

Meeting of  
**Map Group**

held on 12<sup>th</sup> March 2005 at Midland Arts Centre, Cannon Hill Park, Birmingham

Event Operations are asked to NOTE:

- 05/08 Colin Spears to take over as chair of Map Group
- 05/08 Alex Ross to continue negotiating with OS over fees



Minutes of the meeting of  
**MAP GROUP**

held on 12<sup>th</sup> March 2005 at Midland Arts Centre, Cannon Hill Park, Birmingham

**Present:**

**Specialists**

Erik Peckett  
Rod Postlethwaite  
Colin Spears  
Peter Roberts  
Christine Roberts

**In attendance**

John Dalton                      Executive Officer

**05/01    Apologies**

David Olivant, Bruce Bryant

**05/02    Minutes of Meeting on 2<sup>nd</sup> October 2004**

The minutes of the meeting on 2<sup>nd</sup> October 2004 were accepted as a correct record. However it was suggested that the paper presented by Peter Roberts regarding Mapper Education and Map Registration was not fully represented in the minutes. Agreed that a copy of the presentation would accompany these minutes, future papers would accompany the relevant minutes.

**Action JD**

**05/03    Dates and locations of future meetings**

It was noted that the number and dates of meetings was a matter for Map Group. Next meeting to be in the afternoon following British Relay Champs at Penhale. Erik to organise a venue.

**Action EP**

**05/04    Notification of Additional Items of Business**

1:10,000 maps in sand dune areas  
Conference report  
Spam  
OCAD help

**05/05    Conferences, Workshops and Courses 2005**

Rod Postlethwaite said we need to find small mapped areas near population centres to use for courses.

John Dalton to find someone in NOC to take over the organisation of the East Anglia course from David Olivant. Peter Roberts to supply list of suggested attendees. Rod Postlethwaite & Erik Peckett to decide on content and man it on the day.

**Action JD/PR/RP/EP**

Mapping Conference – it was suggested that a sand dune area, possibly on the Gower, would be appropriate. Date probably September.

**05/06 Map Advisors**

The meeting discussed the list provided by David Olivant of map advisors for major events. There was also discussion of the list of current and potential map advisors. Colin Spears to write to a number of potential advisors after the JK.

**Action CS**

Colin also to edit the list of mappers and John Dalton to amend the BOF email list of mappers.

**Action CS/JD**

**05/07 Mapping Reports & Mapping database reports**

Approx 40% of MR1s are followed by an MR2. Agreed that BOF should write to relevant mappers as prescribed in the system.

Agreed that all changes to maps should be registered. Map group to consider whether to register school maps on an MR1.

**05/08 Chairman's Survey**

Colin Spears will take over the chair of Map Group following the JK.

The meeting thanked Erik for his efforts as chair.

There was discussion about a note from Alex Ross regarding OS charges, which the OS wished substantially to increase. It was agreed that Alex should continue negotiation with a view to minimising the cost to BOF.

Colin to decide on the tasks up to 2007 at the next meeting.

**Action CS**

**05/09 Map Awards 2004**

The following awards were decided:

**Bonington Trophy** to Dudley Budden for his considerable number of high quality maps over many years.

**First Map** to Ken Stimson for Lydiard Park

**Professional Map** to The Map Works for Pwll Du

**Chichester Trophy** to David Caudwell for Simonside Hills

Highly Commended in this category to:

Paul Taylor for Fylingdales Moor

Pat Flanagan for Loch Doon East

Alison Sloman for Breakneck Bank and Sturt Common

**Small Map** certificates to:

Blanka Sergerava for Bromehill

David Olivant for Holme Pierrepont & Colwick Park

Alex Finch for Arnside Knott

Colin Hicks for Ocknell Inclosure

John Pearce for Trent Park

Dudley Budden for Cannop Ponds

Bruce Bryant for The Outdoor Show

Mike Hampton for University of Warwick

Chris Burden for Bramham West Woods & Shipley Glen and Hirst Wood

#### **05/10 Map Assessments**

There was discussion over the use of paper assessments. Colin Spears asked for paper assessments when Peter Roberts thought it necessary. Agreed that a standard form to be produced to send to mappers, along with OCAD tips.

**Action CS**

#### **05/11 Any Other Business**

The appropriateness of 1:10,000 maps with 2.5m contours on sand dune areas to be reconsidered.

A conference report has been written by Bill Brown and revised by Peter Roberts. Peter to add survey area. Rod Postlethwaite and Map Group to check and comment before distribution by BOF.

**Action RP**

There is an OCAD help document from Mike George – Erik Peckett suggested it needed some redesign with more use of graphics, Colin Spears to ask Bruce Bryant to check it out.

**Action CS/BB**

OCAD v9 is available in pre-release form on the web, release scheduled for Q3 2005.

It was suggested that more frequent releases of electronic MapNav would maintain mappers interest. The possibility of a BOF hosted forum was raised.

John Dalton said there was still a problem communicating by email because of over aggressive spam filters, so that some recipients were not receiving BOF emails.

There being no other business the meeting closed at 16:15

## ACTIONS

Arising or continuing from Map Group meeting of 2<sup>nd</sup> October 2004

3	04/24	Produce test file and guidance for laser printer purchase	BB
7	04/26	Investigate provision of electronic copies of maps	DO/PR
8	04/26	Combine SA forms into a single form	CS
9	04/26	Feasibility of producing MR2 & SA in electronic form, also cost of extra reporting facilities from map database	JD
10	04/26	Consider possibility of instituting three grades of mapper	Map Group
11	04/28	Consider how to incorporate web pages onto BOF site	JD
12	04/28	Find a method of tracking version changes during planning process	Map Group
15	04/29	School maps, produce guidelines and suggested legend	EP/CR
16	05/02	Append Mapper Education paper to minutes	JD
17	05/03	Venue for next meeting	EP
18	05/05	East Anglia course	JD/PR/RP / EP
19	05/06	Contact potential map advisors	CS
20	05/06	Amend list of mappers	CS/JD
21	05/08	List of tasks for Map Group to 2007	CS
22	05/10	Produce standard assessment form to be sent to mappers	CS
23	05/11	Check conference report	RP
24	05/11	Check Mike George OCAD help file	CS/BB