

British Orienteering

JK 2014 Fire Incident Action Guidelines

(and General Fire Safety Precautions and Refueling Procedures for Generators)

Fire Incident Action Guidelines

In the event of a fire or suspected fire the team member identifying the incident will report the incident to the Team Leader IMMEDIATELY. They will NOT shout FIRE or doing anything that might cause panic.

The Team Leader will:

- Tell people to leave the area immediately
- Tell appointed team members to establish a safety cordon of at least 20 metres distance from the outer edge of combustible material
- Tell those operating electrical equipment to turn off the power supply at the nearest safe point before leaving the area
- Telephone the Fire and Rescue Service (FRS) using the 999 number
- Inform the FRS operator of the location (grid reference and/or post code) and nature of the fire
- Advise the Day Organiser of the incident
- Review and revise the safety cordon as necessary
- In the event of a vehicle fire establish a 50 metre cordon
- Under no circumstances allow owners of neighbouring vehicles (to the vehicle fire) to approach their own vehicles
- **Be responsible for briefing team members about these Guidelines**

General Fire Safety Precautions

- Be aware of all potential emergency exits
- Be aware of potential trip hazards
- Regularly monitor electrical equipment for overheating
- Identify electrical power isolation points (on/off switches and plugs)
- Position electrical cabling away from pedestrian- through routes or bury underground
- Position and tape off generators 2m from tents and fuel cans
- Fuel to be held in the correct containers and 2m from tents
- The Day Organiser assisted by Safety Officer will monitor these Precautions and Guidelines

Refueling Procedures for Generators

- Switch of engine
- Allow a few minutes for the engine to cool
- Turn off mobile phones
- Extinguish all naked lights (don't smoke)
- Refuel using a funnel or can with spout
- Do not overfill the fuel tank
- Secure fuel caps (can and fuel tank)
- Wipe up any spillage and move the fuel can well away from the generator before restarting
- Dispose of spillage cloths safely

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