

## Minutes of the Board Conference Call meeting

Board of Directors  
Tuesday 6 September 2011  
16:00 – 17:00

Conference call minutes



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### Attendees:

Scott Collier (SC)	
Mike Forrest (MF)	Martin Ward (MW)
Mike Hamilton (MH)	Lyn West (LW)
Judith Holt (JH)	John Woodall (JW)

Laura Martin – Minute taker

### Apologies:

Philip Baxter (PB)  
Neil Cameron (NC)  
Henry Morgan (HM)

## 1. Opening Business

### a. Declarations of interest

There were no additional declarations of interest

### b. Action list: raise any outstanding actions & respond to any queries

Board members were updated on the action list.

Regarding Action 9, SC requested MH re-circulate the paper detailing the rationale for paying expenses at the Association and Club conference.

### c. Notification of AOB

MF raised an AOB item to discuss details regarding eligibility to be British champions.

### d. Correspondence: to deal with any significant correspondence received since the last Board meeting

#### l) Letter regarding Sport England Contract from DCMS and Sport England

Board members had previously had the letter circulated to them. The comments previously submitted by Board members had been used to shape a response. This response has now been sent to SE and DCMS.

## 2. Governance

### a. Voluntary Code of Good Governance for the Sport & Recreation Sector: To note the principles and agree that British Orienteering will sign up to the code (MH)

Board members discussed the Voluntary Code of Good Governance produced by the Sport and Recreation Alliance, and agreed that British Orienteering would sign up to the code.

Board members noted that the code is aspirational and allows for flexibility in the way that it is implemented. In particular, Board members recognised that, although the code makes a strong case for the benefits of appointing independent directors to the Board, such a change to the governance of British Orienteering will require the support of the membership. The Board agreed that this matter will require further discussion and that the immediate priority is to continue with the on-going review of the Articles of Association in preparation for presenting the new draft Articles to the members at the 2012 AGM..

**b. Equality Policy: To note the changes made to the policy and ratify the updated policy (MH)**

After wording amends previously sent to MH, Board members were happy to agree the changes to the Equality Policy.

**c. Information & Communications Technology (ITC) Strategy: To note and ratify the new policy (MH)** Deferred to September Board meeting

**3. Performance Management & Monitoring**

**a. Finance: Quarter 2 management accounts (MF)**

MF took Board members through the Treasurer's report and the Q2 Management Accounts. MH briefed the Board on plans to spend the current underspend in the Coaching Development programme.

**b. Funding for IOF post holders: To agree the distribution of funding received from SRA (LM)**

Board members were taken through details of the International Influence Strategy funding from Sport and Recreational Alliance. Board members discussed the options for distribution of funding and LM answered questions. Board members agreed to postpone making a decision on the allocation of funding until having the wider budget 2012 discussion at the September Board meeting.

**c. Forestry Commission: To note the next meeting with the FC is to be held on Weds 28 September (MH)**

MH explained to the Board that an agreement with FC would be rolled out into 2012. MH noted that the agreement was interim and that further discussions will continue during 2011/12 to draft a new agreement for 2013.

**4. Any Other Business: Consider matters raised by Board members if time is available.**

LW explained an issue raised by MF regarding British Championship eligibility and how this impacted on relay teams. LW explained that, regarding relays, all members of a team must be eligible to be British Champions.

MW asked about arrangements and numbers registered for the Association and Club Conference. LM briefed Board members on the current arrangements. Board members requested staff contact organisers of the Compass Sport Cup Final (on the day after the Ass and Club conference) and ask about the possibility of attendees being allowed to run non-competitively.

MW briefed Board members of the current position of WOC 2015. Board members thanked and congratulated the bid team on being successfully awarded the championships. MW explained that all bid partners were meeting on the 15<sup>th</sup> September in Edinburgh to discuss an implementation plan for the phased delivery of WOC 2015 with particular reference to the organisational structure.