

**Event Scheduling Group Meeting Minutes
For meeting held in Birmingham (IBIS)
Saturday 12 March 2016**



1. Chairman's opening comments, welcome and introductions.

Note that items 4 to 8 never did get written up properly due to the late arrival of MC at the meeting.

2. Record of persons present, and apologies.

Mike Cope (MC) – Chairman of the Event Scheduling Group (ESG) and YHOA

David Pal (DP) - WOA

Anthony Biggs (TB) – EAOA

Richard Sansbury (RJS) – SWOA

Richard Sharp (RES) – SCOA

Duncan Archer (DA) – NEOA

Philip Gristwood (PAG) – SEOA

Allan Williams (AW) – WMOA

Ursula Williamson (UW) - EMOA

Jean Payne (JP) – NWOA

Chris Phillips (CP) – Events and Competitions Committee Representative

Apologies

Terry O'Brien (TO) - SOA

Joe McClure (JM) – NIOA

Sally Pygott (SP) – Major Events Manager

Expenses should be claimed using the form from the BO website. A reminder that for the auditors, claims must be signed, original receipts must be attached, and postcodes should be shown if travelling by car.

3. Declaration of interests and any other business.

MC YHOA rep and ESG chair, PAG chair of EOC and SEOA rep.

4. Minutes of Fixtures Group meeting held on 17 October 2015.

- a. Accuracy.

- b. Actions from meeting.

5. MC to update scheduling timetable. Done

5. MC to modify Major Event timeline for all to check later. Done

7. RJS and PAG to check on possibilities for BNC and CSCF in 2019. ??

7. MC to ask possible organiser for Wendover. TB seeking organiser/planner for sprints. Have asked??

8. MC to mention Brit Spr/Mid discussions at E&CC. Done

9. UKOL extras to go with 2018 N and S Champs – MC and PAG. EBOR asked.

9. MC to ask for offers for another UKOL weekend in June/July. Nothing yet.

10. WRE ideas and applications to be dealt with earlier. CP to progress for 2016 catch up and 2017 on time. Progressing.

10. CP/MC to update E&CC on WRE/Elite Leagues/Talent Squad contact. Done.

11. AW to try and confirm WCH CSC heat for 2016. Done.

11. AW/UW/TO to check on CSC heats for 2017. Check later in meeting.

12. DP to pass on GG's offer to help Wales with HIs. No progress.

12. MC to mention HIs and suggestions at E&CC and follow up as necessary with the idea of having the SHI and VHI every 2 years, especially if the offer of help does not work out. Mentioned but ??

