

1. Introduction

- 1.1. The British Orienteering policies governing selection of teams to compete at all IOF Trail Orienteering (TrailO) competitions are set out in this document
- 1.2. **The overall aim of TrailO selection is to maximise the opportunity to win medals at World Trail Orienteering Championships, and to create sustainable success by using these and other recognised competitions to develop and prepare athletes for future international success.**
- 1.3. **Athletes who wish to be considered for selection for competitions in 2022 must express interest to the Chair of Selectors in accordance with the Selection Process set out below in Sections 2 to 13.**
- 1.4. **Athletes who are of any age class, including Juniors, may apply for selection at all events. It should be noted that athletes under 18 *at the time of the event* will need an accompanying adult (such as a parent) in accordance with the British Orienteering safeguarding policy.**
- 1.5. **The Selection Procedures are set out in Sections 14 to 16.**

Selection Process

2. IOF TrailO Competitions in 2022

- 2.1. Disciplines are PreO, TempO and the TrailO Relay. There are no separate classes in TempO. In the PreO & the Relay there are two classes: Open (O) & Physically Challenged (P) (for athletes who hold the appropriate IOF certification). TrailO is not an age class-based discipline. Competitors of any age (Seniors and Juniors) may be selected for the team on merit.
- 2.2. At WTOC specific additional places for Junior athletes are available to expand the teams.

World Trail Orienteering Championships (WTOC) 19 to 23 July 2022	Purpose: Win Medals: Measures the level of performance of our athletes and programme against the stated aims. Provides development opportunities for athletes who have demonstrated the ability to achieve the stated aims within 2 years. Target: One Podium, one top 10, two top 20s. Classes: Open (O) & Physically Challenged (P) Disciplines PreO, TempO, TrailO Relay Team: no limit Maximum Places per discipline (race):
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Trail Orienteering Teams Selection 2022

	<p>PreO: 4 Open & 4 Physically Challenged</p> <p>TempO: 4 (May be either O or P athletes. Athletes selected for TempO do not necessarily have to be selected for the PreO or Relay teams.)</p> <p>TrailO Relay: 1 Open team of 3, 1 Physically Challenged Team of 3</p> <p>The selectors may additionally enter 2 juniors (age class 20 or younger) in each of PreO and TempO</p> <p>The selectors may additionally enter any athlete in the top 15 of the World Ranking List in each of PreO and TempO</p>
<p>European Trail Orienteering Championships (ETOC) 25 to 29 May 2022</p>	<p>Purpose: Win Medals: Measures the level of performance of our athletes and programme against the stated aims; Provides development opportunities for athletes who have demonstrated the ability to achieve the stated aims within 2 years.</p> <p>Target: One Podium, one top 10, two top 20s.</p> <p>Classes: Open & Physically Challenged</p> <p>Disciplines PreO, TempO, TrailO Relay</p> <p>Team: no limit</p> <p>Maximum Places per discipline (race):</p> <p>PreO: 6 Open & 6 Physically Challenged</p> <p>TempO: 8 (May be either O or P athletes. Athletes selected for TempO do not necessarily have to be selected for the PreO or Relay teams.)</p> <p>TrailO Relay: 2x Open team of 3, 2x Physically Challenged Team of 3</p>

- 2.3. In view of the anticipated personal financial contribution likely to be required, the limited number of eligible participants who satisfy the IOF Physically Challenged criteria, or other reasons, the selectors reserve the right to select fewer competitors than the maximum provided for in the rules of each event.
- 2.4. For 2022, ETOC is planned for 25 to 29 May and WTOC is planned for 19 to 23 July and details are on the IOF Eventor web site.

3. COVID-19

- 3.1. If any races within the 2022 selection policy are impacted (via cancellation, postponement, rescheduling, or athlete travel restrictions), a further update to this 2022 TrailO Selection Policy will be issued to confirm alternative arrangements, as soon as feasible.

4. Force Majeure

- 4.1. British Orienteering reserve the right to withdraw the team or change the selection policy in response to abnormal situations beyond the control of the sport including but not limited to a pandemic, terrorist threat or environmental disaster.

