

EVENTS AND COMPETITONS COMMITTEE

Minutes of Meeting held on Saturday 1st February 2014 at Carrs Lane Centre, Birmingham.

Present: Chris James, Chairman (CJ), Mike Hamilton, BOF CEO (MH), Scott Collier (SC), Mike Cope (MC), Barry Elkington (BE), Peter Hornsby (PH), David Olivant (DO), Chris Phillips (CP), Terry Smith (TS), Ernie Williams (EW), Gill James (Min Sec),

Scott Collier indicated that this would be his last meeting and was thanked for his input.

EOG – Event Officials Group

EP&P – Event Programme and Publicity

ESchG – Event Scheduling Group

ESysG – Event Systems Group

MAG – Map Advisory Group

TAG – Technology Advisory Group

Agenda Item	Action
1 Apologies for Absence: Graham Gristwood, Sally Pygott	
2 Chairman's Input: CJ welcomed everyone and briefly outlined the agenda	
3 E&CC Structure Update - Katy Stubbs, Keith Downing, David May have resigned from the committee, though David remains as a consultant to the committee on an ad hoc basis and Katy has joined EW on the Events Officials Group. The meeting then broke into three groups: 1 – CP, MC, BE & MH, 2 – EW, SC & GJ, and 3 – PH, TS, DO with CJ moving round the discussions. Each group discussed the way forward to achieve the aims of BOF as a whole and satisfy the needs of all competitors, by being open and explaining what we need to achieve and how we might best do this. After 45 minutes we reconvened and discussed the findings. The need to let recent changes settle down for a 2 year period in order to be properly evaluated and developed was seen as the effective way forward for E&CC, the Groups and the Sub-Groups SP would like to reinstate the Major Events Conference and would propose holding it in October or November. Review of Leicester Meeting 29th January 2014 – CJ stated that the outcomes of this very constructive meeting would emerge as this meeting progresses.	SP
4 Events Delivery Plan Progress CP, MC and Nev Myers (NM) have met and feel their initial questionnaire was too onerous with more detail than necessary for planning fixtures at Levels A and B .They will meet and progress what is needed. Need to know capability of each Region over a 10 year cycle with necessity to satisfy a number of very differing needs from membership.	CP/MC/NM
5 Matters for Consideration: a) JK 2015. Bids, Officials, Map Scales – Bidding for major events would be better described in future as “An invitation to host” the event. The JK day 3 organiser may not be at the required grade – CP tasked to talk to the JK coordinator about this NWOA has raised the question of map scales for older competitors. The IOF is currently looking at map scales. Sweden uses 1:7500 for older	CP

