

**Summary of Board meeting
Wednesday 23 September 2009**



- The full Board met at the Holiday Inn, Birmingham from 10:30 until 17:10.
- The minutes of the Board meeting held on 8 July 2009 were approved.
- Donald Grassie, President of Scottish Orienteering Association, presented to the Board on SOA's vision for staging international events and answered questions put by Directors. The Directors complimented SOA on their vision and the work they had done in interesting key partners in supporting their plans. The Directors also agreed to write to SOA setting out that support and outlining the considerations they saw in pursuing that vision from a British Orienteering viewpoint.
- The Board also agreed to contact all other Constituent Associations with British Orienteering's evolving draft international event-hosting strategy to seek Associations views on it and to understand each Association's likely future intentions in this area.
- Correspondence from and to Jennie Price, Chief Executive of Sport England that outlined the process of 6-monthly reviews of progress towards agreed targets was noted.
- The Management Accounts as at end-August were reviewed and questions answered. The Board was pleased to note that budgets generally were running as expected at this stage of the year. The Creditor and Debtor reports were reviewed and noted to be satisfactory.
- Mike Hamilton gave the Board an update on staff matters including the arrival of Richard Barrett and Josh Jenner.
- Mike Hamilton summarised progress on Key Performance Indicators, especially participation rates and member satisfaction.
- The status of the Operational plan for 2009 was noted. The Board felt that the plans offered useful summaries of the non-routine work being done and suggested that some other key milestones from other projects could usefully be added in future.
- The first draft of the Operational plan for 2010 was reviewed.
- The Board noted the status of more than a dozen projects being kept under review and queried some associated matters.
- A major revision of the Federation Risk Register was reviewed briefly, but as the Board had only had a few days to study it, it was agreed that comments should be fed in by e-mail in the next two weeks.
- A report on the Chairman's attendance at the IOF Presidents' Conference in Hungary in August was noted.
- A schedule for the 2010 AGM and preparatory actions such as preparing and reviewing the order paper was agreed.
- The minutes of a recent meeting of the Development Committee were noted. As the minutes of the International Committee had only just been published, it was agreed to review them at the next meeting.
- A further report from the Ranking Working Group was received that summarised the responses to the recent consultation. The Board requested that those who had taken time to respond to the consultation should be thanked through the Board minutes and looked forward to the final report and recommendations from the Group, also noting that much work was proceeding to develop and test the new software and to start collecting relevant results.

- The final plans for the conference of all permanent Committee and Group members on 26 September was reviewed and some final adjustments made.
- A set of documents with Rules and Guidelines for 2010 was adopted. The work in progress preparing a similar set for 2011 was also noted.
- Future meeting dates were agreed for 2009 (10 December) and 2010.
- Additional items on Board planning, the schedule for consultation on the Competition Framework, and an interim report on MTBO would be handled by e-mail.