5. Selection Criteria

- 5.1. The following evidence of form may be taken into consideration and athletes should submit relevant details with their request to be considered for selection:

- Performance in IOF competitions and selection events in previous years, as follows:

	Performance and performance data from
European Championships	WTOC 2019, ECTO 2019 events, plus the British TrailO Ranking Event, Sat 29th Feb 2020 at Thorncombe Wood, BTOC 2022.
World Championships	WTOC 2019, ECTO 2019 events, plus the British TrailO Ranking Event, Sat 29th Feb 2020 at Thorncombe Wood, BTOC 2022, ETOC 2022, Jan Kjellström 2022

- British Ranking Events, & the TrailO Ranking Lists.
 - Opportunities that athletes may have had in any other competitions (e.g. BriTOL, ECTO & WRE events).
 - Adherence to the Code of Conduct and any outstanding disciplinary matters.
 - Athletes who in the opinion of the selectors have the ability to achieve the focus targets for 2022 (One Podium, one top 10, two top 20s).
 - The IOF TrailO World Ranking list.
 - The Race disciplines, terrain and nature of the courses at the events
 - Performance in virtual or online TempO events (such as the Torus Cup for example) may also be considered alongside performance in real events.
 - *WTOC additional Junior Selection: the selectors may select additional junior competitors who in the opinion of the selectors have demonstrated their high skill level and potential through the results they have obtained*
- 5.2. The criteria above are not listed in any order of priority and those involved in selecting will exercise discretion fairly and without bias in making selection decisions. In situations where all these factors have been considered and it remains difficult to split athletes, then athlete World Ranking scores and/or outstanding performance in international races from the

previous year may also be considered. Doing so may include consideration of the likelihood of beneficial impact for future competitions as a result of giving any specific athlete an opportunity to improve their World Ranking scores and position.

- 5.3. Athletes should send updates to the chair of the selectors on a rolling basis on competitions entered/results achieved or if they wish to modify or withdraw their availability, depending on circumstances at the time.
- 5.4. If suitable additional events take place before selections must be made, these events may be added to the Performance list and the TrailO Selection Policy will be revised to include these. In any case athletes may provide the selectors with an update of additional relevant performance.

6. Eligibility

- 6.1. To be eligible to be selected into the team to participate in a competition, each athlete will need to meet the eligibility requirements specified which include:
 - Hold a valid British passport and be eligible to represent Great Britain in accordance with the rules of the International Orienteering Federation.
 - Hold a valid and current membership of British Orienteering.
 - For Physically Challenged selection, hold a current IOF eligibility certificate. For details see the IOF web site <https://orienteering.sport/iof/for-athletes/eligibility-for-paralympic-class-in-trailo/>.
 - Meet and have documented evidence that they meet the medical and/or other criteria applicable to their category of competition.
 - Not be serving a period of ineligibility as a result of an anti-doping rule violation.
 - Justify the opinion of the Selectors that selection of the individual will not jeopardise the efficient, safe and orderly management of the group and or individual during the trip.

7. Anti-Doping

- 7.1. All British Orienteering athletes must comply with the UK Anti-Doping Rules as published by UK Anti-Doping (UKAD) (or its successor) www.ukad.org.uk/anti-doping-rules. Athletes must read and comply with the WADA list of prohibited medication and look up medication used on GlobalDRO. <http://www.globaldro.com/Home>

8. Responsibility for Selection

- 8.1. The Selection Panel for 2022 is as follows:

Chair of Selectors:	Julie Webster,	julie@juliewebster.co.uk
Selection Advisers	Clive Allen,	j.clive.allen@gmail.com

Wilbert Hollinger, wrhyah@gmail.com

- 8.2. Selectors should be contacted by email. If this is not possible then mail can be sent care of the British Orienteering Registered Office.

