

L3 Talent Scotland Squad Manager – Job Description

Main Purpose

As Talent Squad Manager, you will coordinate with the other Talent Managers and the Performance Pathway Manager to implement the Level 3 component of the Performance Pathway. You will support the athletes to prepare effectively for competitions, access appropriate training opportunities and identify support services that they may require.

You will use your communication and coordination skills to work with athletes, coaches and other support team volunteers.

Objective: To be responsible for the management, implementation and coordinated delivery of the Level 3 component of the Performance Pathway

Reports to: Performance Pathway Manager

Responsibilities:

Responsible for the coordination and organisation of training camps

Ensure that athlete welfare is at the heart of the delivery of the Performance Pathway

Responsible for the development and implementation of the Level 3 component of the Performance Pathway

Management of group communication tools (e.g. email list, WhatsApp, Spond)

Two-way communication link between the athletes and British Orienteering

Liaison with the Junior Regional Orienteering Squads (JROS) and other relevant associations

Work with the wider Performance Team to ensure that athletes experience the Performance Pathway as one coherent entity

Assist with the identification and recruitment of coaches for the programme

Facilitate discussion between coaches and squad athletes throughout the year

Distribution of wider information of interest amongst squad athletes

Provide relevant information to selection committees

Requirements:

Essential

Knowledge of orienteering within the UK

Excellent interpersonal skills with the ability to communicate effectively at all levels

Excellent organisational and administrative skills including use of IT

Be committed to, and actively contribute to, the improvement of performance and welfare

Self-motivated and able to work independently

Experience of supervising and working with a team

Ability to problem-solve for yourself and others

Understand and comply with all aspects of British Orienteering's Health & Safety Policy, Child Protection Policy, Code of Conduct and Welfare arrangements

Be committed to supporting the prevention of doping behaviour and ensuring compliance with WADA code

Be committed to implementing the vision of the [Performance Pathway review](#)

Desirable

Knowledge and experience of international orienteering competitions

Relevant Coaching Licence

Experience of using online communication platforms for communicating with athletes and organising squad training

Full valid Current Driving Licence

Other considerations

Willingness to travel throughout the UK, including overnight stays as required

Willingness to work the hours necessary for successful delivery of the program

British Orienteering recognises the importance of safeguarding children at risk. As part of this commitment, the person stepping into the Talent Scotland Squad Manager role will be required to have a Protecting Vulnerable Groups scheme disclosure at the appropriate level, as well as full reference history.