

**Meeting held at the Comfort Inn, Birmingham on Saturday 16 July 2011 at 10:45**

**Present**

Dick Keighley, Chairman (DK)	WIM, SWOA
Anne Braggins (AB)	WAOC, EAOA
Neil Cameron (NC)	Board TrailO liaison Director
Alan Gartside (AG)	LVO, NIOA
Christine Roberts (CR)	EBOR, YHOA
Christine Vince (CV)	KERNO, SWOA, guest

**Apologies**

John Kewley MDOC, NWOA

**T11/17 Chairman's introduction and opening remarks**

The Chairman welcomed everyone to the meeting and thanked them for attending.

**T11/18 Attendance and apologies**

There were apologies from John Kewley.

**T11/19 Conflicts of interest declarations**

Anne Braggins and Neil Cameron reminded the meeting that they were Selectors, and Alan Gartside and Dick Keighley stated that they were currently team members for IRL and GBR respectively.

**T11/20 Minutes of previous meeting**

These were approved. A possible omission regarding the treatment of 2 year-old TrailO ranking events was to be further discussed at the meeting, so no correction was made. The action list was reviewed and all actions were complete or on the meeting agenda.

**T11/21 Matters arising (not on agenda)**

It was agreed that DK would speak to Caroline Povey regarding 2012 team uniforms.

**T11/22 UK events 2011**

DK reported that the JK and BTOC TrailO events had been held successfully.

AG was thanked for his TrailO and TempO efforts, CR and Peter Roberts for their BTOC work, and Peter Roberts and Money Matters for BTOC sponsorship. The Chairman reported that there was still a possibility of a TrailO event at the Caddihoe Chase (17/18 Sep). If the TrailO event was going ahead, it would be announced as soon as possible.

AG said that he was still working to get a 1-day ITOC held late in 2011 (eg in November).

**T11/23 WTOC 2011**

AB reported that after considerable effort, John Crosby had been accepted as Paralympic eligible for WTOC 2011. It was agreed to support AB's suggestion that the IOF be asked to review the Paralympic rules and procedures for practicability and fairness. She agreed to draft a letter for DK to send. AB had taken over as Team Manager and 4 people had been selected to represent GBR. Entries had been made, and competitors were largely self-financing. AB would remind team they could access previous maps.

**T11/24 WTOC 2012**

Dates were confirmed as 6-9 June 2012.

Key members of the WTOC 2012 organising team including Anne Hickling would be present at WTOC 2011. CV had agreed to be responsible for the entries, which could only be made online, and AB would liaise with CV on details, including reconciling payments with entries. AB would liaise with Jannette Blunden regarding financial details.

DK reported that a visit from the IOF SEA had indicated that preparations were at least as far advanced as normal. The model event remained to be planned. Scone Palace was not available for the TempO competition, but Camperdown Park on the edge of Dundee would be used.

The non-forest arrangements were also well advanced including bookings at West Park, which had modern accommodation with a good number of disabled access rooms.

Accommodation details would be taken to WTOC 2011 to discuss with teams and get a better understanding of likely demand. It was agreed that further review of the booking accommodation and cancellation/insurance rules was required.

Bulletin 2 had been published, and was on the IOF and BOF web sites. The Tentsmuir map referred to in the Bulletin seemed not to be accessible and DK would take action to resolve this. The effect on entries of the different time of year and of not being linked to a WOC was unknown. ETOC 2012 would be held two weeks before WTOC 2012.

Transport and catering arrangements were still to be finalised.

#### **T11/25 UK events 2012**

JK 2012 was 6-9 Apr. No commitment has been made by SOA to run a TrailO event, but it has not been ruled out. The Chairman has been liaising with the SOA Professional Officer but without a final decision on this as yet. A possible area at Faskally near Pitlochry had been identified which had level paths and public/disabled toilets, and also Kings Seat (which adjoins the Day 3 FootO at the Crag-a-Barns area) was a possibility. The Committee realised that it would need to supply skilled resources such as a planner if the event was to go ahead, possibly a 1-day event with the addition of TempO. Also required was an event that could be used to train volunteers for WTOC 2012, especially those running the timed controls.

BTOC 2012 had been tentatively scheduled at Lakeside for May but the date clashed with ETOC 2012 (17-20 May), so John Kewley was now considering the same weekend as BOC/BRC 2012 on the Sunday afternoon, 6 May.

AG also said he would explore whether ITOC 2012 could be held in March to assist with selection but this would depend on other local volunteers being available to do planning etc.