9. Selection Timeline

- 9.1. In view of the possible impact of COVID-19 on the 2022 international events, selection will be announced later than is usual. If other factors change, such as the date of events or the ability to travel, the timeline may be revised and re-published.
- 9.2. Dates:
- Athletes should inform the Chair of Selectors by 18 March 2022 if they wish to be considered for selection for events in 2022. Only athletes expressing interest by this deadline will be considered for events in 2022.
 - Selection for ETOC 2022 in Finland, 25 to 29 May 2022 will be made by 4 April 2022 at the latest, and selected athletes informed by email.
 - Selection for WTOC 2022 in Poland, 19 to 23 July 2022 will be made by 6 June 2022 at the latest, and selected athletes informed by email.
- 9.3. Athletes selected for the ETOC 2022 or the WTOC 2022 will be contacted by email and this email will set a deadline for athletes' acceptance. Please confirm your place on the team by responding to this email promptly. The Team Selection will be published on the British Orienteering website as soon as possible after this date. This notice of selection is not a guarantee that the event will take place, nor that British Orienteering will send a team.
- 9.4. In the event that the events are postponed to another date in 2022, the selectors may at their discretion change the team size, composition and selections for the revised date of that competition.

10. Clarification and Appeals Procedure

- 10.1. If clarification of any specific selection issue is required, please contact the Chair of Selectors, Julie Webster, julie@juliewebster.co.uk
- 10.2. British Orienteering operates a formal appeals procedure (revised 2019) for challenging selection decisions which can be found in Appendix 1 below, or is available on request from the British Orienteering National Office.
- 10.3. To challenge a selection decision pursuant to this Procedure, an athlete must follow the Procedure outlined in Appendix 1 of this document.

11. Testing & De-selection

- 11.1. Selected athletes may be required to undergo physiological and/or medical assessment. This will be to monitor development and confirm fitness following injury, illness, any other

period where the athlete has been prevented from training and/or competing normally, or a period of marked under-performance.

- 11.2. British Orienteering reserves the right to require a medical examination by British Orienteering's medical officer.
- 11.3. British Orienteering reserves the right to de-select any athlete who does not fulfil the necessary fitness, medical or performance standards, or who does not meet the standards of behaviour expected.

12. Competition costs

- 12.1. Athletes selected will be provided with travel and medical insurance by British Orienteering. More details about insurance provided will be in the Selection notification. Insurance will be provided for other members of the team who are not competing including essential travelling escorts.
- 12.2. The trip arrangements and costs are the responsibility of the individual athlete. Please consider Section 3 of this document *COVID-19* before committing to any expenditure that may not be recoverable in the event of British Orienteering not confirming that a team should be sent.
- 12.3. British Orienteering may at its discretion make a contribution towards fees for accreditation, entries and the athlete's license. The details of this contribution will be in the Selection notification.
- 12.4. Note that the costs of a travelling escort will be the responsibility of the individual athlete where these are required by:
 - some physically challenged competitors and
 - anyone under 18 at the time of the competition and so subject to the British Orienteering O-Safe Policy

13. Selection Registration for TrailO IOF Events 2022

- 13.1. Please note this is your selection registration for 2022 only, and covers events run during 2022. Please review Section 6 of this document to ensure that you are eligible to enter and compete in the events.
- 13.2. To register for selection, athletes should send information supporting their selection based on the Selection Criteria (see Section 5) together with the information required in the following form to the Chair of Selectors before the submission deadline set out in the time line (Section 9). Athletes may choose whether to provide this information by completing and submitting this form or else as text within their submission, but all the information required on the form must be provided.

Trail Orienteering Teams Selection 2022



Personal Details:			
Title:		Surname:	
Forename(s):			
Email Address:			
Day Tel:		Eve Tel:	
Mobile:			
Availability			
I meet the qualification criteria for selection for GBR in TrailO		Yes/No	
I am eligible for the physically challenged class and have or will obtain the necessary IOF certificate		Yes/No	
My age class is (Junior is age classes 20 or lower)		Senior/Junior	
Date of birth if Junior (age classes 20 or lower)			
I am available for selection for ETOC 2022		Yes/No	
I am available for selection for WTOC 2022		Yes/No	
I may be available for selection for these competitions on other dates in 2022, should either of these events be postponed		Yes/No	
I have read and understood the COVID-19 (Section 3)		Yes/No	
I hold a EHIC or GHIC card that will be current at the events		Yes/No	

- 13.3. Data gathered in the course of selection will be used for international competition registration, team selection and management and arranging insurance. All data gathered will be used in accordance with our Privacy and Data Protection Statement which can be found here:
https://www.britishorienteering.org.uk/images/uploaded/downloads/governance_policies_privacy.pdf.

