactory map is produced in time. MEC will police performance.	
M09/11	Map Assessments	
	None done this meeting	
M09/12	Map registration and digital storage of maps	
	No system in place at present	
M09/13	Contours and Bluesky	
	Contours can be obtained from Bluesky (~£25/km ²) with a choice of contour interval. Not suitable for forests as it shows tree canopy. In areas at risk of flooding LIDAR is an option. Ocad10 will use LIDAR information directly as long as map is georeferenced. NEXTmap GB uses Bluesky data	
M09/14	Map printing and waterproof papers	
	Not discussed.	
M09/15	ISOM revision	
	Document of possible changes will be produced for comment. Topics forwarded for discussion by the IOF map Committee.	

	How to show areas of forbidden access such as settlement, cultivated land and impassable features and whether the decision should be the mappers or the planners. A request for a screen for boulder fields, broken ground etcetra. A new screen for young trees/scattered trees.	
M09/16	Courses and conference	
	Suggested conference possibilities (w/e about 30) Nottingham (DO), Lilleshall, Kenilworth police HQ.	
	Tutors for map courses offered to Associations if they can arrange suitable venues.	
M09/17	Correspondence	
M09/18	AOB	
	It was reported that the recent SROC map (Malcolm Campbell) had various non standard symbols for limestone pavement. A recent DEE map had no map registration and no OS copyright acknowledgement. PR suggested that there should be a 'personalised' standard letter that is sent to the club from BOF (OS licence holder) in such cases. Committee would benefit from 'young blood'. We should recruit a new mapper.	
M09/19	Reporting and Actions	
	<ol style="list-style-type: none"> 1 Make efforts to obtain 2008 maps especially those that could be eligible for awards. 2 Publicise OS agreement and new licence number. Post on web site. 3 Produce award certificates for trophy winning mappers. 4 Revise Appendix H 5 Improve communication with Major Events committee to ensure map requirements are clear from an early stage. 6 Canvas for efficient system for receiving maps in order to monitor standards of cartography and printing. 7 Continue to research effective method of obtaining contours for base maps. 8 Provide feedback on ISOM changes when required. 9 Pursue opportunities to provide education in map production. 10 Decide on date and venue for conference. 11 Instigate a follow up system to ensure correct acknowledgements on maps. 12 Identify active younger mappers for mutually beneficial exchange of ideas. 	<p>CS</p> <p>CS</p> <p>CR</p> <p>CS</p> <p>RD</p> <p>CS</p> <p>DO,BB,EP</p> <p>EP</p> <p>All</p> <p>All</p> <p>PR</p> <p>CS</p>
	Thanks expressed to Suzette for hospitality and excellent wholesome lunch	
	Dates and locations of Map Group meetings in 2009	
	?? June 2009 at 31 Blackthorn Close, Birmingham	
	?? November 2009 at 31 Blackthorn Close, Birmingham	
	Meeting finished at 1645hrs	