

Meeting of  
**RULES GROUP**

held on Saturday 25<sup>th</sup> June 2005 at the Carrs Lane Church Centre, Birmingham.

Event Operations is asked to NOTE:

- 05/22a The recommendation that a suitable procedure be identified to assist Planners and Controllers of National Events.
- 05/22a The identification of the need for a workshop on quality.
- 05/22d The identification of the need for a workshop on a senior competitions structure.
- 05/24 The progress on a Planners guide to OCAD 8.
- 05/26 The position regarding Guidelines D, E, F, G and H.
- 05/29 The progress in updating and provision of training courses for Planners, Controllers and Organisers.

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**RULES GROUP**

held on Saturday 25<sup>th</sup> June 2005 at the Carrs Lane Church Centre, Birmingham.

**Present:**

Barry Elkington	(WMOA) – Chairman
Charlie Adams	(YHOA)
Andrew Cordle	(EAOA)
Neil Crickmore	(SEOA)
Charles Daniel	(SWOA)
Alistair Mackenzie	(NEOA)
Andrew Tarr	(NWOA)
Ernie Williams	(EMOA)

**In Attendance:**

Alex Ross (BOF Executive Officer)

**05/16 Apologies and Courtesies**

Apologies from David May and Simon Thompson whose replacements, Neil Crickmore and Andrew Tarr were welcomed as were Charles Daniel and Alistair Mackenzie, recent additions to the group.

**05/17 Minutes of the meeting held on 5<sup>th</sup> March 2005**

The minutes were approved.

**05/18 Actions**

Deleted: 10, 20, 21, 22, 24, 25, 26, 27, 28, 31, 32, 33 and 34.

Continuing: 23, 29, 30 and 35.

**05/19 Matters arising not elsewhere on the agenda**

No matters arising.

**05/20 Report on Event Operations Committee meeting held on 21<sup>st</sup> May 2005**

Barry Elkington emphasised the co-ordinating role of Event Operations Committee. He reported on the latest situation regarding JK 2007 and the stance being taken on the sanctioning of Major Events where Event Operations would be responsible for appointing Controllers.

**05/21 Report on Elite Competitions Group meeting held on 14<sup>th</sup> June 2005**

The possibility that BEOC will be a World Ranking Event in 2006 will necessitate changes to the rules for that to be implemented.

**05/22 Matters raised by Association Representatives**

a) National Event Quality

It was felt that recent problems arose from an intrinsic problem in the sanctioning of such events and an ineffective method of quality assurance. It was agreed to compile a list of common errors available to planners and controllers to help improve the quality. It was recommended that a suitable procedure be identified by Event Operations to assist Planners and Controllers achieve that quality. This might be instigated by a workshop on quality held in conjunction with the September EGM.

b) Controllers in NWOA

Age attrition is seen as a common problem. One solution would be to establish a national series of courses with more central publicity. The need to provide advice to some Associations on how they might increase their numbers was also agreed. There may be a need to review the requirements although the issue of quality must not be forgotten. It was agreed to give more time to this issue at the next meeting.

**Action AR**

c) Removal of uncompetitive leg times

Alistair Mackenzie described a problem caused by a poorly positioned control at a recent event which made it unfair. A lively discussion took place as to the possible solutions to this problem which included voiding the course, letting the result stand or removing affected split times from all the competitors. Many felt that the first two options should be retained as the status quo and that introducing the third was unfair in itself. No firm agreement was reached.

d) Remit of Senior Competitions Group

Development Committee would welcome the opportunity to co-operate with Rules Group in determining this remit. It was suggested that a first step be holding a workshop in conjunction with the EGM planned for late September.

e) Emit v2/v3 Cards

A letter from Neil Cameron was discussed. The problem arises partly from improving technology and partly from commercial decisions by the producers. It was felt unlikely that this would have an impact on the majority of events. It was agreed that the Chairman would respond directly to the author.

**Action BE**

f) Map Overprinting

A letter from Pat and John Grenfell was discussed. The issue was felt to be one which would be best covered in the planners guide see item 05/24 as both the order of printing and the breaking of lines could be effected in OCAD. Alistair Mackenzie described a new role in his club which allowed an independent review of the planner's files before they were printed.

g) Badge Times

The production of these by organisers is becoming less common. It was agreed to seek a BOF provision to make these available especially for juniors where they are a requirement of the Yvette Baker Trophy.

**Action AR**

**05/23 Event Officials Page in Focus**

There has been some excellent feedback for this provision. Any ideas or articles would be welcome for future editions.

**05/24 OCAD 8 for Planning**

This was seen as an essential tool allowing a number of desirable functions to take place although it needed some care in use. A discussion of the three available documents took place. It was agreed that an approved version would be useful. Alistair Mackenzie agreed to provide a suitable synopsis of what that version should contain.

**Action AM**

**05/25 Appendices – Revision of D and J**

D – Doping Control has been rewritten by the Doping Control Officer based on input from the IOF, UK Sport and WADA. Annex D which affects Organisers was discussed and approved.

J – Badge Scheme. Further simplification was discussed and automation of the badge time calculation. The ideas were referred to Development Committee.

**Action AR**

**05/26 Guidelines – Revision of D, E, F, G, H and J**

The changes to D–British Orienteering Championships, F-JK Championships and H-British Elite Orienteering Championships will be published on the website once members of the group have provided approval (electronically) to the Chairman.

E and G See item 05/28

J-British Night Championships and O-Yvette Baker Trophy are still in preparation.

It is hoped that Guidelines A and B will be revised in time for the next meeting.

**Action BE**

**05/27 Grade 1 Controller Applications**

An application from the NEOA to appoint Pat Smyth (BAOC) as a Grade 1 Controller was approved.

**Action AR**

**05/28 Relays**

The consultation process and the feedback which informed the review was discussed. The changes to the guidelines were presented. Once the changes to E-British Relay Championships and G-JK Relays have been agreed and approved they will be published on the website to coincide with a launch of the change through the August edition of Focus.

**05/29 Training Courses**

The feedback from those already held has been incorporated into the course material and, once the scanning process for some maps and slides is complete, is ready for replication and distribution to Clubs and Associations.

**05/30 Risk Assessment**

The risk assessment form as approved is now being sent out with all confirmation of registration paperwork. There has been some feedback recommending the production of an editable Form to be available on the website.

**Action AR**

**05/31 Reporting and Actions**

There was not felt to be anything notable that required immediate publication.

**05/32 Any Other Business**

None.

**05/33 Dates and locations of Rules Group Meetings in 2005 and 2006**

29 <sup>th</sup> October 2005	Birmingham
25 <sup>th</sup> March 2006	Birmingham
24 <sup>th</sup> June 2006	Birmingham
11 <sup>th</sup> November 2006	Birmingham

## **Actions**

23	05/06	Update Appendix J	AR
29	05/08	Update Guideline J	AR
30	05/08	Add item on Sprint Competitions to Development Committee Agenda	AR
35	05/14	Prepare article on V and N classes for Focus	AR
36	05/22b	Add item on Controller provision to the agenda for the next meeting.	AR
37	05/22e	Respond to Neil Cameron on issue of Emit cards	BE
38	05/22g	Investigate the provision of a badge time calculator	AR
39	05/24	Produce synopsis of desirable features for provision of a planners guide to OCAD 8	AM
40	05/25	Raise further simplification of Badge Scheme with Development Committee.	AR
41	05/26	Review Guidelines A and B for the next meeting.	BE
42	05/27	Publicise the appointment of Pat Smyth as Grade 1 Controller.	AR
43	05/30	Investigate the provision of the Risk Assessment document as an editable Form.	AR