

## Tips for Controllers – How to control SportIdent

These tips are intended as a SportIdent-specific supplement to Appendix I of the British Orienteering Rules.

### Technical information about SportIdent Equipment

#### Competitor cards:

**SI-Card 5** The 'classic' and most widely-owned SI-card. Can hold 30 punches with code and time, 6 more with code only (but the order of visiting is known) plus start, finish and check times. Punching time 0.33 seconds. Card nos 1 - 499999

**SI-Card 6** Can hold 64 punches with code and time plus start, finish, clear and check times. Punching time 0.13 seconds. Card nos 500000 to 999999

**SI-Card 9** (In 2008, they are still very rare) Can hold 50 punches with code and time plus start, finish and clear times. Punching time 0.115 seconds. Card nos 1000000 – 1999999 **Can only be used with SI-stations BSF-7/8**

#### Control units

All SI units can be configured as Clear, Check, Start, Control or Finish. The 'Stay Active' time can also be configured (the default is 2 hours). This configuration is done by connecting a unit to a computer via a 'Master' station.

The units are generally in Stand-by mode. However, when a unit is punched (and that first punch takes a relatively long time – 1 second), the unit switches to Active mode. The unit then operates normally until the limit of the Stay Active time is reached. But any further punches reset that countdown, so the unit only switches back to Stand-by mode 2hours (or whatever the Stay Active Time has been set to) after the last person punched it.

There are a couple of 'special' SI cards that come with the kit. One is a 'Service-Off' card that will manually switch a unit into Stand-by mode. There is also a 'Clear Back-up memory' card.

The internal clock is temperature-compensated and is accurate to about 1 second per day. A special 'Time Master' station can be used to **synchronise** the clocks in the control units, or they can also be synchronised when the control units are connected to the computer.

There are two types control unit currently being manufactured, BSF-8 and BSF-7:

**BSF-8** This is the newer smaller size 101x51x19 mm weighing 62 g. The lithium battery typically lasts 3-5 years. The back-up memory holds 21802 punches and when full, the oldest data is overwritten. There is a display on the underside showing station type and code (clear, check, control 138 etc) and clock time. Using the Service-Off card to activate the unit causes other information to be displayed such as battery voltage, firmware version etc. The batteries can be changed by SportIdent.

**BSF-7** This is the 'classic' larger size 115x62x32 mm weighing 148 g. It is functionally exactly the same as the BSF-8 except that the lithium battery has twice the capacity, typically 4-7 years.

**BSF-6 and earlier** versions had much shorter battery lives but the three-cell battery could be changed by the user. They don't have a display. However, not all clubs have yet upgraded (because upgrading costs about £50 per box).

### The punching process

The following are the stages of the punching process:

1. Competitor inserts card into the hole in the unit
2. The unit reads the competitor's card (this is very quick)
3. The unit writes the control code and time into the competitor's card (this is the 'longest' process)
4. The unit reads the competitor's card to verify that it has been written correctly
5. The unit beeps and flashes and writes the card number and time into its back-up memory.
6. Competitor withdraws card

### Decisions to be made in advance

**Punching start or timed start.** A punching start is more flexible. Note that if a start time exists in the card, then the results programmes will use it. So it is possible to use a timed start for most, but allow those who need flexibility (e.g. officials, split starters etc) to use a punching start.

**Punching finish or timed finish.** A punching finish is the only practical solution for large numbers of competitors.

**Back-up pin punch or not.** The rules say a back-up pin punch 'should' be provided in case of unit failure. It does add one more thing for the planner to manage, but it is very annoying for a competitor if the unit won't work and they have no way of proving they've been at the control. If no pin punch is

provided, then the organiser has no choice but to believe competitors who claim that the box didn't work when they got there. An alternative to a pin punch is a three-letter code word (DOG, GUN, HAT etc) written on the SI unit.

**Mount boxes on stakes or place on the ground.** For major events, proper stakes should normally be used, but for events where access is difficult (e.g. high fells) it is acceptable to just hang a flag on a cane and put the box on the ground underneath. Boxes on the ground should be tethered and within 1 metre of the flag.

## **Procedures**

### **Checking the control sites**

In many areas, stakes can be put out a few days in advance, perhaps with the flag collapsed on the ground. The controller can then check the position of most of the stakes in advance of the competition day.

