

To: Members of Map Group, Chairman Event Operations Committee
From: Christine Roberts
Date: 5 January 2008

**Minutes of a meeting of Map Group at 31 Blackthorn Close, Birmingham
12.00pm on Saturday 24 November 2007**

Present – Colin Spears, Bruce Bryant, Robert Dove, David Olivant, Erik Peckett, Rod Postlethwaite, Peter Roberts, Christine Roberts.

- M07/38 **Apologies for absence** None
- M07/39 **Declaration of interest** - RP, EP and CR are paid for mapping
- M07/40 **Minutes of the meeting** at Blackthorn Close on 30 June 2007 were accepted as a true record. Minutes taken by Christine Roberts.
- M07/41 **Notification of AOB.**
PR to discuss errors in magnetic north on some maps
EP on updating ISOM
- M07/42 **Review of Action List**
1 Colin to meet directly with Mike Hamilton
2 Interim forms not to be pursued
3 On agenda
4 On agenda
5 On agenda
6 JK2007 MN to be corrected for BNC2008.
7 On agenda
8 On agenda
9 On agenda
10 CS/RP to continue plans for conference
11 On agenda
- M07/43 **Event Operations report**
The events committee was asked to suggest a means of recruiting map advisers. It was suggested that the map group should acknowledge maps sent in for assessment.
Mike Hamilton advised that the office will accept maps digitally and asked for our advice as to what printer to buy to generate copies.
- M07/44 **Insurance**
For paid mappers to obtain insurance is prohibitively expensive. The ideal would be for British Orienteering to set up a policy that individuals can buy into.
- M07/45 **Major event maps**
RP, CS simplified Pwll Ddu cartography – basis of Focus article
BOC2008 – scale, content and legibility discussed at length. Report will be circulated to personnel involved. CS
- M07/46 **Map Advisers**
Information is not generally available sufficiently early in the Major Events process for map advisers to be fully involved. If map group are notified at an early stage the adequacy of any existing map can be assessed and the necessary input for its revision can be agreed.
The forward planning sheet was updated including mappers for 2009 where known. John Pearce has agreed to become an adviser.
- M07/47 **Map Registration**
CS and Mike Hamilton to find a way forward. CS

M07/48	Map Assessments First map certificate awarded to Owen and Kewley for Daresbury Park. No time available this meeting. Trophy winners will be selected next meeting. Assessment comment should be sent from a British Orienteering/map group address. It is vital to get our access to the assessment orienteering email site for CS and PR. The possibility of acknowledging receipt of a map for consideration and possible full assessment will be considered.	CR All
M07/49	Map Conference This was postponed as there were insufficient applicants. Possible new date 9-11 May 08. It was emphasised that Association Development plans must include intention of running courses for financial support to be available.	CS
M07/50	Mapping Courses Dave Olivant will tutor a course for LOG. Once dates can be agreed there will be a 2-day course at Thetford. Possible regional funding available.	DO RP
M07/51	Map printing and Overprinting IOF file not available. EP will get IOF swatches. BB to get info from clubs about who/how event maps are printed. The overprint colour should be 'purple'. (This is the default colour if British Orienteering symbol sets are downloaded from website.) It is difficult for orienteers who suffer from colour blindness to see 'magenta'.	EP BB
M07/52	Digital storage of maps Maps can be submitted to British Orienteering in digital format (.pdf). Two paper copies would still be needed for assessment (ideally a competition map with a course) and for the British Library. British Orienteering will purchase OCAD if required.	
M07/53	Correspondence - dealt with outside meeting	
M07/54	Any Other Business Loose legends for Sprint specification maps should be distributed nationally. There needs to be particular awareness of 'not to be crossed' symbols and hazards relating to traffic areas. ISOM is ready for revision. Erik asked for details of any corrections or improvements including printing errors to be sent to him. Magnetic north direction has now changed significantly from when many maps were first produced. Instances are coming to light where no adjustment has ever been made. Peter to write publicity snippet.	All PR
M07/55	Reporting and Actions 1 Circulate result of BOC 2008 discussion 2 Request that Map group to be involved at an earlier stage when a major event bid is assessed. 3 Ask Mike Hamilton if mappers could be added to the insurance policy to allow them to purchase personal insurance. 4 Inform those involved on decisions regarding BOC2008. 5 Continue map assessment and acknowledge good maps. 6 Arrange functioning email for map assessment. 7 Select/suggest possible candidates for Map Awards 2007. 8 Select dates and publicise mapping conference/mapping courses. 9 System of map registration to be agreed with MH and option of submitting maps digitally to made available. 10 Samples of maps from club printers and commercial printing houses to be obtained for quality assurance.	CS CS CS CS PR CS All CS/RP /DO CS BB
M06/56	Date and location of future meetings. Next meetings late Feb 2008 and June 2008 at 31 Blackthorn Close The meeting closed at 17.30	CS