

## Fixture Group Minutes of meeting



held on Saturday 26<sup>th</sup> March 2011  
at Tally Ho Conference Centre, Birmingham  
commencing at 12.30 pm

### 1. Chairman's opening comments, welcome and introductions

### 2. Record of persons present:

Mike Cope	Chairman, YHOA
Brian Hughes	WOA
Richard Sharp	SCOA
Paul Caban	National Fixture Secretary, SOA
Duncan Archer	NEOA
Allan Williams	WMOA
Richard Tiley	NWOA
Tony Biggs	EAOA
John Shucksmith	SWOA
Philip Gristwood	SEOA
Dave Peel	British Orienteering Event Manager

### 3. Apologies:

Ian Whitehead	EMOA
Joe McClure	NIOA
Mike Hamilton	British Orienteering Chief Executive
Helen Errington	British Orienteering Event Manager

### 4. Declaration of any other business. Declarations of interest 2011.

- Communication between the Group and Club Fixture Secretaries

### 5. Minutes of Fixtures Group meeting held on 16 October 2010

- Accepted
- Actions from meeting:
  - 8:MC to recast the timetable .Done
  - 9: Ensure event registrations are complete. Situation improving
  - 10: Fixtures Group Terms of Reference. Item ready for adding to TOR but Events Committee and all groups are being reviewed so no progress yet
  - 12: Fixtures Database. PC: did some work and on agenda
  - 13: Circulation of Regional Reports. PC: On going
  - 14: Up date Planner for Major Events. MC: Done
  - 17: MC to request guidance from the Board about their expectation of the number of Level B events. Done
  - 19: Scheduling Level C Events. AFS: On agenda

### 6. Items from other meetings

- Events Committee: MC & PC attended: nothing to report
- Junior Competition Group: change of date for some competitions: from 2013 Yvette Baker Trophy Final will move to July  
JIRC will move to September ideally 2 weeks after the PPJTR

Dates for the Yvette Baker Trophy rounds were established:  
EAOA, SWOA, SEOA, NEOA, YHOA, WMOA all OK, EMOA, & SCOA unknown

**Action:** RS to confirm date for SCOA round

**Action:** MC to confirm EMOA round

- Senior Competition Group: MC attended.
  - Group looking at which events to include in the 2012 competition
  - Compass Sport Cup Rounds: some rounds need to be added under item 10.
- Elite Competition Group: MC attended.
  - UK Cup Final: A date needs to be set for the 2012 final (2011 final being staged by EBOR)
  - FCC: There is uncertainty over what is required. Can it be with the UK Cup final?
  - BOC/Tio Mila 2012 clash. Agreement that the elite competition should remain at BOC.
- Major Events Group: Mike Forrest had stepped down as chairman. DP is acting as interim chair.

#### 7. Update on Competiton Review

DP gave a brief review of the position with this. A paper would be available for consultation very soon

#### 8. Scheduling timetable revised at last meeting: action by MC

#### 9. Planner for A and B events 2011 – 2014. Solutions to outstanding problems in 2012 and 2013.

- 2012 issues: JIRC, PPJTR, VHI, SHI, Harvester
- 2013: BNC no offer. MV offered but MC suggested change to 2014 as JK & BOC in the south in 2013
- 2013 CSCF no offer. BOK may be willing – needs confirming
- 2013 Midland Champs. Date needs confirming
- 2013 JIRC. SWOA are planning to stage this on military land and it is difficult to obtain written permission more than a few months in advance.
- 2013 UK Cup Final: Provisional dates: October 12th/13th (BSSC may need to move to October 5<sup>th</sup>)

There was a brief discussion about the sustainability of the JHI, SHI and VHI in their present format as the staging of the events used a considerable volunteer resource in NIOA, WOA and to a lesser extent SOA. The group would welcome a review of the competitions but there is some confusion as to which part of the governance structure has responsibility for the home internationals

- 2014 BOC: NEOA staging either March 22 or 29 (22nd preferred by group)
- 2014 British Sprint & Middle Champs. TVOC have bid. **Action:** RS to confirm dates
- 2014 BNC as detailed about MV willing to stage at Pippingford Park.