Selection Procedures

14. Athlete's Procedures

- 14.1. In declaring their availability for selection for events in 2022, athletes will be asked to give details of other competitions, courses and activities connected with TrailO that they consider relevant and would like to see considered by the Selectors, together with their training and competition plans for 2022. Examples of relevant activities are listed in Section 5.1.
- 14.2. IOF international TrailO disciplines are PreO, TempO, and TrailO Relay. Athletes will be selected to compete in specific disciplines in competitions and should not expect to be selected to compete in all disciplines.
- 14.3. Selections for all competitions will be open to any athlete who has declared their availability for selection by the deadline and using the procedure stated in Section 9.2 and meets the selection criteria.
- 14.4. Prior to the competition the Selectors will advise the Team Manager of their likely preferences for the relay team. Athletes for relay teams will be selected from the pool of athletes selected for the PreO and TempO competitions during the competition by the Team Manager or their nominee bearing in mind the selectors' preferences and any recent form available. Selection for the Relay Teams is entirely discretionary by the Team Manager and as such is not subject to the appeals provisions.
- 14.5. The Team Manager is responsible for making entries via IOF Eventor, and ensuring relevant entry fees and payments are made, and they are the sole contact between the team and event officials before and during any competitions.
- 14.6. If for any reason including illness, disciplinary sanctions or availability an Athlete is unable to compete in or is withdrawn from any event they were selected for, the Team Manager may select an alternative team member where the competition rules allow this. At a competition, the Team Manager has sole discretion for selection and may, in the best interests of the athletes or for disciplinary reasons, withdraw athletes from disciplines or races prior to or during an event and as such is not subject to the appeals provisions.

15. COVID-19 impact on Athletes

- 15.1. If any selection races within the selection policy are impacted (via cancellation, postponement or rescheduling, or athlete travel restrictions), at their discretion, the selectors may consider additional evidence that athletes may provide of their current form and/or fitness and any update in availability for selection.
- 15.2. If any individual athlete finds that their planned attendance at a race within the 2022 selection policy is impacted (for instance via athlete travel restrictions), they should write to the Selectors explaining the reason for their absence along with any other mitigating factors and evidence of form and/or fitness, and at their discretion, the Selectors may choose to consider this additional evidence. It is an athlete's responsibility to inform the Selectors of any information or mitigating factors; no assumptions should be made that they have any existing or prior knowledge of such factors. In addition, if races named within the 2022 policy are rescheduled or cancelled, a further update to this 2022 TrailO Selection Policy will be issued to confirm the following:
 - the possible addition of further dates – whether new races or rescheduled races – for primary selection races for a particular competition
 - the possible removal of cancelled/postponed races from consideration in selection for particular competitions
- 15.3. If such a further update to the policy is required, this will be communicated as soon as feasible to give athletes the best chance to plan and prepare.

16. Selection Panel Procedure

- 16.1. All selections will be made by the designated Selection Panel. The Selection Panel will consist of 3 members - a Chair, and two Selection Advisors. Additional expert guidance may be sought from specific coaches or technical experts if the panel thinks it is appropriate.
- 16.2. Any person involved in providing advice or guidance during the selection process must declare any conflict of interest.
- 16.3. For a meeting to be valid, the people attending must be able to communicate orally with each other. This means that they can be held by video/Skype/Zoom/telephone or similar. This does not preclude the use of email for clarification/updates.
- 16.4. The Selection Panel will take full account of the selection criteria published annually.