On the day, the planner and helpers take the boxes out to the control sites. There is then no need for the controller to visit sites on the day, except for those few vulnerable ones which could not be placed in advance.

The planner should punch all the boxes before they go out to make sure they are working. And he must read out the SI-card he used, to check that the controls are correctly time synchronised. A SportIdent mini-printer is very useful for this. It is really annoying for competitors if any controls do not have the correct time as it messes up their splits, and it is a pain for the organiser to correct.

The people placing the boxes should also have a cleared e-card and should punch them once they are in position as a final check that the boxes have not been damaged in transit.

Remember that control units will not bleep when punched by a full SI card. So the planner and helpers must have sufficient cleared SI cards (SI-card 5 holds 30 complete punches and SI-card 6 holds 64 complete punches). The 'classic' mistake is for the planner or controller to declare that some units are not working, when in fact it was just that their SI-card was full.

A full SI-Card will actually switch BSF-7/8 stations from Stand-by to Active mode but there is no beep and there is no punching record in the SI-Card.

### **Spare units**

The planner should have a few spare time-synchronised boxes to hand. They should have the code with which they have been programmed written on very unobtrusively so that if one has to be used to replace a faulty unit, competitors are not confused. Note that the software will allow a replacement control code to be entered to cater for such eventualities. Spare clear, check and start units

should also be prepared and available at the start, and a spare finish unit at the finish.

### **Hour change**

If the event is on the Sunday of the weekend when the clocks change, then special care must be taken. The control units will not know about the hour change!

### **Control unit preparation**

Before the event, the **back-up memory of all the control units should be cleared**. (That can be done with a special SI-card or via a pc).

The **voltage of all units should be checked** to make sure that the batteries are OK. On BSF-7 and BSF-8 units, this can be seen on the display on the back. For older units (BSF-6 and earlier), the estimated voltage (based on usage since the last battery change) can be seen when the unit is connected to a computer. However, there is a tendency for one cell of the three to suddenly go 'flat', so the only way to be sure about the voltage is to unscrew the box and check the voltage with a voltmeter.

It is vital that units are **time synchronised**. That can be achieved using a computer or by using the time master. Use of the time master avoids bothering with a pc (except to synchronise the time master itself to radio time).

The synchronisation steps are

- a) the start clock (if used) must be synchronised exactly to **non-digital** radio time pips. Note that digital radio time pips are delayed by several seconds.
- b) the time on a computer must be synchronised to non-digital radio time pips or internet time. (Beware of introducing unsynchronised times if a unit has to be re-programmed in an emergency, and the computer used is not itself synchronised)
- c) the time master is synchronised to the computer
- d) the time master is used to synchronise all the control units (or else all the control units are synchronised to the computer, but that is more work).

For a timed start and punching finish, all the above steps must be carried out.

For a punching start and punching finish only step d) is required.

It is **very important that for competitive events (district or higher level) 'real' competitors do not find the controls in Stand-by mode**. The controller, planner or pre-runners must punch all the controls in the morning, and the Stay Active Time must be set so that the controls are still active when the first real competitor visits. (The default 2 hours is normally insufficient and should be adjusted; 6 hours will normally be adequate. Note, this adjustment only needs to be made once; it does not have to be repeated for each event).

In any case, **all control sites need visiting on the competition day** to ensure they are in position and intact, and all boxes need punching to check that they are working.

## **The Start**

Spare SI cards should be available at the start, especially if the start is a long way from assembly.

An official should hold the check box in their hand and check all competitors' cards individually. A competitor who fails to clear his card will also probably not know what to do with the check box. The check box will only bleep if it can read the card and the card is cleared. Note that the start unit will also not bleep unless the card is cleared.

If a mix of BSF-7/8 and older (BSF-6 or earlier) units is used, then an older unit must be used as the check box in order to screen out any SICard-9s (which won't work with older units).

The start officials must be made aware of the importance of checking all competitors and returning the check boxes speedily to the results processing.

If a punching start is used, great care must be taken to ensure that all competitors punch the start box – beginners may not realise that they have to do that.