**Action:** MC to update planner with notes for action at the bottom

#### 10. Other level B events 2012

The group ran through the 2012 planner confirming the levels that clubs wanted their events to be at. For the majority of events the wishes of the club were known but there were a few where confirmation was not possible. This then allowed the group to look at dates which would be appropriate for a possible new sprint relay which is an idea being developed by ECG.

### **11. Other level B event 2013**

The same process as above was conducted for the B events already requested for 2013.

### **12. Rotations and a strategy for A and B event for 2014.**

There was a discussion round the subject with DP expressing the views of MEG. The outcome being that the JK and BOC should remain on a rotation with the flexibility to make some changes should there be a strategic need to do so. Regarding the other level A events (BOC Middle, Sprint , Night , CSC final) it was felt that a more strategic approach was needed and that bids should be sought. To assist with this there would be form of rotation to give some geographic strategy. **Action:** MC to work on such a rotation. MEG would assist the group to encourage bids to be put in which met the strategy. There was some concern expressed that MEG should be involved in fixtures matters but it was noted that it was in the group TOR to work with MEG on this and that the concerns expressed should be considered in the process.

### **13. Update notes on fixture planning (last sheet of bofixtureplanner).**

The group ran through the planner and established each region's willingness to stage major events.

### **14. Getting International events into the calendar**

PC informed the group that he had spoken to MH about the issue. He is willing to put some international events into the calendar if he was given suitable guidance on which events and where to find out the information. He would wait for MH to respond on the matter.

### **15. Assessment of level B events. Pre and Post event. Terrain assessment sheet**

MC informed the group that HE had asked AFS to note the terrain assessment form and for the AFS to distribute it to the clubs in their region, then in turn to have them completed by the event controller. The group expressed some disquiet about being asked to carry out a task which they felt was not their responsibility. They also expressed concern that this was more red tape for organisers to deal with.

**Post meeting note.** *HE wasn't suggesting that the AFS's distribute the form but that she was interested in their opinion on its content.*

MC informed the group that HE is gathering data on all the level B events to see how they are conforming to the required standards. The group was also informed that DP was doing the same for all the area championships that have taken place over the past 3 years.

### **16. Update on officials training.**

MC updated the group on the work that HE was doing. In particular that the Event Safety workshops were being rolled out.

### **17. Cooperation in scheduling of level C events/Communications**

It had been brought to the attention of the group that concerns had been expressed about communications between the AFS and Club Fixture Secretaries. The group felt it difficult to comment without knowing more details of the concern. There was a brief discussion on the communication and the possibility of sending info directly to CFS. However the conclusion was that it was better to go through AFS's. **Action:** MC will try to prepare some notes about key things from the fixtures group meeting to go to CFS via AFS.

### **18. Problems with and development of the fixtures database**

The group had received a report form MH, whilst the group had produced a list of issues to be addressed. The group agreed that they are happy for MC and TB to

continue working with MH on behalf of the group. **Action:** AFS to let MC/TB know of anything on the lists that is not OK and then MC/TB to prepare an updated list for MH.

**19. Naming events and tidying up the fixtures list**

It was felt that there were too many events with numerous 'TBC's' remaining in the fixtures database right up to the date of the event. **Action:** MC asked the AFS's to try to get gaps filled where possible

MC also expressed concern with the names given to some events and felt that it was appropriate to give stronger guidance in the naming of events. There was a discussion on the matter. **Action:** DP to ask Caroline Povey to produce some guidance to give to clubs.

*The group ran out of time so couldn't deal with items:*

**20.** Regional report

**21.** AOB.

**22.** Next meeting 15<sup>th</sup> October 2011. **Action:** PC to confirm date for March 2012 with 3<sup>rd</sup> being the preferred option.