

# EVENTS AND COMPETITIONS COMMITTEE



Minutes of Hangout Meeting held on Tuesday 19<sup>th</sup> February 2013

Present: Chris James, Keith Downing, Graham Gristwood, David May, Chris Phillips, Katy Stubbs, Scott Collier, Helen Errington and David Peel.  
Apologies from Barry Elkington

1	Helen initiated the call and everyone was welcomed by Chris J	<b>Action</b>
2	<p><b>Chairman's Remarks</b></p> <p><b>(a) Reporting relationship to BOF Chairman and Board</b> E&amp;CC have full autonomy to make decisions and take actions without constant reference to Chair or Board. All agreed</p> <p><b>(b) Minute Secretary Role (Gill James)</b> Mike Hamilton felt this was a good decision to relieve staff and committee members. All agreed</p> <p><b>(c) Delegated Authority</b> CJ to give authority to act with backing from him. The delegated person then holds the responsibility to take action and is accountable to CJ. In the event of an external challenge then CJ is accountable. All agreed</p> <p><b>(d) Management Style</b> Noted</p> <p><b>(e) Darley Dale Meeting 29<sup>th</sup> January 2013</b> Called to examine staff roles re criteria from Sport England with main focus on Event Managers' role. Nothing to add</p> <p><b>(f) Update on Event Managers Position.</b> Mike Hamilton writing a paper on Event Managers future and what happens next for consideration by Board. SC to keep committee informed</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>All</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>MH/SC</b></p>
3	<p><b>Overall Operating Plan</b></p> <p><b>(a) Involvement of Sub-Committee Chairmen</b> Tasks will be delegated to the Group Chairmen. Decision taken not to co-opt them onto main Committee. The Committee has not had the opportunity to really test the links and including them was not in the original plan. Already a big committee. Suggested that CJ have 6 monthly meeting with the Chairs of Sub-Committees.</p> <p><b>(b) Delegation to Members of E&amp;CC</b> Approach will be similar to that of 3(a)</p> <p><b>(c) Delegation to Tasks in General</b> CJ will initially respond to any issues passed, indicating actions taken. He will delegate and expect issue to be either done, on E&amp;CC behalf, copying CJ for information, or for the individual to say they cannot deal with it, in which case someone else will take responsibility. CJ asked for particular interests. SC – stay with Board KS - Volunteer training/event officials/rules HE – Waiting for Board paper on EM position GG – Elite issues/mapping DM – Rankings/rules DP – World ranking/O League</p>	<p><b>CJ</b></p> <p><b>Noted</b></p> <p><b>All</b></p>

	<p>CP – Programme Scheduling/publicity/world rankings/UK O League  KD - Impact of grass roots/elite needs are different  BE – Juniors and Schools</p> <p>(d) <b>Overall Budget Control</b>  Laura Martin will produce a spreadsheet of budgets for the 7 committees - £500 against each sub committee and £1000 for main Committee. CJ will keep running total and move funds between committees if necessary</p>	LM/CJ
4	<p><b>Actions from November Meeting</b>  Reports were circulated and no response was received</p> <p>2 Seeding Review  Jon Cross has been asked to carry out seeding &amp; where applicable the start time allocation for M/W18 – 21E for all level A events. Sue Marsden will create a list of juniors and EOG will ensure list is distributed. HE will contact JC again</p> <p>Needs to be incorporated in Rules 2014. DM to review all course length ratios and running speed tables in Competition Rules and new Appendix B. DM received request from Christine Vince SWOA to see the seedings</p> <p>4. M/W70 class for BRC 2014 to be considered. Ultra veteran relays for JK &amp; BRC.  Decision is pending until after the JK</p> <p>9. Annual Declaration of Interest Form  HE will speak to Laura Martin and ensure they are sent out</p> <p>10. Sub Group to develop the concept of Focus Groups and Forums</p> <p>15. Major Event strategy, delivery and monitoring to be added to the E&amp;CC work list</p> <p>18. Discussion of role of Event Managers with regard to E&amp;CC to take place  This will wait until after MH paper is issued</p> <p>19. Appeals to be added to E&amp;CC task list  Temporary permission received to deal in meantime. Board want to see independent Appeals Panel down the line</p> <p>22. Does a committee member induction session exist?  No. CJ to ensure new members given relevant info.</p> <p>24. Develop a bidding and approval strategy &amp; process for all major events.  Ongoing. Not going to be a quick fix</p> <p>27. Board to be asked for clarification on where the responsibility of Trail O at major events lies.  The Chairman of Trail O has responsibility (currently Dick Keighley)</p> <p>28. BOC/BRC controllers to be appointed. JK2014 pilot EA model – T &amp; F group to report to E&amp;CC asap  HE has abandoned EA model for 2014. Controllers have been found. It is too much responsibility for one to control all 4 days and be EA as well. Mark Dyer to cover Sprint, Simon Thompson to cover Relays.</p>	<p>HE</p> <p>DM DM</p> <p>KS</p> <p>HE</p> <p>CJ</p> <p>SC</p> <p>Ongoing</p> <p>SC</p> <p>CJ</p> <p>CP</p> <p>SC</p> <p>HE</p>