Appendix 1 - Appeals Procedure for International Selection

Introduction & purpose

- 1.1. This document sets out the British Orienteering Selection Appeals Procedure for all international team selection decisions including FootO and TrailO (the **Appeals Procedure** or **this Procedure**). This Procedure will remain in place until superseded or amended by British Orienteering from time to time. It is the Appeals Procedure referred to in all British Orienteering Performance documents and governs all challenges by an athlete to a selection decision, on the basis that it is a condition of membership that all British Orienteering members abide by British Orienteering policies and procedures.
- 1.2. Selections will take place in accordance with the selection policy published annually, supplemented by any other published addenda for that particular year. Any athlete wishing to file an appeal under this Procedure must do so with reference to the detailed provisions of the relevant selection policy.
- 1.3. **An athlete seeking to appeal a selection decision must be aware of the importance of the time limits contained within this Procedure. These time limits are designed with the intention of resolving issues as expeditiously as possible consistent with ensuring a fair and just outcome.**
- 1.4. British Orienteering has a standing panel of members who may be appointed to hear selection appeals (the **Standing Appeals Panel**), presided by a Chair (the **Chair**), whose details are set out in Schedule 1. When an appeal is filed under this Procedure, the Chair will appoint three members from the Standing Appeals Panel to form a panel to hear the appeal (each an **Appeal Panel**).
- 1.5. British Orienteering and each member under British Orienteering's jurisdiction agree that first instance nomination/selection decisions may be appealed under this Procedure only. The decision of an Appeal Panel under this Procedure is final and binding on the parties to the proceedings. No party will have any right of appeal against the Appeal Panel's decision. All parties waive irrevocably any right to any form of appeal, review or recourse by or in any court or judicial authority in respect of such award, insofar as such waiver may validly be made.
- 1.6. The Appeal Panel will determine selection appeals in accordance with this Procedure and any other applicable British Orienteering rules, with English law applying subsidiarily. Subject to para 1.5, the English courts / Sport Resolutions UK have exclusive jurisdiction over disputes relating to or arising out of this Procedure.

Scope

- 1.7. This Procedure is binding on British Orienteering and on each athlete who is seeking selection to any Great Britain Team selected by British Orienteering by virtue of his/her British Orienteering membership.

Procedures

How to appeal

- 1.8. To challenge a selection decision pursuant to this Procedure, an athlete must (i) be directly affected by the nomination/selection decision, (ii) file a 'Notice of Intention to Appeal' within 48 hours of the selection decision being announced and (iii) send a formal written appeal (the **Notice of Appeal**) to the Chair or his/her nominated alternate by email (see contact details at Schedule 1). This must be done by **5pm UK time on the third working day** after the selection decision is announced on British Orienteering's website. If the athlete fails to submit the Notice of Appeal within the time limit set out in this paragraph, s/he will lose his/her right of appeal under this Procedure, save in wholly exceptional circumstances as determined by the Appeal Panel. If the athlete requires more time to file a Notice of Appeal, s/he must apply to the Chair or his/her nominated alternate by email to request an extension, providing reasons for his/her request.
- 1.9. The Notice of Appeal must set out the grounds of appeal (see para 4.1, below) and must include full details of the basis of the appeal, including the precise manner in which the appellant alleges the selection criteria have not been followed. The athlete must also file any documents s/he wishes to rely on in support of his/her appeal. The Notice of Appeal (and supporting documentation) should be as full as possible as it will form the basis of the remainder of the proceedings. The appellant should also specify if s/he wishes to request an oral hearing, and the reasons for doing so (keeping in mind that the exchange of written submissions is the norm, and an oral hearing is the exception: see [para 1.24](#), below).
- 1.10. No fee is payable in respect of the Notice of Appeal.

Grounds for appeal

- 1.11. The only grounds of appeal against the decision of any selection panel are the following:
- (a) the selection policy was not properly followed and/or implemented (for example, the selectors failed to apply the selection criteria, or did not give proper consideration to the factors identified);

- (b) the selection panel failed to take into account relevant considerations, or took into account irrelevant considerations;
 - (c) the selection process was tainted by bias; and/or
 - (d) the selection decision was made in bad faith, dishonestly or perversely.
- 1.12. It is not the role of an Appeal Panel to review the merits of the selection policy/criteria or a selection decision (i.e. the issue is *not* whether the Appeal Panel agrees with the selection policy or selection decision in question, but only whether any of the grounds of appeal have been established). A selection panel must necessarily exercise discretion, and such exercise of discretion may not be challenged.

Communications, notices and calculation of time limits

1.13. Due to the time limits involved:

- (a) In the first instance the selection panel will use any reasonable method of communicating with athletes, and athletes must continuously review the relevant communication channels to keep informed of selection decisions; and
- (b) written communications under this Procedure must be sent by email (unless agreed otherwise by the Chair and/or Appeal Panel).