12. MC to check on NI HI events. Problems but now almost sorted out.

13. Junior rotation to be sorted out more fully at next meeting – earlier on agenda MC. On agenda earlier.

13. UW, AW, RJS all have junior events to check on. First one done. Others?

14. MC to check on SOA JIRCs 2016. OK as far as is known.

15. PAG, RES, RJS to sort out March/April 2017 dates for 3 events. TVOC now moved to 9 April.

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15. Possible Race the Castles 2018. MC to pass on thoughts to Nev. AW to check on possible CSCF date change. MC to coordinate dates overall for autumn and UKOL. To be discussed again.
 15. PAG to check on a 2017 CoL date asap. Done
 16. All AFS to pass on items as appropriate to CFS. Hopefully done.
 17. TB to investigate changes to competition categories in database. Was checked.
 18. MC to try and do newsletter. Not done.
5. Major Events timeline and our scheduling timetable.
2017 Club level B events to end of year finalised. Regions & clubs can plan their C & D events to end of year.
2018 UKOL finalised. Other ESG scheduled events finalised. Club level B events can be agreed.
2019 Dates and provisional areas for JK, BOC/BRC, Brit Spr/Mid agreed. BNC & Area Champs dates agreed.
Responsibility for other ESG events agreed and bids sought. Other UKOL needs identified & bids sought.
6. Junior competitions timetable and rotations for the next few years. Need to contact managers re JIRCs changes??
Anything about YBT and 2 region affiliation?
7. JK, British Long/Middle/Sprint/Night Champs, Area Champs. Confirmations of dates for 2019. Brief check on responsibilities beyond.
8. Discussion about Major Event combinations/timing – particularly Sprint/Middle weekend. Possible inclusion of Mixed Sprint Relay. Changing the combinations?
9. UK orienteering League and Year Outline Plans.
- a. 2017 – UKOL is OK. MC will ask for details for publication in Sept.
 - b. 2018 – Part of Race the Castles and DEE event to be included. MC, PAG, JP, to do some checking of types of event. Still not sure that we have Sept/Oct/Nov correct – MC to check further later.
 - c. 2019 – Date checking and a place for Spr/Mid combined or otherwise to be done by end of May. Also check if Mid could go with N or S Champs. UW to get preferred Spr date and find out if middle possible. Date and is middle possible with N Champs (JP) or S Champs (RJS). Potentially 3 options to consider by end of May. Provisional date in for BOC/BRC. Hardly anything in BO database for 2019. MC to do Apr/May.
10. UK Elite Orienteering League and Junior Elite League – plans for 2017 and beyond. World Ranking Events.
All being sorted out and ESG can just be aware.
11. Compass Sport Cup and Trophy. Heats plans for 2017 and 2018. Timing of CSC heats.
Heat timing to be left as it is – mid March. It is acknowledged that this later date could present problems for EAOA when they next have their turn in 2018. Though not desirable, it may be worth considering the consequences of allowing their heat to be on a different date – for further discussion when the problem arises but in plenty of time to find a solution. Provisional clubs/venues for 2018 heats needed before next meeting – early Oct so that they can be checked then for suitable spread.
12. Home Internationals.
2018 dates all OK as far as is known. Seem to be managing in spite of earlier concerns. Help offer for WOA will be requested if needed.
13. Other ESG scheduled events on the main planner for A and listed B events 2017 – 2018.
Junior events are the greatest concern. Unfortunate that time did not allow discussion of any rota etc. Various people to check on possibilities for 2018. 2018 YBT – AW to ask. 2018 BSSC – RES/RJS to ask. 2018 BSOC – DA/PJ to ask. 2018 PPJTR – all to ask. Some discussion about the biggest problem with some of these events is finding the accommodation. Does BSOC need Saturday accommodation? In some years, a Saturday event has been used as a selection event for the World Schools. Is this necessary every year and should there be a requirement on the organising club to put this one. Is there a requirement on the organising club to provide anything else? DA agreed to investigate.
14. Other level B events requested by clubs/associations. All B events up to Dec 2017 should be finalised. Any later requests can be made known and added to the database but not confirmed.

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Nothing to be done – all OK. Good that B events beyond 2017 are provisionally going in.

15. Items to mention from E&CC 20/2/16.

WRE (above in item 10), JK Middle proposal, Event Safety Workshop for all officials, YBT. All mentioned or covered earlier. Agreed that all AFS will consult within their associations about whether the JK Saturday should be permanently be a middle for all. Still agreement that it should be within ESG. Ask from point of view of competitors wanting it and organising group finding it easier to put on. A survey is not expected but just discussions within associations.

16. Any BO fixtures database issues.

Date filter not working properly for those editing but TB already on to it.

17. Newsletter for Club Fixtures Secretaries.

Will not get done.

18. Any other business.

19. Dates of next meetings – 15 October 2016 and 11 March 2017 agreed.

MC to get Scott to book dates

ACTIONS

9 MC to check 2017 UKOL details Sept ready for publication

9 2018. MC/JP/PAG to do some checking of event types

9 2018. MC to check whole Sept/Oct/Nov programme

9 2019 – UW to get preferred Spr date and find out if middle possible. Date and is middle possible with N Champs (JP) or S Champs (RJS). Options to consider by end of May.

9 2019 – key dates to go into BO database Apr/May – MC

11 2018 heat venues needed early Oct – All

13 2018 YBT – AW to ask. 2018 BSSC – RES/RJS to ask. 2018 BSOC – DA/JP to ask. 2018 PPJTR – all to ask.

13 DA will enquire about the need for accommodation and a Saturday event plus any other Sat activities for BSOC.

15 All AFS to ask associations about permanent JK middle with info back to MC by mid June.

19 MC to book meeting dates with Scott.