

Development Committee
Minutes
Saturday 29th January 2011



The Board is asked to note:

Item 6: Development Fund grants have been awarded to the following clubs:

- BAOC is awarded up to £2,050 to support the development of coaches and mappers.
- DVO is awarded £1,283 to support mapping projects in Bakewell and Matlock.
- EPOC is awarded £2,500 for Sport Ident equipment (e-punching cards) to help run their Community Orienteering programme.
- ESOC is awarded £1,500 to support its work in schools
- POW is awarded £1,500 to purchase Sport Ident equipment to further their development
- QO is awarded £600 for the development of the Junior Orienteering Group
- SWOC is awarded £240 for a member to gain his UKCCL2 Coaching award (60% of £400)
- SOC is awarded £500 for the development of a Community Orienteering programme in Portsmouth

Item 8: There will be a new set Service to Orienteering Award nominations sought in 2011

Attendance:

Ian Webb, Chair	Henry Morgan, WMOA
Scott Collier, SWOA	Derek Gale, EMOA
Caroline Louth, EAOA	Liz Yeadon SCOA
Steve Buckley, NWOA	Peter Bylett, BSOA
Edward Nicholas, Development Manager	John Woodall, Board Director

Apologies were received from the representatives of the following associations: NIOA, SEOA, NEOA, YHOA, WOA and from Steve Vernon, Richard Barrett, Caroline Povey and Mike Hamilton

1 Opening remarks

IW welcomed everyone to the Development Committee. IW noted that he wished to committee to have an open mind with today's discussions

2 Declaration of Interest

Any outstanding forms should be completed and sent to the office.

The following additional Declarations of Interest were noted

Regional Junior Squad Development Fund Application – IW; CL and SB

DVO Development Fund Application - DG

3 Minutes of previous meeting

3.1 The minutes of the meeting held on 25th September 2010 were accepted as a true record. It asked that minutes be placed on the web and SC asked for minutes to be produced more promptly in the future

3.2 All the Actions are all completed or in this meeting's agenda.

3.2a The Terms of Reference were not yet approved by the Board. JW was asked to send the new Terms of Reference to the board. The committee discussed the implications of the new employment of two new participation managers and tasked EN to organise a rotation of one participation manager present at each committee meeting.

EN

3.3 Matters arising: University Orienteering

4 Regional Input:

4.1 Good development news stories from the regions: See Appendix A

4.2 Regional Roadshows

The committee noted the recent Regional Roadshows and the positive impact they had in communicating with the membership. CL noted that there remains a need for continued communication from British Orienteering through to the regions.

5 Future Direction of the Development Programme

EN presented to the committee the review work that he had completed over the previous 6 month period. Since EN came into position as Development Manager one of his key tasks was to review the Development programme and if required make changes to ensure it capability to deliver the Development programme. EN reminded the committee of its key functions.

1. Provide oversight over the Development Programme
2. Contribute towards the development of policies and resources.
3. Using the resources at its disposal to support the Development programme and other development initiatives.
4. Advocacy for the Development programme amongst clubs/associations and regions.

EN then detailed the Development programme's work over the previous two years and the programmes and structures that British Orienteering had put in place to use the funding allocated by Sport England. EN also detailed the vision of British Orienteering and how the Development programme is key to the delivery of the More People and More Places part of the vision

of British Orienteering and how the Development programme also works in supporting the Grow and Sustain elements of Sport England's priorities.

EN explained the programmes that the Development programme will be delivering. Community Orienteering will be the principal programme moving forward and we will look to encompass other areas of development work under this programme.

EN then detailed the direction of the programme over the next period. The full overview document can be found in Appendix B. EN indicated to the committee that consultation with the Home Nations (Wales; Northern Ireland and Scotland) will also need to happen and EN will contact the relevant regional representatives to progress this forward.

Discussion during EN's presentation was wide-ranging and some points of note were:

- Clubs view the word "development" in many different ways and have different ideas as to what they are/should be doing. Clubs want and need support from the development programme in different areas, but key to delivery is the support of club volunteers. British Orienteering needs to provide the relevant support for these volunteers so that delivery is simple and effective.
- With the programme change, PB noted there is a need to identify 'holes' in the new structure where we need to offer support (e.g. communication framework, resource packs) e.g. where RDO effort is being lost.
- Schools work can provide a large participant base, but there need to be appropriate exit routes - focussing community projects around schools that are keen on the sport and using them as the weekly centre can be a good approach.
- Schools sport networks are valuable tools and clubs need to utilise this resource - provision of information and orienteering resources will only go so far, personal intervention from the clubs is needed to reach the broadest population.