1.14. Athletes filing an appeal must inform the Chair or his/her nominated alternate (contact details set out at Schedule 1) and the British Orienteering Chief Executive, (peter.hart@britishorienteering.org.uk) of the email address and telephone number on which s/he can be contacted.

1.15. Parties must communicate with the Appeal Panel using the contact details set out at Schedule 1, or using such other contact details as may be notified to the parties by British Orienteering, the Chair, or the Appeal Panel from time to time.

1.16. Weekends and holidays must be counted in any deadlines specified in this Procedure, save that if the last day of the deadline falls on a weekend or UK public holiday, then the deadline will be deemed to fall on the next working day (unless ordered otherwise by the chair of the Appeal Panel in exceptional circumstances to take account of the timing of a relevant competition).

Appeal Panel

1.17. The Chair will select three members from the Standing Appeals Panel to form each Appeal Panel, and one of the three members will be designated as the chair of the Appeal Panel. The Chair will notify the parties in writing of the composition of the Appeal Panel without delay.

1.18. In the event that any member of the Appeal Panel has any direct connection or involvement with or is related to an appellant or any athlete who might be affected by the outcome of the Appeal, was a member of the selection panel that made decision under appeal, or is in any other way placed in a position of conflict of interests in respect of the appeal, s/he will be disqualified from sitting on the Appeal Panel and will be replaced by one of the alternates.

1.19. A party may challenge the appointment of a member of the Appeal Panel where there are justifiable doubts as to that member's impartiality or where the appellant raises any

well-founded objection(s). If a party intends to challenge any appointment, that party must, **within 24 hours** of notification of the appointment, submit in writing to the Appeal Panel (with a copy to the Chief Executive at peter.hart@britishorienteering.org.uk) the reasons why that party is challenging the Appeal Panel member. Unless the challenged member recuses him/herself, the Chair (or his/her alternate) will decide on the challenge and that decision will be final, without any right of appeal.

Conduct of the appeal

- 1.20. As soon as practicable after the Appeal Panel has been convened, the chair of the Appeal Panel will issue directions to the parties in relation to the procedure and timetable to be followed in the proceedings, in accordance with this Procedure and otherwise as s/he sees fit. The parties may apply in writing to the chair to vary those directions.
- 1.21. The chair of the Appeal Panel may vary the time limits set out in this Procedure (i) if s/he considers it necessary in the circumstances (and where any such variation is not prejudicial to any of the parties), and/or (ii) by agreement of the parties.
- 1.22. As soon as reasonably practicable following the receipt of the Notice of Appeal, the chair of the Appeal Panel must (i) notify the first instance selection panel of the appeal, (ii) provide it with a copy of the Notice of Appeal, and (iii) request that it provide written reasons for its selection decision and any comments on the appeal by **5pm UK time on the third working day** following its receipt of the Notice of Appeal. To be clear, the chair of the Appeal Panel may not discuss the substance of the selection decision or the appeal with the selection panel; rather s/he may only notify the selection panel of points (i)-(iii). The chair of the Appeal Panel must circulate any submissions provided by the selection panel to the other parties to the proceedings without delay.
- 1.23. Where it appears to the Appeal Panel that the interests of an athlete other than the appellant (a **Third Party**) may be directly affected by the decision of the Appeal Panel, it will invite the Third Party to make a submission (whether written or orally) on the merits of the appeal, and (if the Third Party accepts that invitation), the Appeal Panel will provide the Third Party with copies of all relevant documentation as soon as reasonably practicable and set a deadline for the Third Party's written submissions (if any are to be filed). The Third Party will have the same right to be heard as the appellant before the Appeal Panel, save that the deadlines imposed may be shorter if necessary in the circumstances. As the decision of the Appeal Panel will determine the rights of any Third Party (not just the appellant), the Third Party is prohibited from raising again (by way of a separate or further appeal) matters that have already been decided on by the Appeal Panel.

