

Minutes of MAP GROUP meeting
starting at 11.30am on Saturday 15 January 2011
at Blackthorn Close, Birmingham



Present Colin Spears (chair), Bruce Bryant, Robert Dove, David Olivant, Erik Peckett, Rod Postlethwaite, Christine Roberts

M11/01 Apologies
Peter Roberts, David Peel

M11/02 Declaration of Interest
RP, EP, RD, CR confirmed that they received payment for mapping work.

M11/03 Minutes of previous meeting
Minutes of the meeting held at the same venue on 7 May 2010 were accepted as a true record.

M11/04 Notification of AOB
Cost of maps (EP); new members (EP); MG chair (CS)

M11/05 Review of Action list
Items 1,2,3,5,9 appear as agenda items
Item 4 is no longer relevant as the system is discontinued.
Item 6 – research ongoing, nothing to report at present.
Item 7 and 13 Open data research completed by BB, circulated to MG and published in Focus.
Item 8 – conference held in November 2010; feedback positive
Item 10 – completed and circulated but now superceded.
Item 11 – standard format for layout of BOF championship maps has been produced (BB, DP).

M11/06 Map registration and assessment process
Each map will have the relevant Event number. Quality assurance will be included with the mappers accreditation scheme.

M11/07 Accreditation of mappers
Discussion led to a draft training progression for mappers. Very simple updating of maps should be the responsibility of the club and the clubs mapping officer.
Level 1 –Attend an introductory mapping course to facilitate the production of a map of a simple area. The mapping course should consist of two parts, one on basic survey techniques including a practical session and one on cartography using OCAD.
Level 2 – Submit portfolio of level C/D map files with

planner/controller report for assessment.
Level 3 – Attend an advanced map course or mapping conference; submit samples of recent level B/C mapping with reports.

- M11/08 Appendix H
A complete review is required as a result of changes to the quality assurance system for maps. The revised document was discussed and amended section by section. The updated version will be circulated for comment before submission for ratification and publication.
- M11/09 Review of recent major event maps
Compass Sport Cup at Burbage Moor, maps were fine.
- M11/10 Major events map adviser reports
BNC is using the corporate layout.
Any queries on major event maps should be referred to Map adviser and not to the Map Group chairman, via this Map Group email.
Reports received for 2011 maps. A strategy was decided for instances where uncertainty remained. CS to check with DP the status of the JK maps.
- M11/11 Map Advisers
Guidelines of map adviser scheme to be published. Mike Forrest to progress.
- M11/12 Map Assessments
A few school maps received by PR and one or two by CS. No time to review them.
- M11/13 ISOM201X revision
EP will attend IOF meeting this month. Many nations have put forward suggestions for modifications. There was discussion on minimum size of feature to be mapped and minimum area of screen for adequate perception.
- M11/14 Blue Sky meeting report
A useful meeting has been held. DO is preparing guidance and comparisons that will be circulated when all data has been received.
- M11/15 Conference and Courses
1 A successful conference was held in October.
 Appreciative comments received from participants. RP has prepared a draft report. There are some additions modifications to be made prior to publication. Thanks to all involved.
2 DO/RP held course in Nottingham for EMOA. It is

recognized that further courses are required. CS to contact Ed Nicholas to determine regions where there are viable groups of participants.

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- M11/16 Map printing, printers and papers
Print test sheet received from MDOC with request to be added to BOF list. Definition is good. Problem with ink rubbing off waterproof paper on folds needs to be resolved.
- M11/17 British Orienteering website
Mapping part of website would benefit from rearrangement. Symbol set for OCAD10 to be added along with the correct copyright wording and licence number.
- M11/18 Correspondence
None outstanding.
- M11/19 Any Other business
1 EP suggested that the Map Group should think about recruiting some younger mappers.
2 Correspondent members should be identified and included in the map group discussions.
3 The chairman wishes to stand down.
4 Attempts should be made to educate the membership of the true cost of maps in terms of time as well as money.
- M11/20 Reporting and Actions
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| 1 | Investigate services offered by Swiss print firm | EP |
| 2 | Update Appendix H and circulate. | CS |
| 3 | Work on detail of map accreditation scheme | CS/PP/HE |
| 4 | Publish map adviser scheme information | RD/CS |
| 5 | Send RP any additions/amendments for Conference report | ALL |
| 6 | Circulate report of Blue Sky meeting | DO |
| 7 | Determine possible locations for additional courses | CS |
| 8 | Pass on advice re improved ink absorption on waterproof paper. | CS |
| 9 | Add OCAD10 symbol set and copyright wording to mapper's support page of website, | BB |
| 10 | Organise the re-arrangement of the mapping section of the British Orienteering web site. | CS |
| 11 | Discuss with appropriate personnel the possibility of having an input to map group. | ALL |

Next meeting – for awards consideration. Before the JK.
Meeting closed at 17.45.