	<p>31. The terms of reference for E&amp;CC on the website is still listed as draft SC has asked for draft to be removed and will do so again</p> <p>32. Finalising T of R for groups CJ has meeting with 3 chairmen on 27<sup>th</sup> February</p> <p>33. Date of British Champs and position with regard to elite participation Different dates have been chosen and still clash with international events. Early May bank holiday w/e is chosen to suit families. Event must be appealing to attract our elite competitors or their priority will be to go abroad. 2014 will be in March so no clash. There will be again in 2015/16. Will talk further next week.</p> <p>34. As 34 above</p> <p>35. Review of O League in 2013. No reviewing process at the moment. To be discussed who is to take the lead. MC looking at 2014/15 at present. Questionnaire to ask why people did not attend rather than why they did. CP to talk to DP and MH in next week or two</p> <p>36. Area Champs review DM &amp; HE have looked at it. Board considering options. MH to update on Board decision.</p> <p>37. Junior Cup Proposal awaiting Mark Nixon (MN) No response to correspondence from MN. Has gone ahead though no proposal received by E&amp;CC. HE no idea of what rules they are using or any information about trophies etc. CJ will circulate copy of front page of flyer picked up at Compass Sport Cup SC to follow up again</p> <p>38. Review of 4 level event structure To be carried forward</p>	<p>SC</p> <p>CJ/Chairs</p> <p>CJ/CP</p> <p>HE/CP/DP/ DM</p> <p>MH</p> <p>SC</p> <p>CJ SC</p> <p>CP</p>
5	<p><b>Individual Input of tasks needing attention</b></p> <p>(a) Information for participants Enabling new orienteers to find appropriate information before entering events regarding colour coding and age classes. Suggested that GJ/CJ set out a document of what should be easily found</p> <p><b>(b) Issues from Sub-Committees</b></p> <p><b>MAG</b> - GG feels main purpose so far has been advising Clubs on scales and printing methods. Visually impaired competitors were discussed with regard to inclusiveness and equality and whether a medical certificate is required. It should be done on equitable basis and not on who shouts loudest. Also cost implications. GG will take back to MAG and circulate response to whole ctte. There is discussion regarding basic Mapper training including health and safety issues, insurance and mapping techniques. GG compiling a list of all mappers in order to understand who is making what maps, to spread best practice and any important mapping information, and so clubs have better idea of who can draw maps for them. Discussion on assessing mapping in a constructive way by grading mappers, so using a grade A mapper for a Grade A event.</p> <p><b>EOG</b> Lack of members on group following Ranald' resignation. Why does membership not see the need to be represented in this way? 1 or 2 other</p>	<p>CJ/GJ</p> <p>GG</p>

	<p>members would be beneficial for running of committee</p> <p><b>EP&amp;P</b> Level A &amp; B events and schedule to give MC direction. After tonight's meeting will broadly suggest level A in England, but some change on embargoes. Bidding process goes round Association, Region and Club</p> <p>(c) <b>Review No of Level A &amp; B events and schedules</b> DM circulated a table of figures. Unable to make decision tonight</p> <p>(d) <b>Decision regarding Southern Championships</b> No need to change rules so no action needed from committee.</p> <p>(e) <b>Need for Volunteers to take over Dave Peel's role?</b> Leave until MH paper is available</p> <p>(f) <b>Need for Grade A Controllers in Midland and Southern Regions (Event Officials)</b> Discussion to be set up after Easter to define what will be required as a Grade A Controller and who is suitable for the job.</p> <p>(g) <b>Ranking System</b> Current system will be upgraded at small cost to hopefully ensure that it is once more reliable. This will be ok in the short term. (Post meeting DM agreed to take the E&amp;CC monitoring role).</p> <p>(h) <b>UK O League – Progress, Points System, replacing DP?</b></p> <p>(i) <b>Inclusion for Visually Impaired</b> <b>MAG</b> have reported</p> <p>(j) <b>Guide for comparison of Colour Coded and Age Class systems</b></p> <p>(k) <b>Availability of new Rules?</b></p> <p>(l) <b>Status of BNC for League and Ranking</b></p> <p>(m) <b>Combining more than one major event in a weekend</b></p> <p>(n) <b>Whistles and safety. Need to re-enforce?</b> Are whistles necessary – is a shout better?</p> <p>(o) <b>Addition of M/W90 to Ranking and need for trophies</b> Very few M/W90 in World, but this has been requested by 2 UK orienteers. No new courses required.</p>	<p><b>AII/EW</b></p> <p><b>CP</b></p> <p><b>On going</b></p> <p><b>Completed</b></p> <p><b>Await MH</b></p> <p><b>HE/KS/EW</b></p> <p><b>MH/DM</b></p> <p><b>HE Agreed post mtg</b></p> <p><b>HE Agreed post mtg</b> <b>HE Agreed post mtg</b></p> <p><b>Not covered</b> <b>Not covered</b></p> <p><b>HE Agreed post mtg</b></p> <p><b>HE/DM</b></p> <p><b>Not covered</b></p>
6	<p><b>Any Other Business –</b> No</p>	
7	<p><b>Schedule for Next Meeting</b> After JK</p>	<p><b>CJ</b></p>

The meeting closed at 9pm

C E James, Chairman E & CC