

Summary of Board meeting held on Wednesday 6 July 2011 at the Holiday Inn, Birmingham



- 8 of the 10 Directors were present (two were at WMOC)
- The minutes of the May Board meeting were approved and the actions resulting reviewed
- A summary of the Roadshows held in 2010 was presented and the cost (in staff time and money) and benefits considered
- The principles to underpin the preparation of the 2012 budget, together with the forecast figures in major areas of income and expenditure, were discussed in detail and agreed for final review at the September meeting
- Arising from the discussion, it was agreed that “international” would be better termed “performance” as that better reflected the activities in that area
- The work in progress to review the Articles to comply with the Companies Act 2006 (as explained at the 2011 AGM) was reviewed and a project timetable agreed
- The project plan for the consultation on the membership and levy systems was reviewed and agreed. It was stressed that the consultation would invite widespread input from all. The review would lead to a 2012 AGM proposal which could be to maintain the status quo, depending on the consultation outcome
- The results of the survey on Board effectiveness conducted amongst the staff, Committees and Groups, and the Board itself was discussed. It was agreed that the results would be reviewed at the meeting in September when Committee Chairs would be present, and an action plan finalised
- A report on the process of developing rules and associated statutes was discussed and it was agreed that full responsibility for such work would be delegated to the to-be-formed Events & Competitions Committee, (ECC) with the new Committee being tasked to establish clear responsibility for whatever process they decided to implement
- The arrangements for the October Club and Association Conference were reviewed and a provisional decision taken (to be published shortly once finalised) on who would be responsible for delegates’ expenses
- Progress with the Committee Review consultation and the associated Committee Chair appointment process was discussed, and the appointment process for the ECC Chair would be initiated soon
- The latest summary of the Competition Review consultation was reviewed and a final version would be circulated shortly
- Feedback from Directors’ visits to Associations was reviewed
- The degree of financial support made available to British IOF post-holders was discussed but left open until the finalisation of the 2012 budget
- The Board formally approved the 3 person Risk Management review group and heard that the group would report its conclusions by the time of the next meeting
- Following discussions that had been held with the SOA Professional Officer and others, the date and venue of the 2012 AGM were discussed. A final decision would be taken shortly and publicised
- Reports and minutes from various Committees were reviewed and noted. The very positive report recently received from the Coaching System’s External Verification was noted.

- The appointments of Judith Holt as Chair of the Welfare & Safeguarding Steering Group and David Olivant as Chair of Map Group were noted
- The reworked Quarter 1 Management Accounts were noted and although the presentation was thought better, some further work was still required
- The Quarter 2 Management Accounts would be ready within a few days and would be reviewed by e-mail/teleconference
- The generally positive status of achievement against the Sport England (SE) Key Performance Indicators was noted. Our submission for funding from SE for 2013-2017 was required by June 2012
- Following a meeting held recently with UK Sport (UKS), revised targets for the performance programme for 2012 and 2013 were under preparation. At the request of UKS work was underway to report on the status of the 2009 governance audit actions
- A summary of almost 30 projects (using the traffic light status system) was reviewed
- A paper on the possible sources of new income was reviewed and it was agreed to make this a major element of the planning day in September as part of the next Whole Sport Plan
- A report on progress with WTOC 2012 was received and noted. It was agreed to consider advertising the vacancy for an Assistant Coordinator particularly as it offered a good skill development opportunity
- The latest plans were reviewed regarding the WOC 2015 bid at the IOF Presidents' Conference
- The Chief Executive reported on the latest discussions with the Forestry Commission regarding future access agreements
- The Board agreed to a suggested analysis of travel distances by participants at events, provided the appropriate Data Protection and anonymity considerations were properly addressed
- A paper on the future strategy for development of the JK was considered briefly