

British Orienteering

String Course Team Leader – Role Specification

British Orienteering is an Equal Opportunities Employer.

Title	String Course Team Leader
Name	
Role	Plan and manage a String Course in conjunction with Day Organiser and Arena Manager
Appointment and Communications	<ul style="list-style-type: none"> • Appointed by Day Organiser • Carry mobile phone during the event • Appoint a deputy in case of illness
Tasks before the event	<ul style="list-style-type: none"> • Liaise with Day Organiser and Arena Manager on location of String Course • Arrange for delivery and collection of all equipment • Liaise with Day Organiser to obtain OCAD map, if required • Plan a String Course in the allocated area • Produce maps for competitors (or make request for someone to print maps for you). This may be through event organiser if agreed in advance! • Obtain prizes (if required). This may be through event organiser if agreed in advance! • Advise Organiser of staffing requirements and equipment needs
Equipment Requirements	<ul style="list-style-type: none"> • Table?? • Chairs – suggest team members bring their own • Tapes, start clock or watch, signs, etc • SI equipment, if required, for timing purposes • Control flags and stakes / canes if required
Tasks during the event	<ul style="list-style-type: none"> • Set up String Course ready for customers at ??? and run until ??? • Record times for inclusion in final results
Tasks after the event	<ul style="list-style-type: none"> • Dismantle String Course and return all equipment • List helpers for thank you • Submit any expenses claims promptly