6 Development Fund Applications

6.1 Reports from Previous Applications

Reports were received from the following clubs Lakeland Orienteering Club, Moravian Orienteering Club, Tayside Orienteers, Welsh Orienteering Association and Potteries Orienteering Club following use of the development fund.

a. Lakeland Orienteering Club

SB detailed to the committee the mapping work that the club is undergoing to support local events and local activities in the Kendal area. The initial decision on funding split the amount into 2 sums of £1500. The committee decided that the 2nd amount of £1500 will be made available once the second rounds of events were confirmed.

SB/EN

b. Welsh Orienteering Association

The WOA was awarded £2150 in January 2010 for volunteer training. The money has been spent as shown below:
P3 planners course, Plas y Brenin 8th May (6 people)£73.50; C2 controllers course, Three Cocks May 15th (3 people)£67.00;
UKCC level 1 course, Plas y Brenin Sept 5th (5 people) £700.00: UKCC level 1 course, Margam Oct 7th (7 people) £1155.00
and UKCC level 1 course, Plas y Brenin Nov 1st (1 person) £165.00

The development funding has enabled WOA to train up 6 level 3 planners, 3 level 2 controllers and 13 level 1 coaches. The availability of this funding has kick started the clubs into thinking about volunteer training and between them they contributed a further £1432. All 4 Welsh clubs now have at least 2 level 1 coaches.

c. Tayside Orienteers

The objective was to increase schools participation in the Tayside area by updating the Perth and Kinross schools maps portfolio. There has been very limited progress to date, with just 12 maps updated, but the target is now to get schools maps updated in time for the five Perth and Kinross Schools Area Champs that are scheduled for the period April 18 – 28 inclusive. TAY are hoping again that pupil numbers will be around the thousand mark. Reasons have been:

- Large amount of time spent preparing for the Park World Tour, which proved very successful, with good schools turnouts for the Friday sprint at Scone Palace
- More time than anticipated spent getting 4 permanent courses up and running under the Woodland Challenge banner
- Time spent getting the 2011 Scottish Orienteering Champs in place
- Time spent getting the JK2012 venues and key personnel in place
- Time spent getting a venue for BUCS (5th area successful)
- Away for 4 weeks Sep/Oct and snow Nov/Dec

d. Moravian Orienteers

Moravian Orienteers have used their Development Funding to support initiatives at growing the amount of orienteering in schools.1601 Primary School children and 519 throughout 2010 have experienced orienteering. Members of the committee are asked to read the Autumn 2010 edition of Focus where a more in-depth report can found.

e. Potteries Orienteering Club

HM detailed the work done by Potteries Orienteering club in supporting the development of schools orienteering in the Potteries with increasing their number of small mapped areas. POTO are looking to run a number of come and try it events and are also looking to support a number of school competitions in the area.

f. Further Grant Reports

The committee still requires grant reports from the Clydeside Orienteers and South East Lancashire OC from the January 2010 Development Fund applications. A report is also required from City of Birmingham Orienteering Club from September 2009 EN will speak to the clubs and ask for a report.

EN

6.2 Development Fund Applications

a. British Army Orienteering Club

BAOC have applied for funding to support the tutoring of a number of new coaches and new mappers to support Community Orienteering initiatives in the South Central area (specifically with Berkshire Orienteers and Southern Navigators). The initiatives include the delivery of regular weekly coaching activities to newcomers. British Orienteering will use the Development programme funding to support the coach education. The development fund will support half of the individuals contribution. This includes up to 10 UKCC L1 coaches supported at £45 each; up to 10 UKCC L2 coaches supported at £70 each; £500 contribution for a first aid course and £400 contribution for a mapping course. Grants for supporting coach education will be awarded on receipt of final numbers.

BAOC is awarded up to £2,050 to support the development of coaches and mappers.

b. Derwent Valley Orienteers

DVO have applied for funding to support the mapping of a number of areas to support potential Community Orienteering programmes in Bakewell and Matlock. These areas will support a number of low key events which will drive interest towards future Community Orienteering programmes.

DVO is awarded £1,283 to support mapping projects in Bakewell and Matlock.

c. East Pennine Orienteering Club

EPOC have applied for funding for Sport Ident kit to support their upcoming Community Orienteering programme in Huddersfield. The Sport Ident equipment will ensure that the programme is sustainable and the club can deliver a successful and varied programme.

