

## Summary of Board meeting held on Tuesday 8<sup>th</sup> March 2011



- The Board meeting was held at Holiday Inn, Birmingham starting at 10.30am
- Philip Baxter, Mike Forrest, Lyn West and John Woodall were present with Laura Martin and Janine White in attendance
- The resignation of Jenny Peel, as a Director, was noted and Jenny was thanked for her contribution to the Board
- The Accounts for 2010 were formally ratified. The response to the Key Issues Memorandum prepared by the auditors was considered.
- The AGM proposals for 2012 membership and levy fees were agreed. The AGM booklet was finalised. The Annual Report was presented and the Board expressed their thanks to Caroline Povey for coordinating an excellent document.
- There will be two presentations at the AGM. One will be on the need for amendments to the Memorandum and Articles and the other on the proposed review of membership and levy systems. The outline for these was discussed and agreed.
- The process for reviewing the effectiveness of the Board was discussed and a plan agreed.
- A Code of Conduct for Directors was agreed.
- The governance structure was discussed and a review of committees proposed. The way forward for the review of Event Committee and Groups was agreed.
- The objectives and project plan for the review of Rules, Appendices and Guidelines were approved.
- Minutes from committees were noted.
- The feasibility of forming a group to look at Mountain Bike Orienteering working with members of British Mountain Bike Orienteering was discussed.
- The need to identify other income streams to replace loss of external funding was regarded as a priority but resources were needed to develop ideas further.
- The report on the Roadshows was discussed. The format and frequency of similar events in the future was considered.
- The monitoring reports and Operational Plan were discussed.
- The meeting closed at 17.30