## British Orienteering
### JK 2014 Fire Risk Assessment

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Person at risk</th>
<th>Risk level</th>
<th>Measures to reduce risk</th>
<th>New risk level acceptable</th>
<th>Person responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event tents e.g. download tent</td>
<td>All</td>
<td>Low</td>
<td>1. Fire retardant fabric tent. 2. More than 1 open exit. 3. Helpers briefed on fire drill (see Note 4) 4. In case of fire notify Fire and Rescue Services (F&amp;RS) and Organiser at once.</td>
<td>Yes</td>
<td>1. Equipment officer 2. Team Leader 3. Team Leader 4. Team Leader</td>
</tr>
<tr>
<td>Electrical equipment e.g. computers</td>
<td>All</td>
<td>Low</td>
<td>1. More than one open exit in fire retardant fabric tent. 2. Helpers briefed on fire drill (see Note 4). 3. In case of fire notify F&amp;RS and Organiser at once. 4. Portable equipment PAT tested before event, using risk based approach in HSE Guidance document INDG 263</td>
<td>Yes</td>
<td>1. Team Leader and Equipment Officer 2. Team Leader 3. Team Leader 4. Team Leader</td>
</tr>
<tr>
<td>Generators and fuel cans</td>
<td>All</td>
<td>Low</td>
<td>1. Generators placed at least 2m from tents and taped off. 2. Fuel in correct cans. 3. Fuel cans stored safely 2m away from generator and tent. 4. Helpers briefed on fire drill &amp; correct of refuelling generators (see Note 4). 5. In case of fire notify F&amp;RS and Organiser at once. 6. In date multipurpose (ABC) fire extinguishers to be provided</td>
<td>Yes</td>
<td>1. Team Leader 2. Team Leader 3. Team Leader 4. Team Leader 5. Team Leader 6. Safety Officer</td>
</tr>
<tr>
<td>Car Park</td>
<td>All</td>
<td>Low</td>
<td>1. Car park helpers briefed to be fire alert. 2. Helpers briefed on fire drill e.g. keep everyone well away 3. Leaving a sensible distance between cars/vans etc will greatly reduce the risk of fire spreading</td>
<td>Yes</td>
<td>1. Team Leader 2. Team Leader 3. Car park marshals</td>
</tr>
</tbody>
</table>
4. In case of fire notify F&RS and Organiser at once

| Car Park (cont.) | Traders | All | Low | 1. Traders’ tentage should be fire retardant.  
2. Generators placed at least 2m from trading platform.  
3. Generators taped off.  
4. Fuel cans stored 2 metres from generator.  
5. Traders to have own in date fire extinguishers. | Yes | 1. Safety Officer/JK coordinator  
2. Organiser/Traders  
3. Organiser/Traders  
4. Organiser/Traders  
5. Safety Officer/JK coordinator |

**Key**

In column two ‘Person at risk’ is: ‘All’ = competitors, helpers, public.

**Important notes**

1. According to the Regulatory Reform (Fire Safety) Order 2005, there is a legal requirement to make a suitable and sufficient fire risk assessment at all outdoor events. All persons must be able to escape safely from a tent or enclosure in the event of a fire. General, reasonable fire precautions are required to ensure that the tents including outside areas and exits are safe.
2. This Fire Risk Assessment shall be read together with the Fire Incident Action Guidelines JK 2014 (Annex M) and PAT testing guidance document (Annex tbc).
3. The Race Day Manager (RDM) is the organiser.

Assessed by: Katy Dyer BOK  
Role: Safety Officer JK 2014  
Date: 6 November 2013