- 1.24. Appeals will ordinarily be conducted based on the written submissions of the appellant and the relevant first instance selection panel, and any Third Party (if any), without an oral hearing, the calling of witnesses or the giving of oral evidence. If the Appeal Panel determines that the circumstances warrant the holding of an oral hearing, the parties will ordinarily be invited by the Appeal Panel to be heard by video or telephone conference (i.e. not in person) at a specified date and time. In exceptional circumstances, the Appeal Panel may hold an oral hearing in person at a specified date and time.
- 1.25. No formal rules as to admissibility of evidence apply. Facts may be established by any reliable means. Unless otherwise specified in the applicable British Orienteering rules, the burden of proof is on the party asserting the claim or fact in issue, and the standard of proof to be met is the balance of probabilities.
- 1.26. Parties may be represented in this Procedure if they so wish, at their own expense.
- 1.27. The parties are expected to comply with any orders made by the Appeal Panel. If any party fails to comply with the Appeal Panel's directions or other communications, or to make submissions and/or appear at a hearing (if any), the Appeal Panel may still proceed.
- 1.28. Once the Appeal Panel has received all relevant submissions (whether in writing and/or orally), it will meet to deliberate in private. Such meeting will ordinarily take place by telephone or video conference. Decisions will be made by majority.
- 1.29. The Appeal Panel will seek to issue a decision as soon as reasonably practicable (taking into account the interest of the parties and the competition calendar), and ordinarily within ten days of receipt of the Notice of Appeal (unless it determines that it is not practicable to do so in the circumstances).
- 1.30. The Appeal Panel will inform all interested parties of its decision in writing, with reasons. The Appeal Panel may issue the operative part of its decision first, with its full written decision to follow later. Where an operative decision is issued first, the full written decision will ordinarily be issued within seven days of the operative decision, unless the Appeal Panel determines that it is not practicable to do so in the circumstances.
- 1.31. Until the appeal is decided, British Orienteering will refrain from publishing any further details in relation to the selection that is the subject of the appeal, although the existing details will remain where originally published before the Notice of Appeal was received.
- 1.32. Where a matter arises that is not otherwise provided for in the applicable British Orienteering rules or in this Procedure, the Chair or (if an Appeal Panel has been convened) the chair of the Appeal Panel will resolve it as s/he sees fit.

Remedies

1.33. The Appeal Panel may:

- (a) reject the appeal and confirm the decision of the first instance selection panel;
- (b) uphold the appeal and:
 - (i) refer the matter back to the first instance selection panel identifying any errors in the conduct of the nomination/selection process and requesting that a new selection meeting be convened within one week to undertake the selection process again for the appellant; or
 - (ii) if the Appeal Panel finds that the selection panel was biased (or is otherwise unable to hear the matter again in a fair manner), refer the matter to a new selection panel, requesting that a selection meeting be convened within one week to undertake a new selection process for the appellant.

1.34. The Appeal Panel may not (under any circumstances) substitute its own decision for that of the selection panel.

Deviations and liability

1.35. Any deviation from any provision of this Procedure and/or any irregularity, omission, technicality or other defect in the procedures followed by any party, the Chair or any Appeal Panel will not invalidate any finding, procedure or decision unless it is shown to have materially affected the Appeal Panel's decision or caused a miscarriage of justice.

1.36. No members of the Standing Appeal Panel (including the Chair) or any Appeal Panel will be liable to any party for any act or omission unless it is actuated by malice or bad faith.

Confidentiality of proceedings and publication of decision

1.37. Save where expressly provided otherwise under this Procedure, British Orienteering, the Appeal Panel and any party or other person involved in an appeal under this Procedure must keep any information relating to the appeal confidential, and (in particular, without limitation) may not make any public statement or disclosure regarding the contents of the Notice of Appeal or any other documents/information/matter referred to during the course of the appeal proceedings.

1.38. British Orienteering will publish the decision of the Appeal Panel where it upholds the appeal (or any element of it) in such manner and to such extent as is necessary to inform

all properly interested and affected parties of the status of the selection decision previously published and the resulting position as to selection.

Changes and amendments to this Procedure

- 1.39. British Orienteering may amend this Procedure from time to time and such amendments will take effect from the date when such amendments are published on the British Orienteering website.