	<p>competitors, so we must keep an open mind. It is not clear from the application whether NWOA want enlargements to 1:7500 or a special map prepared at that scale. Using 1:15000 gives clearest maps and blown up to 1:10000 with larger control symbols gives better clarity. However as the Partnership Agreement for JK 2015 has been signed*, we should keep to the current IOF and BOF rules. CJ will email IOF controllers, currently resident in the UK, and independent of this event, with a view to a panel of 3 meeting with NWOA and if necessary visit the area. EW will send CJ the current IOF Event Adviser List for GBR with added contact details for him to use when contacting NWOA so that they can select one and E&CC select 2 to resolve the problem. CJ to 'chair' meeting with IOF Controllers and NWOA.</p> <p>We need to have independent arbitrators to resolve such conflict with the rules. Clubs/regions must have the right of challenge and natural justice resulting from an independent decision which should be adhered to. If they still go against rules then no invitation to provide a major event in future would be forthcoming. Why should a region/club run an event if it does not adhere to the Rules and therefore will not deliver the standard of event those competitors would expect. * Since the meeting SP has confirmed the agreement has yet to be signed</p> <p>Post Meeting the following detail has been specified:</p> <p>It was agreed that, as of 01-02-2014, any future 'Invitation to Host' a major A Event in the UK will have very definite expectations of E&CC from the outset as follows:</p> <ol style="list-style-type: none"> i. that the telephone number and the email address of a named contact - either the Event Co-ordinator or the Event Organiser - will be provided; ii. that details of the Event Venue will be required together with a 'Terrain Suitability Report' and with the existing/previous map of the proposed competition area to be made available; iii. that there will be at least three tenders invited for the mapping of the competition area(s); iv. that a Map Adviser will be appointed by MAG and approved by ESysG; v. that details of relevant experience of the Event Officials (Organiser(s) and Planner(s)) will be made available for E&CC to review via EP&PG; vi. that EOG on behalf of E&CC will formally appoint the Event Controller; vii. that if the Event is awarded 'World Ranking Event' status an IOF Event Adviser will be appointed from the IOF GBR list; viii. that the composition and appointment of the Event Jury (and IOF WRE Jury if required) is the responsibility of the Event Organiser - the Chair of EOG will supply the latest Grade A Controller information file for use by the Organiser and will expect to receive details and confirmation of the three appointed Jury members plus a reserve at least seven days before the Event takes place. <p>b) WRE application for JK 2015 – E&CC would find it difficult to agree this application if the Association is not willing to adhere to BOF Rules for the whole event. Officials agreed for the event except for one day when the planner should not be the person who had mapped the area.</p> <p>c) Investment in GPS tracking – BOF would prefer to buy in the service rather than purchase outright. It will be necessary for WOC 2015, but would only be used for major events subsequently. Look at an ongoing contract for future. Might get sponsorship.</p>	<p>CJ/EW</p> <p>EW</p> <p>SP</p> <p>EW</p>
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	<p>d) UKOL v. Future Champions Cup and Masters League – Lot of work in setting up UKOL. It meets needs of all apart from elite at the moment and they should be encouraged to use it as far as they can. The future fixtures scheduling has tried to take this into account. We need to plan so that the various groups use the UKOL by talking to Sarah Hague (SH) and Jackie Newton (JN) so that needs can be met by all groups. Differing needs even within groups and this can differ from what the programme needs and what the athletes think they need. Circumstances have changed over 2 years. Moratorium on changing rules for 2 years</p> <p>e) TAG (input from Sally Pygott and GG [awaited])</p> <p>f) IOF Rules input – emails sent recently</p> <p>g) IOF Clinics - EW to contact by email all Grade A Controllers of 2012 and 2013 Level A Events. Costs of attendance will need to be self-financing as British Orienteering is not able to provide funding</p> <p>h) Major Event Cancellation Policy:</p> <ul style="list-style-type: none"> – SP has evolved a Cancellation Policy to cover the major events which has input from other groups. E&CC approved it. – 	<p>SP/GG</p> <p>EW</p>
6a	<p>Detailed agenda items from September 2013 meeting:</p> <ul style="list-style-type: none"> - Major Sponsorship: Peter Buckley was appointed in October 2013 and has made a good start. It will take 6 months to 1 year to make real progress and gain major sponsors. - Budget Control. Money allocated for last year and whilst ESchG have too small a budget, it is balanced over the other groups. A quarterly report will come to CJ, and any warning of exceeding budgets if that arises. Budget for this year is set out for E&CC as a whole. <p>Actions from previous meetings</p> <p>4. M/W70 Class - CJ to respond to Roger Baker, that E&CC has agreed that a single sex team can enter but will be non-competitive.</p> <p>15. Major Event Strategy Progress Report: - Web survey to be held until after JK. ESchG were tasked with providing a list of BOF major events which might clash with overseas major events. MC has done best to avoid any conflict and be aware of overseas events.</p> <p>19. Race Appeals panels: Helen Errington (HE) was looking at this – nothing more heard. MH will update HE</p> <p>24. Develop a Hosting/Approval Strategy for all events: discussed elsewhere</p> <p>32 Finalising ToR for Groups: Check updated ones are on web</p> <p>34 Review of UK O League: GG polled a number of competitors and made a proposal regarding UK Cup and FCC for 2014 which was considered. SP asked E&PP to produce web survey to evaluate 2013 League. CP to go back to SP, MH said some questions should be made more explicit to get answers required. Are we being unbiased and do we know what we really want from survey. MDOC member who can set up an ideal survey which would be way forward.</p>	<p>MH/CJ</p> <p>CJ</p> <p>CP</p> <p>MH/HE</p> <p>Group Ch</p> <p>CP/SP</p>