EPOC is awarded £2,500 for Sport Ident equipment to help run their Community Orienteering programme.

d. Edinburgh Southern Orienteering Club

ESOC have reapplied for funding to support a programme of delivering orienteering in schools; a series of after school clubs; mapping costs and resources costs (including Sport Ident). The committee recognised the excellent application from ESOC and its commitment to increasing participation and membership of the club. The committee however were interested in how the work done in schools will translate into regular participation. The club is happy to award 50% of the application £1500 and will award a second 50% once it has a clear understanding of how ESOC will support the transition from school to club.

ESOC is awarded £1,500 to support its work in schools. EN will support ESOC in delivering opportunities to sustain this group in the sport

e. Mole Valley

MV applied for funding for the development of regular club nights and a park try orienteering series. The committee were very

supportive of the application and recognised that the club had taken on board a number of the principles that have been developed through Community Orienteering. The committee raised a number of improvements that can be made to the programme to ensure that it is a success. EN will discuss this programme with the club and highlight the points raised by the committee in support of a new application for the June meeting.

EN

EN will support MV with a reapplication for the June meeting

f. Mid Wales Orienteers

POW have applied for funding to further support their activities developing orienteering in Mid Wales. POW have applied for funding for Sport Ident equipment (Sport Ident Cards) to further their development activities and deliver a programme in an additional part of the POW club area.

EN

POW is awarded £1,500 to purchase Sport Ident equipment (e-punching cards) to further their development activities

g. Quantock Orienteers

QO applied for funding to progress their Junior Orienteering group programme. Funding was requested for coaching courses at UKCCL1 and UKCCL2; First Aid courses for coaches and a planners course. British Orienteering is able to offer support towards coaching courses directly. The committee decided to continue to offer support to QO in addition to that already offered by British Orienteering directly.

QO is awarded £600 for the development of the Junior Orienteering Group

h. Regional Junior Squads

The Regional Junior Squads have applied to the development fund for support for their M/W14s summer training camp in Lagganlia. The committee welcomed the application and noted the work that the regional junior squads do. There was some uncertainty over the aim and purpose of the Lagganlia camp. The committee have provisionally agreed to fund £1,000. EN will work with the group to develop their application.

EN to work with the Regional Junior Squads in developing their application

EN

i. Roxburgh Reivers

RR has applied for funding to support the development of taster sessions of schools orienteering in local primary schools in Kelso. The committee welcomed the application from RR and indicated that it was positive step forward to encouraging young people into the sport. The committee detailed that they were uncertain about the exit routes being detailed by RR in terms of sustaining these individuals in the sport.

EN to work with the RR in developing their application to support sustainable activity

j. Southampton Orienteering Club

EN

SOC applied for funding to develop a Community Orienteering programme in the Portsmouth area. The committee were very welcoming to this programme as it is aligned with the aims and objectives of the Development programme. The committee awarded SOC the full amount of the application.

SOC is awarded £500 for the development of a Community Orienteering programme in Portsmouth

k. South Wales Orienteering Club

SWOC applied on behalf of a member who wished to undertake his UKCCL2 coaching award. Due to limited funding for coach education in Wales the Development Committee agreed to support this request at the same level as coaching bursary requests in England. This level is 60% of the total cost of the course. There will be a request for 15 hours of volunteering in line with the expectations of the programme in England.

SWOC is awarded £240 for a member to gain his UKCCL2 Coaching award (60% of £400)

7 Club of the Year

British Orienteering is running its annual club of the year competition in line with the club of the year competition run by the SRA (Sport and Recreation Alliance formerly known as the CCPR). British Orienteering has received six applications. The judging panel will be Ian Webb; Scott Collier; Edward Nicholas and Caroline Povey

8. Service to Orienteering Awards

A new round of awarding Service to Orienteering Awards will happen in 2011. An article will be written for the website asking for further nominations. Panel to review nominations: IW, SC, EN and CP.

9 Incentive Schemes

Work is ongoing to try and resolve some of the difficulties in enabling an automated system to deliver the proposed Incentive Schemes.

10 Publicity/Marketing

Due to limited time, discussion on this wide-ranging topic will be held at the next meeting.

EN delivered a brief update on developments in the marketing programme. Work is progressing on developing a Marketing strategy for development programme within British Orienteering. More specifically to the current work by the development

programme Steve Vernon is working on a marketing guide for those involved in delivering Community Orienteering.

11 Other Business

Due to limited time the AOB business could not be completed.