## **Late starters**

If competitors are supposed to start at their given start time, then a clear policy must be decided for late starters. The competitor should be sent off as soon as possible; if they are only a few minutes late at the pre-start, it may be they can be advanced to the right line and can start at their right time (In the rush, the official mustn't forget to use the check station). If a competitor has definitely missed their time, they should be set off as soon as possible – not kept waiting for a free slot. That may mean setting them off on the half minute. A competitor hanging around is a drain on organisational resources (and is getting cold). Normally, if the lateness is their own fault, then the competitor's time is from when they should have started. If the lateness is the fault of the organiser (e.g. the minibus taking competitors to the start got lost) then the competitor's start time should be adjusted. The late start official should generally not try to arbitrate. If it is clear that the lateness is the fault of the organiser, then the competitor should be given a punching start. But if the lateness might be the competitors fault, then they must **not** be given a punching start. The competitor's actual start time should just be noted down, and the competitor can be left to complain to the organiser if he/she feels that the actual start time should be used.

## The finish

If a punching finish is used, particular care should be taken to ensure that the finish units are synchronised. The finish banner should be placed in line with the finish boxes and a control flag **must** be placed on each stake to make the finish units visible to a fast-finishing runner.

In the case of a major relay, the finish units should be placed just beyond the finish line, and the results of close finishes (at least for the podium places) should be determined by judges. That may mean a little editing of the finish times is required to get the order right.

Towards the end of the event, an unused spare finish box can be swapped in as a lone box when the stream of finishers becomes a trickle. The other finish boxes can then be read out. This can help to get the missing competitor procedure underway as early as possible and avoid searching the forest for competitors who finished but didn't come to download..

## Results

If a competitor has a **missing punch**, the first thing to check is whether there is an extra punch on their splits around the appropriate time with an asterisk. That indicates that they went to the wrong control. (Or if it happens with an early finishing competitor, it may mean the course has been entered wrongly to the computer and needs correcting, or a box has the wrong code programmed into it in which case the replacement control function can be used.)

If there is no punch in the competitors card for the correct control, and there is evidence that the control unit is functioning properly (e.g. most other people punched OK there), then the competitor must be disqualified.

Note that other evidence of being at the control is not acceptable, because the competitor must **both visit the control and punch properly**. In the case of SportIdent, punching properly means putting the SI-card in the hole and getting the feedback (bleep/light). If the back-up memory of the unit is subsequently read-out, it may well show that the competitor was at the control. But normally in such cases, it merely confirms that the competitor punched too fast. If the punching process has not been completed, the back-up memory will contain the card number plus an error code to indicate that the punching process did not complete. The competitor must not be reinstated on that evidence. The relevant rule states:

*6.5.2 The control card, electronic or otherwise, must clearly show that all controls have been visited. A competitor with a control punch missing or unidentifiable shall be disqualified unless it can be established with certainty that the punch missing or unidentifiable is not the competitor's fault and that the competitor visited the control. In this exceptional circumstance, other evidence may be used to prove that the competitor visited the control, such as evidence from control officials or cameras or readout from the control unit. In all other circumstances, such evidence is not acceptable.*

If there is a problem with a control (misplaced or stolen) to such an extent that no acceptable result can be produced for the competition, then the course must be declared void. It is tempting to try to 'correct' the problem by removing the splits either side of the relevant control, but this means that competitors are not being measured over the planned course and introduces distortions such as unfairly benefiting runners who lost time on the subsequent control. IOF rule 24.15 says *The results must be based on competitors' times for the whole course. No changes may be made to these times on the basis of split times.*

### **Identifying missing runners**

For a purely on-the day entry event where the entries are typed in, then you may be able to assume that all entrants will start and anyone not finished is still out on the course. However, for pre-entry events, or if Auto-download software is used, then the check stations must be delivered to the results processing after the last start so that their back-up memory can be downloaded and the software can then know who really started. Note that it is very important that the back-up memory of the check boxes was cleared before the event. Once the check boxes have been downloaded, lists of missing runners can easily be produced.

### **Results publication**

On the afternoon/evening after the event, the split times should be uploaded to:

- WinSplits
- Route Gadget (if available)
- SplitsBrowser

Splits comparisons are very interesting in the few hours and days after the event, but interest declines rapidly with time.

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*I would be pleased to receive suggestions for improving/updating this document.*