The Chairman agreed to put 2013 TrailO fixtures on the next meeting's agenda.

#### **T11/26 Selection procedures and ranking list**

The 2011 TrailO selection procedure had been published.

NC referred to a paper he had issued shortly before the meeting regarding a range of issues with the current ranking system. After detailed discussion, the Committee agreed the following:

- only BOF members can acquire ranking points
- only those who are eligible to represent GBR (and who have indicated their desire to compete for GBR, if selected) can acquire ranking points
- a declaration needs to be made for each calendar year as to representational eligibility (the most practical approach to this to be decided in due course)
- results from an event would be dropped when the equivalent event was held in the calendar year 2 years later, or at the end of that calendar year, or when a definite decision not to hold the equivalent event was taken. It was noted that a "JK event" could be deemed to be held later in the same calendar year even when not associated with the "main" JK
- to use a ranking list footnote re winning competitors with only 1 ranking result whose names would not then appear
- rounding to 2 decimal places would be used for ranking display *and* for averaging purposes

In taking these decisions, the Committee recognised that the ranking list was not strictly a BOF member ranking list.

#### **T11/27 IOF rules and Paralympic qualification**

IOF Organiser guidelines prepared by AB were supposed to be on the IOF web site but AB had been unable to locate them. (See also earlier in the minutes at T11/23).

#### **T11/28 Coaching & training resources**

The recently announced BOF development plans for Community-O (designed to increase participation) were highlighted and explained. CV said this was a significant opportunity to generate TrailO awareness by making appropriate coaching resources available. CV would liaise with CR and DK before approaching Ed Nicholas to offer the approach.

AG mentioned work being considered by NIOA to develop TrailO skill development standards akin to the STEP/colour coded system.

#### **T11/29 Funding review**

DK would contact Mike Forrest about the 2012 ETOC/WTOC team budget provision.

**T11/30 Publicity/Focus**

DK would produce TrailO material for the next Focus, primarily including WTOC results.

**T11/31 TrailO Rules and guidelines**

AG reported that he had produced the BOF Rules & Guidelines in a word-processing format with TrailO versions shown underneath each FootO provision, enabling any necessary changes for TrailO to be identified and highlighted.

NC advised the Committee about ongoing discussions on the structure of Events Committee and its Groups. He suggested that AG's approach was good to see what specific TrailO statutes were required, but the final format of the statutes would need careful consideration to ensure they met users' needs. The meeting thanked AG for his work and encouraged him (assisted by DK and John Kewley) to continue it to completion.

**T11/32 Any other business**

CV suggested that TrailO would sit very well with SprintO as two events on the same day using the same map or parts thereof.

AG advised that he had convened a club (FVO) meeting to try and widen the involvement of the club in TrailO matters and to develop TrailO in the club itself. Someone from Sport NI would also be involved.

NC asked that the Committee consider using WTOC 2012 to promote TrailO by approaching clubs with a request to hold a TrailO event between now and WTOC, with an offer to assist and an outline of the effort involved and likely benefits.

**T11/33 Dates and venues of future meetings**

The Chairman said that he planned that the next meeting would be held on Saturday 11 February 2012 in Birmingham.

**T11/34 Close of meeting**

The Chairman closed the meeting at 3.20 p.m. thanking everyone for their attendance and contributions.

**Actions from TrailO Committee 16 July 2011**

1. Contact Caroline Povey regarding TrailO team uniforms 2012 (DK, 31 Aug)
2. Publicise TrailO at Caddihoe Chase if going ahead (RK, 31 Jul)
3. Attempt to gain agreement to run ITOC 2011 (and/or 2012?) (AG, 12 Sep)
4. Remind team they can access WTOC 2011 previous maps (AB, 24 Jul)
5. Liaise with CV on WTOC 2012 entries control (AB, 31 Jul)
6. Liaise with Jannette Blunden on financial reconciliation of entry fees (AB, 31 Jul)
7. Arrange Tentsmuir map to be accessible on web site (DK, 31 Jul)
8. Secure appropriate JK 2012 TrailO events (DK, 30 Sep)
9. 2013 fixtures on next meeting agenda (DK, 31 Oct)
10. Draft letter on Paralympic rules for DK (AB, 24 Jul)
11. Contact Mike Forrest re 2012 WTOC team budget (DK, 7 Aug)
12. Continue TrailO statutes work (AG, ongoing)
13. Work with CR and DK to produce outline TrailO coaching resources for discussion with Ed Nicholas (CV, 30 Sep)
14. Produce TrailO material for the next Focus (DK, 31 Jul)