12 Reporting and Actions:

Report to the Board – see front page of minutes

Actions: see list over

13 Date and Venue of next meetings

The next meetings will be in Derby on the 4th of June and Birmingham on the 24th September

All to note

14 Chairman’s closing remarks

The Chair closed the meeting at 4.15pm by thanking everyone for attending and contributing to the discussions in such a positive way.

Action List

Item No.	Action	Person(s) responsible	Status
2	Unsent declaration of Interest forms should be returned to Laura Martin at the office as soon as possible	ALL	
3.2a	EN to revise the Terms of Reference for the committee to accommodate the change in the structure of the Development Team	EN	
6.1a	SB to confirm the next stage of the Lakeland OC development fund application to allow release of the second half of funding. EN to work with SB to complete this task	SB/EN	
6.1f	EN to work with Clydeside Orienteers, South East Lancs OC and City of Birmingham OC to get development fund reports for the June meeting	EN	
6.2d	EN will support ESOC in delivering opportunities to sustain this group in the sport	EN	
6.2e	EN will support MV with a reapplication for the June meeting	EN	
6.2h	EN to work with the Regional Junior Squads in developing their application	EN	
6.2i	EN to work with the RR in developing their application to support sustainable activity	EN	
8	Website/focus article to be written for Service to Orienteering Awards	EN	

Appendix A: Regional good news development stories:

South West: SWOA are looking to host a conference in the near future which is title Orienteering 2050. The aim is to encourage younger orienteers to detail how they see orienteering developing over the next 40 years.

British Schools: The Service Level Agreement between British Orienteering and the British Schools Orienteering Association is near completion. Silva have recently increased the prices of their equipment above and beyond the recent VAT increase which may make Orienteering equipment too expensive for groups to purchase. BSOA continues to offer their range of equipment at an affordable rate. BSOA will be sending a team to the World Schools Championships and is subsidising the team with £2000. It will be a reduced team due to clashed with exams.

West Midlands: WMOA held their bi-annual training day in November. 14 people turned up which was a selection from all clubs in the region to attend a L3 planners course. Unfortunately there were not enough people present for an organiser's course or UKCC level 1. Trainers were Tony Callow and Henry Morgan. All clubs in the region are investigating setting up Community Orienteering programmes. POTOC have been busy having new areas mapped with the Development money and getting these with suggested courses out to schools in Stoke on Trent. POTOC are also starting an area schools championship, 'North Staffordshire and Stoke on Trent School Champs' on the 31st March 2011. Because of the cut back by the government, there will be no financial support from the competitions managers in the area. The annual WMOA Schools Champs are on the 7th May this year, also being staged by POTOC.

Scotland: Colin Matheson (NATO) has been appointed Professional Officer in succession to Scott Fraser. There was a good group of applicants. We're all delighted with Colin's appointment, and he started work on 17th Jan, focussing on the delivery of major events. We are seeking to appoint an RDO for NE Scotland, and Sport Scotland has offered support if matching funds can be obtained. A successful meeting has been held with clubs and local authorities. Lynne Walker has been appointed Coaching Coordinator so that we can better structure our coach training and CPD, move progressively to the UKCC scheme and build a suitable coaching workforce. She has made an excellent start, with the help of Hilary Quick. The demand for the use of orienteering in the Curriculum for Excellence is growing now that the curriculum includes an outdoor learning component. This means more club activity with schools, more demand for TOP1 & 2 courses, etc.

East Midlands: Email Report DG also indicating that the East Midlands Orienteering Association is currently in a process of looking to role the association has. The association is working to understand where it's responsibility lies in terms of its responsibilities to clubs and to British Orienteering.

East Anglia: West Anglia (WAOC) continues to be a part of the Club and Coach programme. It is running a weekly participation club night from the Cambridge University Athletics Club's track at Wilberforce Road. Essex Stragglers (SOS) are also part of the Club and Coach programme and are progressing well. This project has been supported by the local authority.

South Central: Southampton continues their Community Orienteering programme and have now recognised an opportunity to develop a programme in Portsmouth. There was a winter drop off and SOC will be looking to pick up their programme again in the New Year. SARUM have been looking to develop a new map in Salisbury. A Community Orienteering project is starting in Tidworth and SARUM are keen to understand what link exists between this project and the club. There is an upturn in the amount of Mountain Bike Orienteering in the South and there was a question as to how British Orienteering can take advantage of these participation figures. TVOC have enquired how schools orienteering programmes will be run with the change in the structure of the development programme.

North West: SB detailed that the North West executive is looking to see how it can use the funds that it has raised from the Lakes 5 Days to promote the development of the sport in the North West.