	<p>35 Junior Cup Proposal: GG has spoken to SH and JN and they are tasked to bring this forward. SH trying to ensure that Juniors train in an appropriate manner. MH will follow up</p> <p>A) Information for Beginners: HE may not have continued with this as her role has changed. Feedback going to MH. A number of problems with this. This is mainly social orienteering so we need to look at pathway from this to local events and will be picked up by Development Team this year to try to put things on the right path. Recreational Orienteering is less than a quarter of participants. We do not know how much happens in Schools. Sport England has been helpful in giving overall figures from organisations that are not under direct control of BOF. Huge number of POC which generate about 4,500 participants.</p> <p>B) Issues from Sub Groups: Covered elsewhere.</p> <p>MC indicated difficulty if BOC Middle and BOC Sprint are set on same weekend. He can have flexibility to combine each with another event to form a weekend.</p> <p>EOG: Survey of Grade B Controllers: Feedback on the ongoing survey of Grade B Controllers based in the Midlands and Southern England from EW to E&CC when completed later this year.</p> <p>KS and DM to be asked to review current 'Appendix C – Event Officials' with comments re amendment and revision to EW for consideration by E&CC.</p> <p>EW and KS to review currently available Event Officials Course Training materials.</p> <p>TAG: HE - list of possible tasks. SC has list – he forwarded it in January to TS</p> <ul style="list-style-type: none"> - Any Other Business - JK Middle Distance: No progress made. Put together a survey and give it out at or after 2014 JK. - Trophy Schedule for JK and Major Events: A spreadsheet will be made for trophies for all Major Events so that each winner can be contacted in plenty of time to return the trophy ready for the following year's event. This is in hand for JK 2014. BOC nights is separate. There is a set of photographs for all BOC Championship trophies - Volunteer to centrally monitor Trophies: We require a volunteer to act as a central monitor of trophies. This person will liaise with the nominated person delegated for the individual major event to ensure that trophies are returned. An advertisement will be placed on the website. 	<p>MH</p> <p>MH</p> <p>MC</p> <p>EW TS</p> <p>EW/KS/DM</p> <p>EW/KS</p> <p>CP</p> <p>SC/CP</p> <p>MH</p>
6b	<p>Detailed Agenda Items from November 2013 Hangout:</p> <ul style="list-style-type: none"> - Full Body Cover Rule Clarification and enforcement: Rules need to be enforced by event officials and are clear that full body cover means torso and legs unless specifically relaxed by officials for a specific event. The health risk is small but can happen. - Whistles: Carrying a whistle is compulsory when event officials specify such requirement. 	<p>CJ/MH</p>

	<ul style="list-style-type: none"> - Yvette Baker Trophy – who is going to do the Gold Times now? Sue Marsden will continue to collate these. She does this for Junior squads. What is needed is someone to put results together and get them on BOF website. Volunteer required. - Seeding: Jon Cross has agreed to continue with the elite seeding. Too many complications to use a computer system to produce these. <p>Updating Rules. Volunteer needed for 2014 feedback, collation and revision proposals: A two year moratorium is required re changing the Rules, Appendices and Competition Guidelines effective from 1st January 2014, with only minor tweaking to be made due to errors and typos, and only very specific changes that will need to be made to avoid confusion or ambiguity etc. CJ will mention in his Focus article that a volunteer is needed to receive and collate feedback from Event Officials and the wider membership during 2014, with proposals for revision to be reviewed and decided upon by E&CC in 2014-2015 prior to the amended Rules etc being published as effective from January 2016</p> <p>There are different aspects of the rules which need to be collated. We need to do clarifications of Rules where they appear ambiguous.</p> <p>A process is required for reviewing and, if necessary, updating competition rules for those competitions for which we are responsible. We also need a process for getting updated versions of the Schools competitions Rules, the Harvester Trophy, Peter Palmer Relays and Junior Home Internationals onto the BOF website when they are updated, As well as the SHI and VHI Rules. Junior Home Internationals are owned by each individual Home Nation so we need to find a way to get their results and rules on BOF website,</p> <p>Compass Sport Cup rules are also separate on the website but clear guidance will need to be given so that the Rules for these competitions can be found easily.</p> <ul style="list-style-type: none"> - An invitation will also be placed on the Website. HE is willing to re-write as necessary. 	<p>MH/BE</p> <p>CJ/MH/HE</p> <p>BE</p> <p>HE</p>
7	<p>Any Other Business</p> <p>EOG: Application from JK 2014, Day 1, to use punching start in case of delays on motorway. Seeded elite competitors will be given start times others a punching start. Agreed</p> <p>NW Controllers Conference questioned succession planning for taking on our roles. We have a vacancy – we fill it, we need more young people to take on the roles.</p> <p>Getting people to come forward as Map Advisors or any other role is proving a problem. Is there any kudos with being Grade A or B controller or planner? We need to find a way of incentivising people in taking on these roles. Difficulty over years of not being able to pay people to take on roles. Clubs do need to pay volunteers expenses and also give praise when due.</p> <p>EP&P: Develop good practice in relation to event publicity and devise a programme for delivery to event organisers. Develop the "invitation to</p>	

	<p>host" paperwork for the Level A's</p> <p>ESchG: No</p> <p>ESysG: No</p> <p>MAG: Map Awards – only half a dozen entries. Lost one of valuable judges and it would be better if E&CC found another judge. Could the winner be the judge for next year.</p> <p>TAG: No</p>	
8	<p>Schedule for Future Meetings:</p> <ul style="list-style-type: none"> - Face to Face – 17th May 2014 at Carr's Lane, Birmingham 	

The meeting closed at 16.20