# String Course Team Leader – Role Specification

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<table>
<thead>
<tr>
<th>Title</th>
<th>String Course Team Leader</th>
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<tbody>
<tr>
<td>Name</td>
<td></td>
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<tr>
<td>Role</td>
<td>Plan and manage a String Course in conjunction with Day Organiser and Arena Manager</td>
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</tbody>
</table>
| Appointment and Communications | • Appointed by Day Organiser  
• Carry mobile phone during the event  
• Appoint a deputy in case of illness |
| Tasks before the event | • Liaise with Day Organiser and Arena Manager on location of String Course  
• Arrange for delivery and collection of all equipment  
• Liaise with Day Organiser to obtain OCAD map, if required  
• Plan a String Course in the allocated area  
• Produce maps for competitors (or make request for someone to print maps for you). **This may be through event organiser if agreed in advance!**  
• Obtain prizes (if required). **This may be through event organiser if agreed in advance!**  
• **Advise Organiser of staffing requirements and equipment needs** |
| Equipment Requirements | • Table??  
• Chairs – suggest team members bring their own  
• Tapes, start clock or watch, signs, etc  
• SI equipment, if required, for timing purposes  
• Control flags and stakes / canes if required |
| Tasks during the event | • Set up String Course ready for customers at ??? and run until ???  
• Record times for inclusion in final results |
| Tasks after the event  | • Dismantle String Course and return all equipment  
• List helpers for thank you  
• Submit any expenses claims promptly |